



CITY COUNCIL

CITY COUNCIL MEETING

Pedro "Pete" M. Sanchez, Mayor
Mike Hudson, Mayor Pro-Tem
Jane Day
Michael A. Segala
Lori Wilson

First and Third Tuesday
Every Month

A G E N D A

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JANUARY 15, 2013

6:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

(Next City Council Res. No. 2013 – 01)

ROLL CALL

Council / Board Members

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Name of case: Parham v. Steemers, et al. Case #: 2:11-CV-01475-CKD-PS

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting regarding any item on this agenda will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents.

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at:

City Hall	Fire Station	Senior Center
701 Civic Center Boulevard	621 Pintail Drive	318 Merganser Drive

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

CITY COUNCIL

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CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY TUESDAY, JANUARY 15, 2013

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

(Next Ord. No. -- 723)

(Next City Council Res. No. 2013 -- 01)

Next Suisun City Council Acting as Successor Agency Res. No. SA2013 -- 01)

(Next Housing Authority Res. No. HA2013 -- 01)

ROLL CALL

Council / Board Members

Pledge of Allegiance

Invocation

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

REPORTS: (Informational items only.)

1. Mayor/Council -Chair/Boardmembers
2. City Manager/Executive Director/Staff
 - a. Status of Department of Finance Meet and Confer Process
 - b. DUI Check Point Status Report

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Mayoral Appointments of Council Boards, Commissions and Committees (attached) --
(Sanchez)

DEPARTMENTS: AREA CODE (707)

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CONSENT CALENDAR**City Council**

4. Council Adoption of Resolution No. 2013-___: Authorizing the City Manager to Execute a Letter of Support for Fairfield Suisun Community Action Council's Funding Application to the Veterans Administration (VA) for a Supportive Services for Veterans Families (SSVF) Grant – (Anderson).
5. Council Adoption of Resolution No. 2013-___: Authorizing the City Manager to Execute an Agreement to Purchase a Rake-O-Vac Sweeper – (Kasperson).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

6. Council/Agency Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on December 18, 2012 – (Hobson).

Joint City Council / Suisun City Council Acting as Successor Agency

7. Council/Agency Approval of the December 2012 Payable Warrants in the amount of \$628,717.53 – (Finance).

GENERAL BUSINESS

8. Council Adoption of Resolution No. 2013-___: Authorizing the City Manager to Enter into a Construction Contract on the City's behalf with Melnikov Construction for Phase 2 of the Senior Center Facility Improvements Project – (Kasperson).

PUBLIC HEARINGS:**ADJOURNMENT**

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Senior Center
318 Merganser Drive

**MAYORAL APPOINTMENTS OF
COUNCIL BOARDS, COMMISSIONS, & COMMITTEES**

POSITION TITLE	CURRENT APPOINTEE	EXPIRES TERM	PROPOSED APPOINTEE	EXPIRES TERM
<u>PLANNING COMMISSION</u>				
Commissioner	Dennis Clemente	Jan-13	Dennis Clemente	Jan-17
Commissioner	Evelyn Adeva	Jan-13	Evelyn Adeva	Jan-17
Commissioner	Anthony Ramos	Jan-13	Anthony Ramos	Jan-17
Commissioner	Ken Holzwarth	Jan-13	Ken Holzwarth	Jan-13
<u>PARKS & RECREATION COMMISSION</u>				
Commissioner	Angel Borja	Jan-13	Angel Borja	Jan-17
Commissioner	Billy Gaither, Jr.	Jan-13	Thomas Conley	Jan-17
Commissioner	Roger Begley	Jan-13	Alipio Gacosta	Jan-17
Commissioner	Vacant	Jan-15	Roger Begley	Jan-15
<u>STA COMMITTEES</u>				
Bicycle Advisory Committee	Jane Day	Feb-13		
<u>SOLANO COUNTY WATER AGENCY</u>				
Alternate	Vacant			
<u>AD HOC COMMITTEES</u>				
Proposed Land Uses/GPU	Vacant (1)			
Revenue-Based Land Use Model	Vacant (1)			
<u>SSWA AD HOC COMMITTEE</u>				
Water Treatment/Capacity Alternatives	Vacant (1)			

Note: Ad Hoc vacancies previously held by Councilmember Derting

AGENDA TRANSMITTAL

MEETING DATE: January 15, 2013

CITY AGENDA ITEM: Resolution No. 2013-___: Authorizing the City Manager to Execute a Letter of Support for Fairfield-Suisun Community Action Council's Funding Application to the Veterans Administration for a Supportive Services for Veterans Families (SSVF) Grant.

