

CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor
Mike Hudson, Mayor Pro-Tem
Jane Day
Sam Derting
Michael A. Segala



CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY TUESDAY, OCTOBER 16, 2012

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

(Next Ord. No. – 722)

(Next City Council Res. No. 2012 – 76)

Next Suisun City Council Acting as Successor Agency Res. No. SA2012 – 14)

(Next Housing Authority Res. No. HA2012 – 04)

ROLL CALL

Council / Board Members
Pledge of Allegiance
Invocation

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

1. Presentation of a Proclamation to Jeanie McMurry, Proclaiming the Month of October 2012 as "Sudden Infant Death Syndrome (SIDS) Awareness Month."
2. Presentation of a Proclamation to the Recreation and Community Services Department Proclaiming October 23 - 31, 2012 as "Red Ribbon Week".
3. Introduction of new Suisun City Finance Department Accountant Roberta Daniel – (Garben).

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

CONSENT CALENDAR**City Council**

4. Consider Approving a Selective Traffic Enforcement Program (STEP) – (Dadisho).
 - a. Council Adoption of Resolution No. 2012-___: Authorizing the Police Chief to Accept and Administer a Selective Traffic Enforcement Program (STEP) from the State of California, Office of Traffic Safety.
 - b. Council Adoption of Resolution No. 2012-___: Adopting the First Amendment to the Annual Appropriation Resolution No. 2012-53 to Appropriate Funds for the Selective Traffic Enforcement Grant.
5. Reclassification of the Account Clerk Positions in the Administrative Services Department.
 - a. Council Adoption of Resolution No. 2012-___: Reallocating the Previously Approved Full-Time Account Clerk I-II Position in the City's Administrative Services Department to a Part Time Temporary Status.
 - b. Council Adoption of Resolution No. 2012-___: Adopting an Amendment to the Salary Resolution No. 2012-54 To Provide for A Salary Range for an Account Clerk III Position
6. Council Adoption of Resolution No. 2012-___: Authorizing the City Manager to Execute a Contract with Pacific Municipal Consultants (PMC) to Provide Consultant Services for the Initial Steps in the Environmental Review Process for the Western Segment of the Railroad Avenue Extension Project - (Wooden).

Joint City Council / Suisun City Council Acting as Successor Agency

7. Council/Agency Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council and Suisun City Council Acting as Successor Agency held on October 2, 2012 – (Hobson).

Joint City Council / Suisun City Council Acting as Successor Agency

8. Council/Agency Approval of the September 2012 Payroll Warrants in the amount of \$609,586.98. Council/Agency Approval of the September 2012 Payable Warrants in the amount of \$1,020,702.13 – (Finance).

GENERAL BUSINESS**City Council**

9. HEARING
Council Adoption of Resolution No. 2012-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California. – (Anderson).
10. Discussion and Direction to Staff: Report of Ad Hoc Committee Regarding Proposed General Plan Update Preferred Land Use Alternatives – (Wooden).

PUBLIC HEARINGS:**City Council****11. PUBLIC HEARING**

Consider Amendment to the Fireworks Ordinance and Adoption of Implementing Resolution – (O'Brien).

- a. Council Consideration, Waive Reading, and Introduction of Ordinance No. ____: Amending City Code Title 8, Chapter 8.04 – “Fireworks” to Permit the Sales of Safe and Sane Fireworks; and to Regulate other Fireworks Related Activities.
- b. Council Adoption of Resolution No. 2012-____: Adopting Certain Findings and the Policy Directives to Implement the Sales and Use of Safe and Sane Fireworks as Allowed by Title 8, Chapter 8.04 of the Suisun City Code.

REPORTS: (Informational items only.)

12. City Manager/Executive Director/Staff

13. Mayor/Council -Chair/Boardmembers

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

14. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
 Name of case: Roche, et al. v. City of Fairfield, et al.
 Case No. FCS039915

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting regarding any item on this agenda will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents.

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at:

City Hall	Fire Station	Senior Center
701 Civic Center Boulevard	621 Pintail Drive	318 Merganser Drive

Office of the Mayor

Suisun City, California

Proclamation



WHEREAS, the month of October marks the occasion of National Sudden Infant Death Syndrome Awareness Month observances across the United States focused on generating public understanding and compassion for SIDS families and support for medical research; and

WHEREAS, the "Back To Sleep" campaign presented by the California Sudden Infant Death Syndrome Program and the California Department of Public Health to reduce the risks for SIDS through the encouragement of back sleep positioning for newborns coincides with this observance; and

WHEREAS, SIDS is one of the leading causes of death in the United States for infants one month to one year of age; and

WHEREAS, SIDS is a recognized medical disorder which is not caused by external or environmental factors alone, but by some subtle, underlying medical problem; and

WHEREAS, the California Sudden Infant Death Syndrome Program and the California Department of Public Health work to unite parents, caregivers, and researchers with governmental, business and community service organizations toward the advancement of support of SIDS families and hasten the elimination of SIDS; and

WHEREAS, the California Sudden Infant Death Syndrome Program and the California Department of Public Health hope, through National SIDS Awareness Month and the "Back To Sleep" campaign, to broaden outreach of its life-saving infant health message;

NOW, THEREFORE, BE IT RESOLVED, THAT I, Pete Sanchez, by virtue of the authority vested in me as Mayor of the City of Suisun City, do hereby proclaim the month of October 2012 as:

"SIDS AWARENESS MONTH"

in the City of Suisun City and encourage all residents to increase their knowledge of preventative measures for SIDS, follow the recommendations of health professionals, and offer support and understanding to parents suffering the devastating loss of a child.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____

Office of the Mayor

Suisun City, California

Proclamation



WHEREAS, the organization and implementation of healthy, drug-free choices are needed to form the foundational basis of change; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, senior citizens, medical and military personnel, sports teams, and individuals throughout Suisun City will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, the City of Suisun City requires your help as we attempt to bolster participation in our community's programs to ensure the success of the Red Ribbon campaign; and

WHEREAS, reducing the demand for drugs is serious business and everyone must work together with the provision of educational programs and activities that begin the networking process which builds enduring strength in our young people.

