

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
SUISUN CITY, CALIFORNIA
701 CIVIC CENTER BOULEVARD
7:00 P.M., WEDNESDAY, MARCH 7, 2012

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS AND APPOINTMENTS

1. New Parks and Recreation Commissioner, Roger Begley.

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. Minutes of the February 1, 2012 Parks and Recreation Commission meeting.

E. GENERAL BUSINESS

1. Senior Center Update
2. Suisun Beautification Day Proposal
3. 2012 Events

F. REPORTS

1. Staff
 - a. City Council Agenda
 - b. Park Development Fund
 - c. Recreation/Community Center
 - d. Marina Report
 - e. Senior Center Report & Discussion
 - f. Other
2. Commission
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Centers Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 318 Merganser Drive

Chairman Billy Gaither called the meeting to order at 7:00 p.m.

A. ROLL CALL

Present: Chairman Billy Gaither, Vice-Chair Lori Wilson, Commissioner Angel Borja, Commissioner John Pierce

Staff: Mick Jessop, Recreation and Community Services Director; Cathy Rader, Administrative Assistant

Absent: None

Audience: None

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, APPOINTMENTS

D. CONSENT CALENDAR

1. Approval of Minutes:

The minutes of January 4, 2012 meeting were approved with a 4-0 vote.

Motion to approve made by Vice-Chair Lori Wilson, seconded by Commissioner John Pierce.

E. GENERAL BUSINESS

1. Jeff Penrod – Public Works Superintendent

Jeff reported that he over sees the maintenance of Suisun's public parks and gave the following updates:

- a. McCoy Creek Park – Jeff reported that McCoy Creel Park does is a level B park. The playground area is maintained by the City and mowing is performed weekly by the contractor.
- b. Lawler Ranch Park – Jeff reported that Lawler Ranch is Level B park and maintained by contract. Jeff would like to implement a SMART irrigation system but will need to find funding for the system which will save water and funds.
- c. Independence Park and Patriot Park – Jeff reports that both Independence and Patriot Parks are maintained by contract..
- d. Mark Day Park – Jeff reports that the City maintains at Level C Park with twice a month mowing.
- e. Jeff announced Scott Christian as the new Landscape Supervisor and he will be implementing twice a month inspections for the park playground areas. Park – Jeff reported that Hall Park is budget operated and is need of sprinkler repair.
- f. Hall Park – Jeff reported that Hall Park is maintained by City Public Works and is need of sprinkler repair.
- g. Mick Jessop asked Jeff how long it takes Public Works to clean up the graffiti once it is reported. Jeff stated that the goal is that the graffiti is taken care of by the next day or sooner.
- h. Montebello Park – Jeff stated that Montebello Park is maintained by the Assessment District and is underfunded. Jeff added that the residents have had the same fees for 15+ years with no increases. Montebello Park is mowed twice a month. The park has been vandalized and the

play equipment had to be removed because it was unsafe. The drinking fountain is broken and will not be replaced due to the high cost. Jeff would like to set up a meeting with the residents to talk about the lack of funds and maybe increasing the fees which is currently \$75 per year per household.