FISCAL IMPACT: None associated with this item.

BACKGROUND: The Fairfield-Suisun Community Action Council (CAC) is a non-profit organization that serves the "at-risk" and "in-crisis" populations living in and around the Fairfield-Suisun area. The CAC is applying to the Veterans Administration (VA) for a Supportive Services for Veterans Families (SSVF) grant in the 2013 round of funding. The SSVF grant funding from the VA will expand the CAC assistance to very low-income veteran families by providing financial assistance and hands-on-case management using evidence based practices which will result in an increase in 30 Solano County veterans remaining in housing.

STAFF REPORT: The Fairfield-Suisun Community Action Council is requesting a letter of support from the City Council for this housing first initiative to access funds from the federal government to ensure that Solano County veterans can access and remain in housing.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2013-___: Authorizing the City Manager to Execute a Letter of Support for Fairfield-Suisun Community Action Council's Funding Application to the Veterans Administration for a Supportive Services for Veterans Families (SSVF) Grant.

ATTACHMENTS:

1. Resolution No. 2013-___: Authorizing the City Manager to Execute a Letter of Support for Fairfield-Suisun Community Action Council's Funding Application to the Veterans Administration for a Supportive Services for Veterans Families (SSVF) Grant.
2. Draft Letter of Support

PREPARED BY:

Ronald C. Anderson, Jr., Assistant City Manager

REVIEWED/APPROVED BY:

Suzanne Bragdon, City Manager

RESOLUTION NO. 2013-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE A LETTER OF SUPPORT FOR
FAIRFIELD-SUISUN COMMUNITY ACTION COUNCIL'S FUNDING APPLICATION
TO THE VETERANS ADMINISTRATION FOR A SUPPORTIVE SERVICES FOR
VETERANS FAMILIES (SSVF) GRANT**

WHEREAS, the Fairfield-Suisun Community Council serves veterans living in Solano County who are socially and economically at-risk by providing programs to empower them to live independent and productive lives.

WHEREAS, the City of Suisun City supports the Community Action Council in its efforts to provide assistance to veterans and their families.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City supports the proposed funding application for the SSVF Grant and authorizes the City Manager to provide the attached letter of support.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 15th of January 2013 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 15th day of January 2013.

Linda Hobson, CMC
City Clerk



CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor
Mike Hudson, Mayor Pro-Tem
Jane Day
Michael A. Segala
Lori Wilson

CITY OF SUISUN CITY

701 Civic Center Blvd.
Suisun City, California 94585
Incorporated October 9, 1868

January 15, 2013

Mr. John Kuhn
Supportive Services for Veteran Families Program Office
National Center on Homelessness Among Veterans
4100 Chester Ave., Suite 201
Philadelphia, PA 19104

Subject: Fairfield-Suisun Community Action Council Letter of Support for Supportive Services for Veterans Families (SSVF) Grant in 2013 Funding.

Dear Mr. Kuhn:

Whereas VETS Express Solano County will serve those who have served by providing intensive case management to help participants increase their ability to sustain permanent housing.

Whereas, with SSVF grant funding, the CAC will expand its assistance to very low-income veteran families by providing financial assistance and hands-on case management using evidence based practices which will result in an increase in 30 Solano County veterans remaining in housing.

Whereas CAC case managers will provide services specifically in Suisun City as well as all over Solano County by working with veteran families to identify and access VA benefits and other public benefits. The CAC will also provide them: rental and utility assistance, payee services, housing and employment counseling, food, clothing, and computer access.

Whereas the veterans who will be targeted for service will be identified as follows:

- A veteran who is a single person, the head of a household or the spouse of the head of household who was discharged under conditions other than dishonorable.
- Homeless or at risk of homelessness looking to maintain permanent housing
- Income is less than 50% of Area Median Income (AMI)
- Capable of sustaining permanent housing after short term, intensive case management and/or financial assistance

DEPARTMENTS: AREA CODE (707)

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SUCCESSOR AGENCY 421-7309 FAX 421-7366

Mr. John Kuhn
Supportive Services for Veteran Families Program Office
National Center for Homelessness Among Veterans
4100 Chester Avenue, Suite 201
Philadelphia, PA 19104
January 15, 2013

The Suisun City Council believes this housing first initiative by the CAC, a reputable and long standing local non-profit agency, to access funds from the federal government will ensure that Solano County veterans can access and remain in housing.