NOW, THEREFORE, BE IT RESOLVED, THAT I, Pete Sanchez, Mayor of the City of Suisun City, do hereby proclaim along with Californians for Drug-Free Youth, Inc., the California Department of Alcohol and Drug Programs, the California Department of Education, the California Parent Teacher Association, the Attorney General's Crime Prevention Center, the Fairfield/Suisun Drug Advisory Committee, the Solano County Board of Supervisors and Reducing Rates Coalition the week of October 21 - 31, 2012 as:

"RED RIBBON WEEK"

in the City of Suisun City and encourage all interested citizens to participate in drug prevention activities by making a visible commitment to a drug-free life; and

BE IT FURTHER RESOLVED THAT, the Suisun City Council encourages all citizens to personally pledge:

Respect Yourself, Respect Your Health, Be Drug Free

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____

AGENDA TRANSMITTAL

MEETING DATE: October 16, 2012

CITY AGENDA ITEM: Consider Approving a Selective Traffic Enforcement Program (STEP):

- a. Council Adoption of Resolution No. 2012-___: Authorizing the Police Chief to Accept and Administer a Selective Traffic Enforcement Program (STEP) Grant from the State of California, Office of Traffic Safety; and
- b. Council Adoption of Resolution No. 2012-__: Adopting the First Amendment to the Annual Appropriation Resolution No. 2012-53 to Appropriate Funds for the Selective Traffic Enforcement Grant.

FISCAL IMPACT: This grant would be in the amount of \$77,000, and it does not require local matching funds. The Annual Budget would need to be amended to expend these grant funds.

BACKGROUND: The California Office of Traffic Safety announced in March of 2012 that it was accepting grant applications for the federal fiscal year 2012-13. The Suisun City Police Department applied for the Selective Traffic Enforcement Program (STEP) grant in April 2012. The application was reviewed and approved by Police Commander Tim Mattos (Agency Authorizer) and Finance Manager Jason Garben (Fiscal Reviewer).

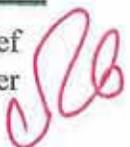
Grant funds from the California Office of Traffic Safety have assisted the Suisun City Police Department in years past with achieving its traffic goals and objectives. California Office of Traffic Safety Grant funds have paid for a DUI trailer, two police enforcement motorcycles and other traffic enforcement related equipment, as well as DUI checkpoints and saturation patrols within the City of Suisun City. California Office of Traffic Safety grant funds also have funded officer positions in the past (FFY 2007-2009 & FFY 2009 – 2010).

STAFF REPORT: The purpose of the grant is to reduce the number of persons killed and injured in traffic collisions involving alcohol, speed, red light running and other primary collision factors. The objectives of the grant include sending officers to impaired driving training, conducting saturation patrols, serving DUI warrants, staking out repeat DUI drivers and participating in a variety of state and national traffic related enforcement efforts. A part-time, hourly employee would be responsible for working towards achieving the goals and objectives of the grant. Patrol officers would work on an overtime basis to supplement the efforts of the hourly employee. The overtime would be funded by the grant.

The Department is not budgeted to staff a dedicated traffic enforcement position. As a result, traffic enforcement is handled by patrol officers during their unassigned time. By accepting this grant, the Department would be able to dedicate the hourly employee, as well as regular employees, on an overtime basis, to traffic enforcement.

PREPARED BY:
REVIEWED/APPROVED BY:

Ed Dadisho, Police Chief
 Suzanne Bragdon, City Manager

Ed


The adoption of the resolution would enable the Suisun City Police Department to receive \$77,000 in funding for an hourly employee, overtime traffic operations, and travel to the 2013 Governor's Highway Safety Association Annual Meeting. The grant would be financed by the California Office of Traffic Safety, through the National Highway Traffic Safety Administration. In no case may these funds be commingled with any other funds, even other federal and state funds, nor may funds be used to supplant expenses for which the City of Suisun City has already appropriated funds.

STAFF RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 2012-___: Authorizing the Police Chief to Accept and Administer a Selective Traffic Enforcement Program (STEP) Grant from the State of California, Office of Traffic Safety; and
2. Adopt Resolution No. 2012-___: Adopting the First Amendment to the Annual Appropriation Resolution No. 2012-53 to Appropriate Funds for the Selective Traffic Enforcement Grant.

ATTACHMENTS:

1. Resolution No. 2012-___: Authorizing the Police Chief to Accept and Administer a Selective Traffic Enforcement Program (STEP) Grant from the State of California, Office of Traffic Safety.
2. Resolution No. 2012-___: Adopting the First Amendment to the Annual Appropriation Resolution No. 2012-53 to Appropriate Funds for the Selective Traffic Enforcement Grant.

RESOLUTION NO. 2012 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE POLICE CHIEF TO ACCEPT AND ADMINISTER A
SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT FROM THE
STATE OF CALIFORNIA, OFFICE OF TRAFFIC SAFETY**

WHEREAS, the goal of the State of California and the City of Suisun City is to reduce the number of persons killed and injured in alcohol-involved crashes, increase the number of DUI arrests, and educate the public on the dangers of drunk/drugged driving; and

WHEREAS, the Suisun City Police Department was awarded a Selective Traffic Enforcement Program grant through the State of California, Office of Traffic Safety, in the amount of \$77,000; and

WHEREAS, through the combined efforts of state and local law enforcement agencies, a Selective Traffic Enforcement Program will be conducted for a one-year period, October 1, 2012, through September 30, 2013 in support of the state Selective Traffic Enforcement Program; and

WHEREAS, the City Council of the City of Suisun City recognizes the value and benefits of participating in this grant program and has an interest in making the public roadways safer through education and enforcing traffic violations; and

WHEREAS, the Suisun City Police Department will use the Selective Traffic Enforcement Program grant funds to pay a part-time hourly employee and overtime for grant related traffic enforcement and education.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Council of the City of Suisun City does hereby authorize the Police Chief, or his designee, to accept and administer a Selective Traffic Enforcement Program grant from the State of California, Office of Traffic Safety in the amount of \$77,000.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 16th of October, 2012, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of the City of Suisun City this 16th of October, 2012.

Donna Pock, Deputy City Clerk

RESOLUTION NO. 2012-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE FIRST AMENDMENT TO THE ANNUAL APPROPRIATION
RESOLUTION NO. 2012-53 TO APPROPRIATE FUNDS FOR THE SELECTIVE TRAFFIC
ENFORCEMENT PROGRAM (STEP) GRANT FROM THE STATE OF CALIFORNIA,
OFFICE OF TRAFFIC SAFETY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:

THAT Section 156 of Part III of the Annual Appropriation Resolution No. 2012-53 be and is hereby amended as follows:

		<u>Increase/ (Decrease)</u>
TO:	POLICE DEPARTMENT	\$ 77,000
	Police Operations	
	TOTAL Section 156	<u>\$ 77,000</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

		<u>Sources</u>	<u>Uses</u>
<u>OTS STEP Grant Fund</u>			
Revenues:			
A/C No. 156-76210-2426	Traffic Grant	\$ 77,000	\$ -
Appropriations:			
A/C No. 156-90120-2426	Temporary Wages	\$ -	\$ 42,100
A/C No. 156-90200-2426	Overtime	\$ -	\$ 25,500
A/C No. 156-90410-2426	Medicare	\$ -	\$ 600
A/C No. 156-90416-2426	PARS	\$ -	\$ 2,600
A/C No. 156-90430-2426	Workers' Comp	\$ -	\$ 3,700
A/C No. 156-93210-2426	Travel & Training	\$ -	\$ 2,000
A/C No. 156-93410-2426	Operating Contingency	\$ -	\$ 500
	Total OTS STEP Grant Fund	<u>\$ -</u>	<u>\$ 77,000</u>