- i. Mick Jessop utilized Prop 12 funds 10 – 12 years ago to replace the play structures in 10 of the City's parks. Mick is currently looking for rubber grants.
 - j. Heritage Park – Jeff reported that approximately 30% of the rubber fall surface will need to be re-sealed at Heritage Park. The material has been ordered and is an ongoing issue. Mick Jessop reported that the cost to replace the rubber fall surface is estimated to \$25,000 and \$120,000 to replace the entire play area. Public Works will continue to patch the rubber fall surface.
 - k. Vice-Chair Lori Wilson asked how much it would cost the City to close down a park. Jeff Penrod said at least \$2,000 for City Staff time. Commissioner John Pierce asked if any of the vandalism is reported to the Police and Jeff said yes, any vandalism is reported and documented. Commissioner Angel Borja asked if sand could be an alternative to the rubber fall surface and Mick Jessop said that it is not acceptable material and is not in compliance with Park and Recreation standards. Jeff informed the Commission of the Public Works Hotline 421-7349 and leave a message or email any concerns to him. Chairman Billy Gaither informed Jeff of numerous broken sprinkler heads: the intersection of Sunset and Railroad in the ivy in front of the concrete, by the traffic signal controller on Village Drive, Pintail and Ashwood east side in the ivy. Billy said he would mark them this weekend for Public Works to fix. Jeff added that Public Works is currently working on winter pruning and mistletoe removal. Jeff reported that vandalism and graffiti is an ongoing problem in most parks, some worse than others.
2. Senior Center Update – Edith Gaither has volunteered to prepare and cook the Senior meals. The menu for the Thursday Senior Dinner was Yankee Pot Roast and Mick Jessop reported the Seniors loved the dinner had good comments about the menu choice. The Senior Center renovation will be going out to bid, will take about 2 weeks for contractors to submit their bids, 3-4 weeks for review, and another 2 weeks for bonding. Mick says that the Senior Center renovation can start as early as April and the center may be closed through July to complete the renovations.
 3. Suisun Beautification – Commissioner John Pierce distributed a power point presentation format of Suisun Beautification Program goals and the two programs. The two programs are Citywide Yard of the Month Contest and a Monthly Volunteer Park Cleanup. John discussed the program with the Commission and included a Score Sheet for the Suisun City Yard of the Month. Mick Jessop informed John that Suisun residents can receive information about the Beautification Program in their water statement and needs to be submitted three months in advance. Mick added that the Beautification Program can be advertised in a Public Service Announcement. John stated that he would finalize the details by the end of February and start the Yard of the Month in April.

4. 2012 Events – Mick Jessop reported that the Ad Hoc Committee is aggressively looking for funding sources to determine if there will be the City 4th of July event or other events as offered in the past.

F. REPORTS

1. Staff

- a. City Council Agenda - Mick Jessop stated that an oversight committee will be enforced by May due to Redevelopment being dissolved.
- b. Park Development Fund – The monthly report was discussed.
- c. Recreation / Community Center - The report was distributed to the Commissioners.
- d. Marina Report – The report was distributed to the Commissioners. Commissioner Billy Gaither asked Mick Jessop what the process was for a lien sale on the Marina. Mick stated that there is a minimum bid and the buyer needs to haul the boat away.
- e. Senior Center Report – The report was discussed in General Business.

2. Commission

No additional comments from the Commissioners.

3. Chairman

No additional comments from the Chairman.

4. ADJOURNMENT

There being no further business the meeting was adjourned at 8:31 p.m. Motion to adjourn was made by Commissioner Angel Borja, seconded by Vice-Chair Lori Wilson. Vote 4-0.

**SUISUN CITY MARINA – MONTHLY REPORT
FEBRUARY 2012**

Reported by Gus Barkas, Marina Supervisor

MARINA OCCUPANCY (Based on Paid monthly tenancy)

DATE	TENANTS	NEW TENANTS	VACATED	'11 OCCUPANCY RATE
2/1/12	137			
2/29/12	137	0	0	89%

SIZE	28'	34'	40'	41'	46'	TOTAL
TOTAL	43	85	20	1	6	155*
OCCUPIED	43	68	19	1	6	137

*2 Slips occupied by Law Enforcement & Marina

Slips 445 & 446 are 1 slip

Slip 100 is gas dock

Slip 101 is pump out station

GUEST BERTHING

TYPE OF USE	# OF BOATS	# OF DAYS	# AT GUEST DOCK	# AT BERTHS	AMOUNT RECEIVED
INDIVIDUAL	2	3	0	0	\$105
CRUISE INS					
SOLANO YACHT CLUB EVENT	0	0	0	0	\$0
GROUP BERTHING	0	0	0	0	\$0

FUEL/MISC. SALES

FUEL SALES	Unleaded Fuel	Diesel Fuel
Gallons Sold	\$784.16 @ \$4.30 per gal.	\$105.22 @ \$4.50 per gal.