Sincerely,

Suzanne Bragdon
City Manager

AGENDA TRANSMITTAL

MEETING DATE: January 15, 2013

CITY AGENDA ITEM: Council Adoption of Resolution No. 2013-___: Authorizing the City Manager to Execute an Agreement to Purchase a Rake-O-Vac Sweeper.

FISCAL IMPACT: A total of \$40,000 has been budgeted for this purchase from Recycling Container Grant Funds. The purchase cost of about \$35,000 is within that budgeted amount. There would be no General Fund impact.

BACKGROUND: For the past several years the City has been developing a network of Class 1 Bicycle and Pedestrian paths in conformance with the City's Bicycle Pedestrian Master Plan. The network of paths that have been created is well used by the community. However, routine sweeping of the paths is difficult due to the design of these paths. The paths within the City vary from eight feet wide to twelve feet wide and are located in narrow corridor locations. This makes standard street sweeping equipment is too large for use in sweeping the paths.

STAFF REPORT: The City's network of Class 1 Bicycle/Pedestrian Paths is well used by the citizens of our community. However, staff routinely receives complaints that the paths are not kept free of broken glass and other debris. Maintenance personnel are unable to routinely sweep the paths because of a lack of the necessary sweeping equipment. Staff has determined that the best equipment for the job is a Rake-O-Vac vacuum sweeper with dust control. This unit is a relatively small towable unit that can be pulled by a tractor or other small piece of equipment. The unit and pulling equipment would be able to fit along the available path space. The unit would also be useful for fall leaf pickup in preparation for the rainy season as it can be used for leaf pickup in City Parks, on and along sidewalks, in parking lots, etc. The removal of excess leaves is a crucial component of both proactive storm season preparation and of handling storm events during storm season.

Staff has received a quote to purchase the Rake-O-Vac for \$34,092.38 including taxes from Turf Star, an equipment supplier. This cost is listed on a government pricing master agreement from National IPA and is less than the cost listed by California Multiple Award Schedules (CMAS), thus this bid would satisfy bidding requirements.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2013-___: Authorizing the City Manager to Execute an Agreement to Purchase a Rake-O-Vac Sweeper.

ATTACHMENTS: Resolution No. 2013-___: Authorizing the City Manager to Execute an Agreement to Purchase a Rake-O-Vac Sweeper.

PREPARED BY:

Amanda Dum, Management Analyst I

REVIEWED/APPROVED BY:

Daniel Kasperson, Building & Public Works Director

Suzanne Bragdon, City Manager

RESOLUTION NO. 2013-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT TO
PURCHASE A RAKE-O-VAC SWEEPER**

WHEREAS, staff has determined the necessity of maintaining bike/pedestrian paths within the City that includes the sweeping of the paths and no such piece of equipment is currently owned by the City that can perform sweeping of the paths; and

WHEREAS, staff has determined that the purchase of a Rake-O-Vac Sweeper would fill the void and allow staff to better maintain the bike/pedestrian paths within the City; and

WHEREAS, Turf Star, provided the opportunity to make use of the National Intergovernmental Purchasing Alliance’s (IPA) pricing master agreement and this price is better than the price listed by the California Multiple Award Schedules (CMAS); and

WHEREAS, based on the National IPA pricing, the City can purchase one new Rake-O-Vac unit from Turf Star for \$34,092.38, which includes taxes.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the City Manager to purchase one Rake-O-Vac unit with Turf Star and to take any and all necessary and appropriate actions to acquire this piece of equipment.

PASSED AND ADOPTED at a regular meeting of the Suisun City Council, duly noticed and held on Tuesday the 15th day of January 2013 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 15th day of January 2013.

Linda Hobson, CMC
City Clerk

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

AND HOUSING AUTHORITY

TUESDAY, DECEMBER 18, 2012

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

ROLL CALL

Mayor / Chairman Sanchez called the Meeting to order at 7:00 PM with Council / Board Members Hudson, Segala, Wilson, and Mayor Sanchez were present. Council / Board Member Day was absent.