THAT the purpose is to appropriate funds for

ADOPTED AND PASSED at a regular meeting of the City Council of the City of Suisun City duly held on the 16th day of October, 2012 by the following vote:

AYES: COUNCILMEMBERS
NOES: COUNCILMEMBERS
ABSENT: COUNCILMEMBERS
ABSTAIN: COUNCILMEMBERS

WITNESS my hand and seal of the said City this 16th day of October 2012.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: October 16, 2012

CITY AGENDA ITEM: Reclassification of the Account Clerk Positions in the Administrative Services Department:

- a. Council Adoption of Resolution No. 2012-___: Reallocating the Previously Approved Full-Time Account Clerk I-II Position in the City's Administrative Services Department to a Part-Time Temporary Status; and
- b. Council Adoption of Resolution No. 2012-___: Adopting an Amendment to the Salary Resolution No. 2012-70 to Provide a Salary Range for an Account Clerk III Job Class.

FISCAL IMPACT: The savings associated with reallocating a full-time Account Clerk I-II to part-time temporary status is estimated at approximately \$18,000 for the remainder of this fiscal year, with ongoing savings estimated at approximately \$24,000 per year. The savings is realized through a cut in hours of approximately 10% (would not work on Fridays when City Hall is closed) in addition to eliminating benefits associated with the position. The cost of reclassification of an Account Clerk II to an Account Clerk III is estimated at approximately \$1,800 for the remainder of this fiscal year, with ongoing costs estimated at approximately \$5,000 per year. Overall the net savings as result of these measures is estimated at \$16,200 this fiscal year, with ongoing savings estimated at approximately \$19,000 per year. It is important to note the savings associated with this item will be Suisun-Solano Water Authority (SSWA). There is no fiscal impact on the City's General Fund as a result of this action.

BACKGROUND: As part of the City's cost-cutting measures, a hiring freeze has been in place over the past three years. All new hires require authorization of the City Council. In June, the City Council authorized the recruitment and hiring of an Account Clerk I-II, as the position is critical to the operations of the Administrative Services Department, particularly the utility billing and collection functions associated with SSWA. However, the City Council required staff to continue evaluating other alternatives that may allow for additional savings and invalidate the need for a new Account Clerk. After exploring alternatives, staff has determined a need for the Account Clerk position, albeit in a modified role.

STAFF REPORT: The Account Clerk position plays a critical role in the operation of the Finance Department, particularly with respect to utility billing, and general collections for the City. The position performs a variety of clerical accounting duties involved in performing financial record keeping and reporting duties in support of assigned accounting system, function, or program area; prepares, processes, maintains, and verifies financial/accounting documents and records; provides customer service in person and by telephone; and performs general office duties in support of assigned office.

PREPARED BY:
REVIEWED BY:

Ronald C. Anderson, Jr., Assistant City Manager
Suzanne Bragdon, City Manager

The Administrative Services Department is a relatively small department, yet it is required to perform a full range of functions. Currently, there are three Account Clerk I/II positions within the Administrative Services Department. In order to maintain an adequate level of Account Clerk support to ensure billing and collection responsibilities are adequately addressed, and to maintain customer service to the public, it has been determined that one Account Clerk I/II position could be reallocated from a full-time permanent position to a part-time temporary position at the Account Clerk I hourly pay rate. The reallocation would provide for a means to eliminate the costs associated with benefits, as well as implement a reduction in work hours by way of eliminating Fridays from the Account Clerk I work schedule.

In order to realize the savings associated with reallocating the Account Clerk I-II position, it is necessary to reclassify an Account Clerk II position to an Account Clerk III position, as there will be a need for a supervisory role and to act as a lead for day-to-day issues associated with billing and collection issues. Further, the Account Clerk III would be required to be cross trained and able to perform functions associated with payroll activities.

Implementing these changes would result in the Administrative Services Department's changing the current staffing classifications from having three Account Clerk I/II positions to having a part-time temporary Account Clerk I, an Account Clerk II, and an Account Clerk III. The reallocation of the Account Clerk I/II along with the reclassification of an Account Clerk II would provide for a more well-rounded and efficient operation while realizing a savings without affecting service levels.

Thus, staff is recommending the City Council authorize the reallocation of the Account Clerk I/II position to a part-time temporary status, and the adoption of an amendment to the Salary Resolution to provide for a salary range for an Account Clerk III job class.

RECOMMENDATION: It is recommended that the City Council adopt:

1. Resolution No. 2012-___: Reallocating the Previously Approved Full-Time Account Clerk I-II Position in the City's Administrative Services Department to a Part-Time Temporary Status; and
2. Resolution No. 2012-___: Adopting an Amendment to the Salary Resolution No. 2012-70 to Provide a Salary Range for an Account Clerk III Job Class.

ATTACHMENTS:

1. Resolution No. 2012-___: Reallocating the Previously Approved Full-Time Account Clerk I-II Position in the City's Administrative Services Department to a Part-Time Temporary Status.
2. Resolution No. 2012-___: Adopting an Amendment to the Salary Resolution No. 2012-70 to Provide a Salary Range for an Account Clerk III Job Class

RESOLUTION NO. 2012 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
REALLOCATING THE PREVIOUSLY APPROVED ACCOUNT CLERK I-II
POSITION IN THE CITY'S ADMINISTRATIVE SERVICES DEPARTMENT
TO A PART-TIME TEMPORARY STATUS**

WHEREAS, the City of Suisun City Council has instituted a selective hiring freeze; and

WHEREAS, the City Council must approve new recruitments and authorize the hiring of new employees; and

WHEREAS, the Account Clerk position is essential to the operation of the City's Administrative Services Department and is responsible for a variety of clerical accounting duties involved in performing financial record keeping and reporting duties in support of assigned accounting system; prepares, processes, maintains, and verifies financial/accounting documents and records; provides customer service in person and by telephone; and performs general office duties; and

WHEREAS, the current budget contemplates the Account Clerk position is filled, but could be reallocated from a full-time permanent position to a part-time temporary position at the Account Clerk I hourly pay rate; and

WHEREAS, in order to ensure that billing and collection responsibilities are adequately addressed, and customer service to the public is maintained, it has been determined that one Account Clerk I/II position could be reallocated from a full-time permanent position to part-time temporary status; and

WHEREAS, in order to realize the savings associated with reallocating the Account Clerk I-II position to part-time temporary status, it is necessary to reclassify an Account Clerk II position to an Account Clerk III position, as there would be a need for a supervisory role and to act as a lead for day-to-day issues associated with billing and collection issues.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the reallocation of an Account Clerk I-II position to a part-time temporary status.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 16th day of October 2012 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 16th day of October 2012.