BOAT LAUNCH PARKING REVENUE (Machine was out of service for 10 days due to mechanical problem)	\$909.00
DELTA MAP SALES - # SOLD: 0	\$0

February started with a huge Stripe Bass Tournament and attracted a good crowd. Boating is still slow and expected to pick up in March depending on gas prices. Marina staff continues to do daily repairs and maintenance until the spring. Maintenance was performed on the visitor dock cleats. Come spring, dock painting will begin, bolt tightening, adjusting the pile rollers, replacing fendering, dock boxes, lids and electrical panels. Staff continues to pick up debris from the turn-around basin and along the promenade with the marina boat. The money machine at the public launch was out of service for 10 day and was repaired. The meter to the regular pump stopped working and could not pass the weights & measure test and had to be replaced.

Programs, Services & Information Section:

Suisun City Senior Center welcomes you! A place for recreation, socialization and resource to those 50 years of age or older.

****THE SUISUN SENIOR PARTNERS:**

The Senior Partners are a tax-exempt 501C non-profit organization dedicated to the support and promotion of the Senior Center. All seniors are welcome to become Partner supporter and/or member and are encouraged to become active in the Senior Center activities and programs. Meetings are held at the Center the 2nd Thursday of every month at 9:45 am.

****DINNER DANCE RETURNS!:**

The event is held from January through October and is scheduled to take place the last Thursday of those months. A full course meal including wine and coffee is served at 6pm. Live music is played from 7-9pm. Tickets are available in advance for \$8.00 each.
DOORS OPEN AT 5:30

****LUNCH PROGRAM:**

Meals on Wheels sponsors' lunch served at the Center Monday through Friday. A donation of \$3.00 per meal is suggested. This program also features home delivered meals and frozen meals.

Lunches need to be ordered at least one day in advance. For reservations, menu information and other details please call 426-3079.

MUST BRING MEDICARE PART B CARD AND SECOND ID TO CLINIC.

THOSE IN AN HMO AND/OR NOT MEDICARE PART B THE FEE IS \$25 FOR VACCINATION.

*"Whether sixty or sixteen, there is in every human being's heart the lure of

****LEGAL RESOURCE DAY:**

David W. Knight, Attorney at Law
Certified Senior Advisor (CSA)
visits the Senior center for FREE legal consultations.
Appointment Required – See Office.
1st Friday of every month.

ADULT FITNESS:

ZUMBA GOLD EXERCISE CLASS

Thursday's - 9:30 am
GREAT way to stay active and feel great!!!! All physical levels of ability are welcome and encouraged!
2 FREE Intro Classes,
then \$3 per person, per class
Sign up in Office or the day of your visit.

Ti-Chi – Learn these slow moving sets of exercises that help with balance, flexibility and posture. Wear comfortable clothing and soft-soled shoes.
Cost: \$2 per session. Class meets on Tuesday's and Thursday's @ 9 am at the Joseph Nelson Community Center.

Line Dance – Perfect way to stay fit and active by dancing. Dance segments include the cha-cha, rumba, swing, mambo, waltzes and more. **Cost: \$2 per class.**
*Every Wednesday @ 10am

Square Dancing – Wednesday's 7:30-9:30 pm. \$15 per month for members/\$4 per week for guests. For further information call – Linda 422-5170 OR Alina 422-8229.

****Crafts:**

****Golden Age Art Class****

This is a free art class that allows individuals to experiment in art. Simple lessons in different artistic techniques can help with self-expression.

This class is free.

Please bring a sketch pad and 2-#2 pencils.

Class meets every Wednesday at 1pm

Newsletter available at Center and online at

www.suisun.com

follow us on www.Facebook.com/SuisunCity

Subscriptions are available through the mail and online for \$25 per year.

***AARP Volunteer
Tax Aide Program**

Free program to assist with 2011 taxes will take place on Tuesday's ----

Appointments are available---no walk-ins

Pinochle – Daily

Bingo – 5 cents per card, per game; 10 card maximum. Daily 1pm

**FINAL ARRANGEMENTS
INFORMATION SESSION:**

A representative from Bryan Braker Funeral Home & Fairmont Memorial Park will visit the center to provide information on the process of funeral/burial plans and pre-planning options that are available.

Friday, March 23 @ 1pm.

TRIP/TOURS:

Thunder Valley Casino

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Thursday, March 15

\$23 per person.