Pledge of Allegiance was led by Council / Board Member Segala.

Invocation was given by City Manager Bragdon.

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

George Guynn commented on a person who campaigned and stated to

REPORTS: (Informational items only.)

1. City Manager/Executive Director/Staff.
2. Mayor/Council -Chair/Board Members.

Council / Board Member Segala commented on the City having a youth achievement award

Council / Board Member Hudson suggested an ad hoc committee be appointed for economic development.

Council / Board Member Wilson echoed Council / Board Member Segala regarding the youth achievement award and acknowledged the Police Department had a wonderful holiday party.

Mayor Sanchez recommended staff look into the youth achievement award for outstanding student and appointed Council / Board Members Hudson and Segala to serve on the economic development ad hoc. Mayor Sanchez reported attending the following events:

- 12/18 Three hour workshop at the Fairfield-Suisun Sewer District where current financial condition was discussed and reported City still pays the lowest sewage fees in the county;
- 12/11 Planning Commission deliberations on the Complete Streets proposal and the Climate Change Action Plan;

- 12/11 Second graduation at the Yippie Academy with one Suisun City resident graduating from the five-month education/training/OJT program;
- 12/11 Airman's Call event for General Selva, the four-star general new commander of the Air Mobility Command;
- 12/12 Solano Transportation Authority voted to request the BOS to include up to \$1,500 builder's fee per dwelling the county's future facilities impact fee charges (not addition to the facilities impact fee);
- 12/13 Solano County Water Authority included a presentation on poverty and Delta water problems;
- 12/8 Suisun City Fire Department Christmas party and 12/14 Suisun City Police Department Christmas party;
- 12/13 Spirit of Solano Awards Luncheon where Delta Graphics owned by Commissioner Kenneth Holzwarth received the Business of the Year Award by the Fairfield-Suisun Chamber of Commerce;
- 12/15 Fifth annual Wreath Laying Ceremony at the Sacramento Valley National Cemetery in Dixon.

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Introduction and Swearing in of new Suisun City Police Officers Lindsey Sanford and Joe Elliott – (Dadisho).

Police Chief Dadisho introduced officers Sanford and Elliott and City Clerk Hobson administered the Oath of Office.

4. Achievement for Excellence in Financial Reporting:
 - a. Presentation of Certificate of Achievement for Excellence in Financial Reporting to Finance Department Staff.
 - b. Presentation of Award of Financial Reporting Achievement to Elizabeth Luna, Senior Accountant.

Mayor Sanchez read and Council / Board Member Hudson presented the certificate and award to Senior Accountant Luna.

CONSENT CALENDAR

Successor Agency

5. Receive and Accept the" All Other Funds" Due Diligence Review of the Former Redevelopment Agency -- (Garben).

Housing Authority

6. Housing Authority's Response to the Determination Made by the California Department of Finance to the Suisun City Successor Agency's Low- and Moderate-Income Housing Due Diligence Review which May Include:
 - a. Authority Adoption of Resolution No. HA 2012-04: Adopting the First Amendment to the Annual Appropriation Resolution No. HA 2012-02 Appropriating Funds to be Paid Under Protest from the Almond Gardens Fund – (Garben).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

7. Council/Agency Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on December 4, 2012– (Hobson).

Joint City Council / Suisun City Council Acting as Successor Agency

8. Council/Agency Approval of the November 2012 Payroll Warrants in the amount of \$781,944.73. Council/Agency Approval of the November 2012 Payable Warrants in the amount of \$643,799.31 – (Finance).

Mayor announced Item 8 would be pulled.

Motioned by Council / Board Member Hudson and seconded by Council / Board Member Wilson to approve the Consent Calendar items 5-7 with the minor corrections to the December 4 minutes. Motion carried unanimously by members present.

GENERAL BUSINESS

5. Council Adoption of Resolution No. 2012-101: Adopting a Complete Streets Policy – (Wooden).

George Guynn discussed dislike for government control and various streets needing maintenance more than Walters Road.

Motioned by Council Member Segala and seconded by Council Member Wilson to adopt Resolutions No. 2012-101. Motion carried unanimously by members present.