Linda Hobson, CMC
City Clerk

RESOLUTION NO. 2012-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING AN AMENDMENT TO THE SALARY RESOLUTION NO. 2012-54 TO
PROVIDE FOR A SALARY RANGE FOR AN ACCOUNT CLERK III JOB CLASS**

WHEREAS, on July 17, 2012, the City Council approved an 18-month MOU with the Suisun City Employees' Association that provided for certain adjustments effective July 1, 2012; and

WHEREAS, in order to realize the savings associated with reallocating the Account Clerk I-II position to part-time temporary status, it is necessary to reinstate the class of Account Clerk III, as there is a need for a supervisory role and to act as a lead for day-to-day issues associated with billing and collection issues; and

WHEREAS, the attached Exhibit A includes a salary range for the Account Clerk III class; and

WHEREAS, this adjustment has been agreed to by the applicable Recognized Employee Organizations regarding Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the City Council of City of Suisun City that the Salary Resolution shall and is hereby amended and the attached Exhibit A shall take effect upon adoption of this resolution, and shall remain in effect unless or until it is amended by Resolution of the City Council of the City of Suisun City.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 16th day of October 2012 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 16th day of October 2012.

Linda Hobson, CMC
City Clerk

SALARY SCHEDULE

Exhibit A

Effective: July 6, 2012

Section 1 - Executive Management

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
City Manager*	100	\$ 9,700	\$ 55.96	\$ 13,095	\$ 75.55
Assistant City Manager/Admin. Services*	105	\$ 8,106	\$ 46.77	\$ 10,943	\$ 63.13
Building & Public Works Director*	123	\$ 7,144	\$ 41.22	\$ 9,644	\$ 55.64
Public Works Director/City Engineer*	120	\$ 7,144	\$ 41.22	\$ 9,644	\$ 55.64
Community Development Director*	130	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61
Economic Development Director*	125	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61
Chief Building Official*	135	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61
Recreation & Community Services Director	140	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61
Fire Chief*	115	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61

*Exempt

SALARY SCHEDULE

Exhibit A

Effective: July 6, 2012

Section 2 - Police Management

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
Police Chief*	110	\$ 7,144	\$ 41.22	\$ 9,644	\$ 55.64
Police Commander*	255	\$ 6,351	\$ 36.64	\$ 8,574	\$ 49.46

*Exempt

SALARY SCHEDULE

Exhibit A

Effective: July 6, 2012

Section 3 - Professional/Technical

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
Assistant City Engineer*	210	\$ 6,112	\$ 35.26	\$ 8,251	\$ 47.60
Financial Services Manager*	225	\$ 5,307	\$ 30.62	\$ 7,165	\$ 41.34
Police Support Services Manager*	270	\$ 5,093	\$ 29.39	\$ 6,876	\$ 39.67
Assistant/Associate Engineer- Associate*	221	\$ 5,093	\$ 29.39	\$ 6,876	\$ 39.67
Fire Division Chief*	237	\$ 5,093	\$ 29.39	\$ 6,876	\$ 39.67
Public Works Superintendent*	265	\$ 5,093	\$ 29.39	\$ 6,876	\$ 39.67
Project Manager*	260	\$ 4,635	\$ 26.74	\$ 6,258	\$ 36.10
Senior Accountant*	205	\$ 4,635	\$ 26.74	\$ 6,258	\$ 36.10
Senior Building Inspector*	215	\$ 4,635	\$ 26.74	\$ 6,258	\$ 36.10
Assistant/Associate Engineer-Assistant*	220	\$ 4,630	\$ 26.71	\$ 6,251	\$ 36.06
Assistant/Associate Planner-Associate*	251	\$ 4,415	\$ 25.47	\$ 5,960	\$ 34.39
Management Analyst I/II-II*	236	\$ 4,415	\$ 26.28	\$ 5,960	\$ 34.39
Housing Manager*	230	\$ 4,244	\$ 24.48	\$ 5,729	\$ 33.05
Info. Technology Systems Administrator*	275	\$ 4,244	\$ 24.48	\$ 5,729	\$ 33.05
Marketing Manager*	245	\$ 4,030	\$ 23.25	\$ 5,441	\$ 31.39
Accountant*	200	\$ 4,013	\$ 23.15	\$ 5,418	\$ 31.26
Assistant/Associate Planner-Assistant*	250	\$ 4,013	\$ 23.15	\$ 5,418	\$ 31.26
Management Analyst I/II-I*	235	\$ 4,013	\$ 23.15	\$ 5,418	\$ 31.26
Marina Supervisor*	240	\$ 4,013	\$ 23.15	\$ 5,418	\$ 31.26
Administrative Fire Captain*	201	\$ 3,569	\$ 16.64	\$ 4,818	\$ 22.46
Public Works Supervisor*	222	\$ 3,569	\$ 20.59	\$ 4,818	\$ 27.80
Recreation Supervisor*	241	\$ 3,204	\$ 18.48	\$ 4,325	\$ 24.95