Bonus: \$10 play/\$5 food

Spot time: 7:45am

Casino Stay: 6 hours

COLUSA Casino

Wednesday, April 18

\$23 per person.

Bonus: \$15 play/\$5 food

Spot time: 7:45am

Redhawk Casino

Wednesday, May 16

\$23 per person.

Bonus: \$10 play/\$5 food

Spot time: 7:45am

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***Senior Partners Meet – Thursday, March 8 –PLEASE COME!**

Newsletter available at Center and online at www.suisun.com

follow us on www.Facebook.com/SuisunCity

Suisun Senior Center – MARCH 2012

Monday	Tuesday	Wednesday	Thursday	Friday
			<u>1</u>	<u>2</u>
			9 cards 9 tai chi @ JNC 9:30 Zumba Gold Exercise 11:30 lunch unstuffed peppers 1 Bingo	9 Legal Hour 9 cards 9 Crafts 11:30 lunch tuna noodle casserole 1 bingo
<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
9 cards 9 Crafts 11:30 lunch mac/cheese 1 bingo	9 cards 9 Crafts 9 tai chi @ JNC 9:30 AARP TAX PREP 11:30 lunch chicken 1 bingo	9 cards 10 Line Dance 11:30 Lunch turkey/cheese on bun/soup 1 bingo 1 ART CLASS 7:30 Square Dancing	9 cards 9 tai chi @ JNC 9:30 Zumba Gold Exercise 9:45 Senior Partners Meet 11:30 lunch pork chop 1 Bingo	9 cards 9 Crafts 11:30 lunch fish 1 bingo
<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>
9 cards 9 Crafts 11:30 lunch tamale pie 1 bingo	9 cards 9 Crafts 9 tai chi @ JNC 9:30 AARP TAX PREP 11:30 lunch ham 1 bingo	9 cards 10 Line Dance 11:30 lunch sloppy joe 1 bingo 1 ART CLASS	9 cards 9 tai chi @ JNC 9:30 Zumba Gold Exercise 11:30 lunch sausage/spaghetti 1 Bingo Thunder Valley Casino Trip	9 cards 9 Crafts 11:30 lunch fish 1 bingo
<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>
9 cards 9 Crafts 11:30 lunch NO LUNCH 1 bingo	9 cards 9 Crafts 9 tai chi @ JNC 9:30 AARP TAX PREP 11:30 lunch sweet/sour chicken 1 bingo	9 cards 10 Line Dance 11:30 Lunch chili 1 Bingo 1 ART CLASS 7:30 Square Dancing	9 cards 9 tai chi @ JNC 9:30 Zumba Gold Exercise 11:30 lunch hot turkey sandwich 1 Bingo	9 cards 9 Crafts 11:30 lunch salmon patty 1 bingo 1 Final Arrangements Meeting
<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>
9 cards 9 Crafts 11:30 lunch spaghetti 1 bingo	9 cards 9 Crafts 9 tai chi @ JNC 9:30 AARP TAX PREP 11:30 lunch chicken dijon 1 bingo	9 cards 10 Line Dance 11:30 lunch polish sausage 1 bingo 1 ART CLASS	9 cards 9 tai chi @ JNC 9:30 Zumba Gold Exercise 11:30 lunch chili relleno Casserole 1 Bingo Dinner Dance	9 Cards 9 Crafts 11:30 Lunch fish 1 Bingo

MONTHLY REPORT

February 2012

COMMUNITY CENTER RENTALS

Weekday Rentals					
Banquet Room	Meeting Room A	Meeting Room B	Meeting Room C	Room Combo	February Revenue/Deposits
1	4	6	25 (23 Safequest)		
Weekend Rentals					
7	1	5		4 (Edge Church)	Feb Rentals Paid \$9,144 Feb Damage Deposits Paid: \$3,600
Contracted Classes: 60% Instructor 40% Nelson Center (Total Amount of Weekdays)					Total Revenue from classes excluding instructor distribution \$2,196
18	13	10		1	
Senior Center Rentals: 12					Senior Center Feb Deposit \$2,565
Heritage Park Rentals	11				Total Park Rental Feb Deposit \$1,912
Lambrecht Complex Rentals	7				
Softball Team Payments					\$0