PUBLIC HEARINGS NoneADJOURNMENT

There being no further business, Mayor Sanchez adjourned the City Council meeting at 8:25 PM.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: January 15, 2013

CITY AGENDA ITEM: Council Adoption of Resolution No. 2013-___: Authorizing the City Manager to Enter into a Construction Contract on the City's behalf with Melnikov Construction for Phase 2 of the Senior Center Facility Improvements Project.

FISCAL IMPACT: A CDBG Grant has been approved and awarded for the Suisun City Senior Center Rehabilitation. The budget for the construction of Phase 2 of the Suisun City Senior Center Facility Improvements Project (Phase 2) including contingency is \$550,000. The approval of this resolution would authorize the execution of a contract with Melnikov Construction for \$462,840 for the Base Project plus Add Alternates 1, 2, & 3, and it would further authorize a contingency of \$87,160 for a total of \$550,000. There would be no General Fund impact from this project.

BACKGROUND: October 19, 2010, the City received notice that we were awarded a \$685,000 CDBG Grant to make improvements to the Suisun City Senior Center. This CDBG grant was approved for a comprehensive rehabilitation of the Senior Center with the primary goals of this project to include: a new roof, a new commercial grade kitchen, safety code upgrades, energy efficiency improvements, ADA improvements, and other building and site improvements. In March 2011 a contract with Moniz Architecture was awarded for the completion of construction documents for this project. The preliminary design that was prepared by Moniz Architecture was approved in September 2011 by the Planning Commission and then presented to the Council for approval in October 2011. Subsequently plans and specifications were completed incorporating Council directions and the project was put out to bid.

On June 19, 2012, bids for the construction of the complete project were opened and all bids received were over budget. Furthermore, staff found irregularities in the bids. All bids were rejected. It was determined that it was in the best interest of the City to revise the construction documents to clarify certain details and provide for cost savings. To facilitate this, staff recommended that the project be divided into two phases. Phase 1 would include the roof and related items. Phase 2 would include the remainder of the project. On September 4, 2012, Phase 1 was awarded to Solano County Roofing and the Notice of Completion was approved on December 4, 2012. The final construction cost of Phase 1 was \$56,400.

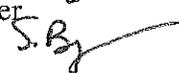
Subsequently, construction documents were prepared for Phase 2 and the project was advertised with the bid opening on January 8, 2013.

STAFF REPORT: Construction documents were prepared and published for Phase 2. The documents were prepared in a way to facilitate the award of a contract within the available grant funded budget. Therefore the project was divided into a Base Project plus eight Add Alternates. These were as follows.

PREPARED BY:

Daniel Kasperson, Building & Public Works Director 

REVIEWED/APPROVED BY:

Suzanne Bragdon, City Manager 

Base Project: This includes improvements to the center core of the building including a new kitchen, new kitchen equipment, new office, storage area, new building entrance. Also included are exterior improvements such as trash enclosure, grease trap, etc.

Additive Alternate No. 1 – Floor Finishes: This alternate includes the construction of all floor finishes not included in the base bid and all related work required to accomplish this work.

Additive Alternate No. 2 – Lighting Fixtures: This alternate includes the construction of: electrical lighting fixtures not included in the base bid; all electrical work and switching systems related to these fixtures; and all related work required to accomplish this work.

Additive Alternate No. 3 – Dry Rot Repair & Exterior Painting: This alternate includes dry rot repair including selective demolition and replacement of portions of the existing building including removal and replacement of exterior siding, exterior trim boards, wall framing members, and trellis restored to match the existing building including surface prep and painting and/or staining to match existing. This alternate also includes the painting of the exterior of the building as shown on the plans and all related work required to accomplish this work in addition to the Dry Rot Repair noted above.

Additive Alternate No. 4 – Interior Wall and Ceiling Finishes: This alternate includes the construction of all interior wall and ceiling finishes not included in the base bid and all related work required to accomplish this work.

Additive Alternate No. 5 – Pedestrian Ramps: This alternate includes the construction of: 1) a concrete pedestrian ramp from the southeast corner of the building to Merganser Drive; 2) remove and replace existing ramps in the public sidewalks on either side of Merganser Drive.

Additive Alternate No. 6 – Parking Lot Improvements: This alternate includes the construction of additional parking lot improvements to remedy ADA deficiencies.