Bold denotes benchmark class

*Exempt

SALARY SCHEDULE

Exhibit A

Effective: July 6, 2012

Section 4 - Police Non-Management

Job Class w/ Incentive &/or Assignment P	Range	A Step		B Step		C Step		D Step		E Step		F Step		G Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
Police Officer	400	\$ 4,667	\$26.93	\$4,900	\$28.27	\$5,145	\$29.68	\$5,403	\$31.17	\$5,673	\$ 32.73	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. Certificate	401	\$ 4,900	\$28.27	\$5,145	\$29.68	\$5,403	\$31.17	\$5,673	\$32.73	\$5,956	\$ 34.36	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. & Adv Certs	402	\$ 5,145	\$29.68	\$5,403	\$31.17	\$5,673	\$32.73	\$5,956	\$34.36	\$6,254	\$ 36.08	N/A	N/A	N/A	N/A
Senior Police Officer	410	N/A	N/A	N/A	N/A	\$5,145	\$29.68	\$5,403	\$31.17	\$5,673	\$ 32.73	\$5,956	\$34.36	N/A	N/A
Senior Police Officer w/ POST Int. Cert.	411	N/A	N/A	N/A	N/A	\$5,403	\$31.17	\$5,673	\$32.73	\$5,956	\$ 34.36	\$6,254	\$36.08	N/A	N/A
Senior Police Officer w/ POST Int. & Adv	412	N/A	N/A	N/A	N/A	\$5,673	\$32.73	\$5,956	\$34.36	\$6,254	\$ 36.08	\$6,567	\$37.89	N/A	N/A
Master Police Officer	420	N/A	N/A	N/A	N/A	\$5,145	\$29.68	\$5,402	\$31.17	\$5,672	\$ 32.73	\$5,956	\$34.36	\$6,254	\$36.08
Master Police Officer w/ POST Int. Cert.	421	N/A	N/A	N/A	N/A	\$5,402	\$31.17	\$5,672	\$32.73	\$5,956	\$ 34.36	\$6,254	\$36.08	\$6,566	\$37.88
Master Police Officer w/ POST Int. & Adv	422	N/A	N/A	N/A	N/A	\$5,672	\$32.73	\$5,956	\$34.36	\$6,254	\$ 36.08	\$6,566	\$37.88	\$6,895	\$39.78
Police Sergeant	450	\$ 5,812	\$33.53	\$6,103	\$35.21	\$6,408	\$36.97	\$6,728	\$38.82	\$7,065	\$ 40.76	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. Certificate	451	\$ 6,103	\$35.21	\$6,408	\$36.97	\$6,728	\$38.82	\$7,065	\$40.76	\$7,418	\$ 42.79	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. & Adv.	452	\$ 6,408	\$36.97	\$6,728	\$38.82	\$7,065	\$40.76	\$7,418	\$42.79	\$7,789	\$ 44.93	N/A	N/A	N/A	N/A
Master Police Sergeant	460	N/A	N/A	N/A	N/A	\$7,065	\$40.76	\$7,418	\$42.79	\$7,789	\$ 44.93	\$8,178	\$47.18	\$8,587	\$49.54

Bold denotes benchmark class

SALARY SCHEDULE

Exhibit A

Effective: October 16, 2012

Section 5 - General City Service

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly								
Computer Technician	545	\$4,380	\$25.27	\$4,599	\$26.54	\$4,829	\$27.86	\$5,071	\$29.26	\$5,324	\$ 30.72
Building Inspector I/II-II	521	\$4,167	\$24.04	\$4,375	\$25.24	\$4,594	\$26.50	\$4,823	\$27.83	\$5,065	\$ 29.22
Public Works Inspector	570	\$4,167	\$24.04	\$4,375	\$25.24	\$4,594	\$26.50	\$4,823	\$27.83	\$5,065	\$ 29.22
Sec to City Mgr/Dep City Clerk*	300	\$3,909	\$22.55	\$4,105	\$23.68	\$4,310	\$24.87	\$4,525	\$26.11	\$4,752	\$ 27.41
Youth Services Specialist	590	\$3,887	\$22.43	\$4,082	\$23.55	\$4,286	\$24.73	\$4,500	\$25.96	\$4,725	\$ 27.26
Senior Com. & Rec. Technician	530	\$3,802	\$21.93	\$3,992	\$23.03	\$4,192	\$24.18	\$4,401	\$25.39	\$4,621	\$ 26.66
Building Inspector I/II-I	520	\$3,789	\$21.86	\$3,978	\$22.95	\$4,177	\$24.10	\$4,386	\$25.30	\$4,605	\$ 26.57
Recreation Supervisor	585	\$3,559	\$20.53	\$3,737	\$21.56	\$3,923	\$22.64	\$4,120	\$23.77	\$4,326	\$ 24.96
Housing Specialist I/II-II	561	\$3,544	\$20.45	\$3,722	\$21.47	\$3,908	\$22.54	\$4,103	\$23.67	\$4,308	\$ 24.86
Com. & Rec. Technician I/II-II	526	\$3,456	\$19.94	\$3,629	\$20.94	\$3,810	\$21.98	\$4,001	\$23.08	\$4,201	\$ 24.24
Housing Specialist I/II-I	560	\$3,376	\$19.48	\$3,545	\$20.45	\$3,722	\$21.48	\$3,908	\$22.55	\$4,104	\$ 23.68
Administrative Assistant II	511	\$3,376	\$19.48	\$3,545	\$20.45	\$3,722	\$21.48	\$3,908	\$22.55	\$4,104	\$ 23.68
Recreation Coordinator	580	\$3,292	\$18.99	\$3,456	\$19.94	\$3,629	\$20.94	\$3,811	\$21.98	\$4,001	\$ 23.08
Senior Account Clerk	505	\$3,279	\$18.92	\$3,443	\$19.87	\$3,616	\$20.86	\$3,796	\$21.90	\$3,985	\$ 23.00
Senior Maintenance Worker	568	\$3,228	\$18.63	\$3,390	\$19.56	\$3,560	\$20.54	\$3,738	\$21.56	\$3,925	\$ 22.64
Fleet Mechanic	555	\$3,228	\$18.62	\$3,390	\$19.55	\$3,559	\$20.53	\$3,737	\$21.56	\$3,924	\$ 22.64
Com. & Rec. Technician I/II-I	525	\$3,228	\$18.62	\$3,390	\$19.55	\$3,559	\$20.53	\$3,737	\$21.56	\$3,924	\$ 22.64
Administrative Assistant I	510	\$3,154	\$18.20	\$3,312	\$19.11	\$3,477	\$20.06	\$3,651	\$21.06	\$3,834	\$ 22.12
Maintenance Worker I/II-II	566	\$3,075	\$17.74	\$3,229	\$18.63	\$3,390	\$19.56	\$3,560	\$20.54	\$3,738	\$ 21.56
Community Services Officer I/II-II	536	\$3,045	\$17.57	\$3,197	\$18.44	\$3,357	\$19.37	\$3,525	\$20.33	\$3,701	\$ 21.35
Account Clerk III	503	\$2,939	\$16.95	\$3,085	\$17.80	\$3,240	\$18.69	\$3,402	\$19.63	\$3,572	\$ 20.61
Maintenance Worker I/II-I	565	\$2,796	\$16.13	\$2,936	\$16.94	\$3,082	\$17.78	\$3,237	\$18.67	\$3,398	\$ 19.61
Bldg Maintenance Worker I/II-I	516	\$2,796	\$16.13	\$2,936	\$16.94	\$3,082	\$17.78	\$3,237	\$18.67	\$3,398	\$ 19.61
Community Services Officer I/II-I	535	\$2,766	\$15.96	\$2,905	\$16.76	\$3,050	\$17.60	\$3,202	\$18.48	\$3,363	\$ 19.40
Account Clerk I/II-II	501	\$2,671	\$15.41	\$2,805	\$16.18	\$2,945	\$16.99	\$3,092	\$17.84	\$3,247	\$ 18.73
Office Assistant	509	\$2,639	\$15.23	\$2,771	\$15.99	\$2,910	\$16.79	\$3,055	\$17.63	\$3,208	\$ 18.51
Bldg Maintenance Worker I/II-I	515	\$2,541	\$14.66	\$2,668	\$15.39	\$2,802	\$16.16	\$2,942	\$16.97	\$3,089	\$ 17.82
Account Clerk I/II-I	500	\$2,428	\$14.01	\$2,550	\$14.71	\$2,677	\$15.44	\$2,811	\$16.22	\$2,951	\$ 17.03

Bold denotes benchmark class

*Exempt

SALARY SCHEDULE

Exhibit A

Effective: July 1, 2010

Section 6 - Temporary/Hourly

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	955	\$65.00				
Assistant Engineer - Temp	900	\$19.05	\$20.00	\$21.00	\$22.05	\$23.15
Police Officer - Temp	905	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Firefighter - Temp	910	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Maintenance Worker II - Temp	916	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Communications & Records Tech I - Temp	920	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14
Administrative Assistant I - Temp	925	\$15.44	\$16.21	\$17.02	\$17.87	\$18.76
Community Services Officer I/II-I - Temp	930	\$14.79	\$15.53	\$16.31	\$17.13	\$17.98
Maintenance Worker I - Temp	915	\$14.79	\$15.53	\$16.31	\$17.13	\$17.98
Recreation Specialist Supervisor	939	\$13.95	\$14.65	\$15.38	\$16.15	\$16.96
Building Maintenance Worker I/II-I - Temp	914	\$13.45	\$14.12	\$14.83	\$15.57	\$16.35
Office Assistant - Temp	926	\$12.68	\$13.32	\$13.98	\$14.68	\$15.42
Recreation Specialist III	937	\$12.68	\$13.32	\$13.98	\$14.68	\$15.42
Recreation Specialist II	936	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Financial Services Intern	951	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Planning/Public Works Intern	945	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Computer Systems Intern	950	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Recreation Specialist I	935	\$10.48	\$11.00	\$11.55	\$12.13	\$12.74
Recreation Leader/Building Attendent III	943	\$9.68	\$10.16	\$10.67	\$11.21	\$11.77
Recreation Leader/Building Attendent II	942	\$8.80	\$9.24	\$9.70	\$10.19	\$10.70
Recreation Leader/Building Attendent I	941	\$8.00	\$8.40	\$8.82	\$9.26	\$9.72
Recreation Leader Trainee	940	\$7.27	\$7.64	\$8.02	\$8.42	\$8.84

AGENDA TRANSMITTAL

MEETING DATE: October 16, 2012

CITY AGENDA ITEM: Council Adoption of Resolution No. 2012-__ : Authorizing the City Manager to Execute a Contract with Pacific Municipal Consultants (PMC) to Provide Consultant Services for the Initial Steps in the Environmental Review Process for the Western Segment of the Railroad Avenue Extension Project.

FISCAL IMPACT: There would be no impact to the General Fund. A total of \$310,000 of OSSIP funding was budgeted for contract services in the FY 2012-13 Annual Budget. The consultant contract with PMC would be for an amount not to exceed \$15,000.

BACKGROUND: Staff issued a Request for Qualifications (RFQ) to environmental firms in late May 2012. The intent of the RFQ was to receive submittals from qualified firms that could assist staff with the required initial steps in undertaking environmental review for the western segment of the Railroad Avenue Extension Project. Staff received twelve submittals and reviewed and ranked each, paying particular attention to each firm's Caltrans experience. Three firms were interviewed in August 2012 and following the interviews the panel selected a preferred consultant, Pacific Municipal Consultants (PMC).

The contract will be paid from the Off-Site Street Improvement Program (OSSIP) which has a current balance of \$3,900,000. The consultant contract with PMC is for an amount not to exceed \$15,000. The contract scope will complete the initial steps required to begin environmental work for the western segment of the Railroad Avenue Extension Project. Prior to further environmental work proceeding, staff will return to Council for authorization.

STAFF REPORT: PMC is recommending that the environmental process for the project be divided into two phases. The initial steps that are proposed under this contract would include:

1. Site Visit.
2. Research/Identify Potential Funding Sources.
3. Prepare Initial Site Constraints Memo.
4. Conduct Caltrans Early Coordination/Present Concept Plans.
5. Identify Required Environmental Documents and Permits.
6. Complete the PES Form (Local Assistance Procedures Manual).
7. Scope the CEQA/NEPA Effort.

The intent of these initial steps is to begin assessing the environmental requirements for the project and put the City in the best position to secure additional funding and move the project forward. This is very important because the project could be eligible for future grant funding. The more work completed on the environmental review, the closer the project will be considered to being "shovel-ready". Phase II work, to be completed under a separate contract, will include completion of technical studies and reports for the both the California Environmental Quality Act (CEQA) and National Environmental Protection Act (NEPA) processes.

PREPARED BY:
REVIEWED BY:
APPROVED BY:

John Kearns, Associate Planner JK
 April Wooden, Community Development Director AW
 Suzanne Bragdon, City Manager SB

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2012-__: Authorizing the City Manager to Execute a Contract with Pacific Municipal Consultants (PMC) for environmental services for Initial Steps of the Environmental Review Process for the Western Segment of the Railroad Avenue Extension Project.

ATTACHMENTS:

1. Resolution No. 2012-__: Authorizing the City Manager to Execute a Contract with Pacific Municipal Consultants (PMC) for environmental services for Initial Steps of the Environmental Review Process for the Western Segment of the Railroad Avenue Extension Project.

RESOLUTION NO. 2012-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH
PACIFIC MUNICIPAL CONSULTANTS (PMC) TO PROVIDE CONSULTANT
SERVICES FOR THE INITIAL STEPS IN THE ENVIRONMENTAL REVIEW
PROCESS FOR THE WESTERN SEGMENT OF THE RAILROAD AVENUE
EXTENSION PROJECT**

WHEREAS, on May 29, 2012, the City issued a Request for Qualifications for the Railroad Avenue Extension environmental work; and

WHEREAS, on June 26, 2012, proposals were received from twelve Environmental Service firms; and

WHEREAS, City staff has conducted a selection process for environmental services for the initial steps in the environmental review process for the western segment of the Railroad Avenue Extension Project; and

WHEREAS, the Off-Site Street Improvement Program has a balance of approximately 3,900,000; and

WHEREAS, the FY 2012-13 Annual Budget includes \$310,000 for contract services; and

WHEREAS, Pacific Municipal Consultants (PMC), was selected as the best qualified firm.

NOW, THEREFORE, BE IT RESOLVED, that that the City Council of the City of Suisun City authorizing the City Manager to execute a contract with Pacific Municipal Consultants (PMC) to provide consultant services for the initial steps in the environmental review process for the western segment of the Railroad Avenue Extension Project in the amount not to exceed \$15,000 and to take any and all necessary and appropriate actions to implement this contract. The City Council further authorizes the City Manager to approve changes for contingencies not to exceed an additional 20% of the contract or \$3,000.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 16th of October, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal this 16th day of October, 2012.