Additive Alternate No. 7 – Reconstruct Driveway: This alternate includes the reconstruction of the driveway near the southwest corner of the building.

Additive Alternate No. 8 – Window Coverings: This alternate includes the construction of all window coverings not included in the base bid and all related work required to accomplish this work.

On January 8, 2013, at 2:00 PM bids were opened. Prior to the opening of the bids it was announced that a construction budget of \$500,000 would be used to determine the award of contract. The Add Alternates had been listed in order of priority. Thus the award would be made to the contractor with the lowest cost for the greatest number of alternates within the announced budget. The results were as follows.

Company	Price Includes	Bid
Melnikov Construction	Base Bid + Alt. 1, 2, & 3	\$462,400
US Matrix Construction	Base Bid + Alt. 1, 2, & 3	\$481,421
American River Construction	Base Bid + Alt. 1	\$421,000
Southland Construction	Base Bid + Alt. 1	\$476,884

OnPoint Construction	Base Bid + Alt. 1	\$496,000
PNP Construction	Base Bid only	\$469,000
Robert L Brown Construction	Base Bid only	\$476,000
Bayview Painting & Construction	Base Bid only	\$490,000
Angotti & Reilly	Base Bid only	\$498,000
Evra Construction	Base Bid only	\$498,000
Bobo Construction	Base Bid only	\$509,000
Murray Building	Base Bid only	\$529,000
Lister Construction	Base Bid only	\$538,700

Melnikov Construction has submitted the lowest bid within the budget limit that provides the greatest number of alternates when taken in priority order. Staff has reviewed the bid that was submitted and found it to be responsive and has found the bidder to be responsible. Staff recommends awarding the contract to Melnikov Construction for the Base Project plus Alternates 1, 2, and 3. It is the intent of staff to carefully manage the remaining contingency of more than 15% so that as many as possible of the remaining Alternates can be incorporated thus accomplishing the intent of the original design.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2013-____: Authorizing the City Manager to Enter into a Construction Contract on the City’s behalf with Melnikov Construction for Phase 2 of the Senior Center Facility Improvements Project.

ATTACHMENTS:

1. Resolution No. 2012-____: Authorizing the City Manager to Enter into a Construction Contract on the City’s behalf with Melnikov Construction for Phase 2 of the Senior Center Facility Improvements Project.

RESOLUTION NO. 2013-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION
CONTRACT ON THE CITY'S BEHALF WITH MELNIKOV CONSTRUCTION FOR
PHASE 2 OF THE SENIOR CENTER FACILITY IMPROVEMENTS PROJECT**

WHEREAS, on October 19, 2010, the City received notice that we were awarded a \$685,000 CDBG Grant to make improvements to the Suisun City Senior Center for a comprehensive rehabilitation of the Senior Center with the primary goal of this project to include a new roof, a new commercial grade kitchen, safety code upgrades, energy efficiency improvements, ADA improvements, and other building and site improvements; and

WHEREAS, the Senior Center Reroof Project (Phase 1) has been completed at a total cost of \$56,400; and

WHEREAS, staff has prepared plans, specifications and an estimate for bidding Phase 2 of the Senior Center Facility Improvements Project (Phase 2) which includes interior and exterior improvements; and

WHEREAS, the prepared plans for Phase 2 were divided into a Base Project plus eight Add Alternates described in priority order and prior to the opening of the bids it was announced that a construction budget of \$500,000 would be used to determine the award of contract; and

WHEREAS, thirteen bid proposals for Phase 2 were received by the City before 2:00 PM on January 8, 2013, and were opened and read and Melnikov Construction (Melnikov) was the apparent low bidder providing a bid of \$462,400 for the Phase 2 Base Bid and Add Alternates 1, 2, and 3; and

WHEREAS, staff has reviewed Melnikov's cost proposal and bid documents and has determined that the bid submitted by Melnikov is responsive and that Melnikov is a responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to enter into a construction contract on behalf of the City with Melnikov Construction for Phase 2 of the Senior Center Facility Improvements Project for the contract cost of \$462,400 and to take any and all necessary and appropriate actions to implement this contract. The City Council further authorizes the City Manager to approve changes for contingencies as necessary up to an additional \$87,160.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 15th day of January 2013, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 15th day of January 2013.

Donna Pock, CMC
Deputy City Clerk