Linda Hobson, CMC
City Clerk

5-20-01
1-1-01

1-1-01

FILE INFORMATION

DATE: 1-1-01

TIME: 10:00 AM

LOCATION: 1-1-01

STATUS: 1-1-01

REMARKS: 1-1-01

1-1-01

1-1-01

1-1-01

1-1-01

1-1-01

1-1-01

1-1-01

1-1-01

1-1-01

1-1-01

1-1-01

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, OCTOBER 2, 2012

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

ROLL CALL

Mayor / Chairman Sanchez called the Meeting to order at 7:00 PM with Council / Board Members Derting, Hudson, Segala and Sanchez present. Council / Board Member Day was absent.

Pledge of Allegiance was led by Council / Board Member Hudson.

Invocation was given by City Manager Bragdon.

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

Dave Harrison expressed concern about receiving a ticket on Whispering Bay while attending school open house.

George Duke expressed concern about receiving tickets for his trailer parked on the side of his driver.

George Guynn spoke about cost of road work for WalMart and Mayor Sanchez's income contribution.

Laura Calderone commended Chief O'Brien for the planting of trees at Mission Solano, Kiiwanis saving the Saturday night movies, City Manager Bragdon for her work on Art-Occupy, and Council Member Segala for getting the Leavin to come in and the flags on Highway 12 and stated "Suisun City rocks."

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

1. Presentation of a Proclamation to Gerry Raycraft, Boardmember, Solano-Napa Habitat for Humanity, Proclaiming October 1, 2012 as World Habitat Day.

Mayor Sanchez read and Council Member presented the proclamation to Mr. Raycraft.

Mr. Raycraft thanked the council for the proclamation and stated two new homes were being built in Fairfield and 13 homes have been built in Solano County.

CONSENT CALENDAR

Suisun City Council Acting as Successor Agency

2. Agency Receive and Accept the Due Diligence Review of the Low and Moderate Income Housing Fund – (Garben).

Joint City Council / Suisun City Council Acting as Successor Agency

3. Council/Agency Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council and Suisun City Council Acting as Successor Agency held on September 18, 2012– (Hobson).

Motioned by Council / Board Member Derting and seconded by Council / Board Member Hudson to approve the Consent Calendar. Motion carried unanimously by members present

GENERAL BUSINESS

City Council

4. Awarding Construction Contract for Senior Center Reroof Project – (Kasperson).
 - a. Council Adoption of Resolution No. 2012-74: Declaring the Bid of Northwest Roofing & Waterproofing, Inc. for the Senior Center Reroof Project as Non-Responsive.
 - b. Council Adoption of Resolution No. 2012-75: Authorizing the City Manager to Enter into a Construction Contract on the City's behalf with Solano County Roofing Inc. for the Senior Center Reroof Project.

Brian Williams, of Northwest Roofing & Waterproofing, Inc., expressed concern about the other bidder not notifying them in a timely manner, requirement of Class B contractor's license, State Board of Contractors stated the City was wrong for requiring the B license.

Motioned by Council / Board Member Derting and seconded by Mayor Sanchez to adopt Resolutions No, 2012-74 and No. 2012-75. Motion carried unanimously by the members present.

PUBLIC HEARINGS: - None

REPORTS: (Informational items only.)

5. City Manager/Executive Director/Staff
 - a. Update on Redevelopment, AB 1484 and League of California Cities Law Suit – (Garben).

City Manager Bragdon advised the unveiling of the Art-Occupy will be happening this weekend with Wine and Chocolate Event.

Mayor/Council -Chair/Boardmembers

Council / Board Member Hudson announced grand opening of McDonalds on October 27 at noon.

ADJOURNMENT

There being no further business, Mayor Sanchez adjourned the City Council meeting at PM.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: October 16, 2012

CITY AGENDA ITEM: HEARING: Adoption of Council Resolution No. 2012-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

FISCAL IMPACT: Solano Garbage is requesting that the City Council place liens on 250 delinquent solid waste accounts representing approximately \$55,179.70 in uncollected solid waste collection service charges. The City's General Fund will receive twenty-dollars per lien and 1% of the total levy amount to be used as the recording fee and to offset the administrative costs associated with the lien and levy process. Through the lien and levy process, the City will collect on outstanding franchise fees totaling 10 percent of the uncollected solid waste service charges when the money actually is received.

BACKGROUND: Solano Garbage provides solid waste collection service for properties located in the City of Suisun City. The Suisun City Code (SCC) Section 8.08.015 requires subscribers to pay the collection charge directly to Solano Garbage. In the event that a customer does not pay the collection charges, Solano Garbage must prepare delinquent notices to notify each customer that the account is delinquent and could be subject to a lien/levy process whereby charges would be recorded against the property.

Solano Garbage began actively pursuing collection of delinquent accounts in December 2001. Solano Garbage will request hearings three times per year in order for the Suisun City Council to consider enforcing the lien/levy process for delinquent waste charges.

STAFF REPORT: Solano Garbage customers were compared with the owners of record to the parcel information database obtained from Solano County property records. Notification letters were mailed to all known property owners advising them of the lien and levy process. The letters informed the property owners that they could present their reasons for disputing the waste collection charges by either attending the hearing on October 16, 2012 or by sending letters to the Council prior to the hearing.

Solano Garbage is asking that the City enforce SCC Section 8.08.170 by placing a special assessment/levying a lien on the properties that have delinquent charges. Solano Garbage will verify accounts for payments prior to recording the special assessments.

PREPARED BY:
REVIEWED BY:


 Ronald C. Anderson, Jr., Assistant City Manager
 Suzanne Bragdon, City Manager

STAFF RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Hearing on the proposed liens; and
2. Adopt Resolution No. 2012-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

ATTACHMENTS:

1. Resolution No. 2012-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
2. Attachment A, which provides a listing of delinquent accounts, as compiled by Solano Garbage, and it will be updated and made available to the City Council in advance of the meeting.

RESOLUTION NO. 2012-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
PLACING LIENS FOR UNPAID WASTE COLLECTION SERVICE CHARGES
ON CERTAIN LANDS SITUATED IN THE CITY OF SUISUN CITY,
COUNTY OF SOLANO, STATE OF CALIFORNIA**

WHEREAS, pursuant to the Suisun City Code (SCC) Section 8.08.015 owners of all occupied premises must subscribe to and pay for weekly waste collection service; and

WHEREAS, the premises located in the City of Suisun City, County of Solano, State of California, and described in Exhibit A attached hereto and by this reference incorporated herein, were provided with waste collection service as required by the SCMC Section 8.08.015; and

WHEREAS, pursuant to the provisions of SCC Section 8.08.015, all required notices were directed to owners of said properties and said owners failed to make payment for waste collection services as required; and

WHEREAS, as a result thereof, the City of Suisun City has incurred charges for delinquent waste collection charges and administrative costs, which amounts remain unpaid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City that pursuant to SCC Section 8.08.170, the City Council does hereby lien said premises, in the amounts applicable to each specific premise as identified in Exhibit A attached hereto and incorporated herein by this reference.

BE IT FURTHER RESOLVED that Exhibit A may be amended to delete any enumerated waste collection service charges and administrative costs paid before liens authorized hereby are forwarded to the County Recorder of Solano County, California.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to record this Resolution, together with Exhibit A as may be amended, with the Office of the County Recorder of Solano County, California.

BE IT FURTHER RESOLVED that the City Manager of the City of Suisun City is authorized to take such further actions as are necessary or appropriate to implement this Resolution and is also authorized to execute any other document(s) that may be necessary or appropriate to process or release said liens.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 16th day of October 2012, by the following vote:

AYES:	Council Members	_____
NOES:	Council Members	_____
ABSENT:	Council Members	_____
ABSTAIN:	Council Members	_____

WITNESS my hand and the seal of said City this 16th day of October 2012.

Linda Hobson, CMC
City Clerk

Date: 10/10/12				PRELIMINARY LIEN LIST					
APN #	Owners Name	Billing Address	City	Service Address	Service Thru	RSS Charges	City Charge	Total Due	
3207302	RILEY RONDA	632 BAY ST	SUISUN CITY CA 94585	632 BAY STREET	6-Dec	207.31	22.07	229.38	
3207418	DARBY DERWIN & GLORIA JT	731 LOTZ WY	SUISUN CITY CA 94585	731 LOTZ WAY	8-Dec	388.65	23.69	392.34	
3207612	HAWKINS-MOSS PAMELA D TR	815 DRIFTWOOD DR	SUISUN CITY CA 94585	815 DRIFTWOOD DRIVE	7-Dec	208.36	22.08	230.44	
3210147	ELVRUM LARRY D & CAROLINE JT	1295 HORIZON DR STE C	FAIRFIELD CA 94533	702 ALMOND STREET	6-Dec	207.31	22.07	229.38	
3212211	BURNS ROBBIE TR	2591 OVERLOOK DR	WALNUT CREEK CA 94596	401 SACRAMENTO STREE	8-Dec	208.34	22.08	230.42	
3215505	DAVIS JACQUELINE R	1010 SCHOOL ST	SUISUN CITY CA 94585	1010 SCHOOL STREET	8-Dec	208.36	22.08	230.44	
3216430	HERNANDEZ FRANCISCO	1108 SUISUN ST.	SUISUN CITY CA 94585	1108 SUISUN STREET	9-Dec	204.77	22.05	226.82	
3217114	KCMC PROPERTIES	2548 WILDE AVE	PLEASANTON CA 94588	1004 MAIN STREET	6-Dec	207.32	22.07	229.39	
3229323	YOUNG WILLIAM T & ALICE V JT	1014 LIBERTY DR	SUISUN CITY CA 94585	1014 LIBERTY DRIVE	8-Dec	184.44	21.84	206.28	
3229602	AYERS JAMES M	907 FREEDOM DRIVE	SUISUN CITY CA 94585	907 FREEDOM DRIVE	9-Dec	208.33	22.08	230.41	
3231404	ROYSTER HELENA MAY	510 PAULA DR	SUISUN CITY CA 94585	510 PAULA DRIVE	7-Dec	238.04	22.38	260.42	
3234222	MENDOZA FEDENCIO & SYLVIA JT	80 CORAL LN	SUISUN CA 94585	80 CORAL LANE	8-Dec	121.44	21.21	142.65	
3235223	DELAPENA BENIGNO G & N S JT	810 VILLAGE DR	SUISUN CA 94585	810 VILLAGE DRIVE	9-Dec	208.20	22.08	230.28	
3235302	WHITE KENNETH L & RENE JT	72 TERRY LN	SUISUN CITY CA 94585	72 TERRY LANE	7-Dec	203.03	22.03	225.06	
3236105	MARYBENNIE FOREMAN	92 BUENA VISTA AV	SUISUN CITY CA 94585	92 BUENA VISTA AVENU	8-Dec	260.87	22.61	283.48	
3236201	REYNOLDS DAMON JT	718 SHANNON DR	SUISUN CITY CA 94585	718 SHANNON DRIVE	9-Dec	208.36	22.08	230.44	
3236218	GROSS CHARLES E & HELEN B	79 BUENA VISTA AV	SUISUN CITY CA 94585	79 BUENA VISTA AVENU	8-Dec	204.01	22.04	226.05	
3236309	HA TU M JT	1472 WHITBY WY	SUISUN CA 94585	97 BUENA VISTA AVENU	8-Dec	147.30	21.47	168.77	
3237111	CORLISS JAMES ROBERT DVA	506 RIO VERDE	SUISUN CA 94585	506 RIO VERDE	8-Dec	208.36	22.08	230.44	
3237206	SHAO JIANG	8 PERRY DR.	PRINCETON NJ 85550	513 RIO VERDE	8-Dec	201.98	22.02	224.00	
3239212	WEINGARTEN GENE & SHIRLEY JT	81 MOSSWOOD DR	SUISUN CA 94585	81 MOSSWOOD DRIVE	8-Dec	208.33	22.08	230.41	
3239215	CRUZ RUTH V & WINNIEFREDO A JT	87 MOSSWOOD DR.	SUISUN CITY CA 94585	87 MOSSWOOD DRIVE	6-Dec	207.32	22.07	229.39	
3239303	DEMING LELAND J	7420 LOCKE RD	VACAVILLE CA 95688	69 MOSSWOOD DRIVE	9-Dec	203.03	22.03	225.06	
3240404	SPENCER STEPHEN A	53 RODONDO AV	SUISUN CITY CA 94585	53 RODONDO AVENUE	9-Dec	208.36	22.08	230.44	
3240406	COUCH CONNIE & PAMELA JT	321 ROOSEVELT ST	NAPA CA 94558	57 RODONDO AVENUE	8-Dec	208.36	22.08	230.44	
3245203	ROBINSON JACK & BARBARA J	27 HERITAGE ROSE LN	SUISUN CA 94585	27 HERITAGE ROSE LAN	6-Dec	201.98	22.02	224.00	
3245321	URBINA FRANKLIN A & MARIA D	212 BROOKSIDE DR	SUISUN CITY CA 94585	212 BROOKSIDE COURT	8-Dec	134.49	21.34	155.83	
3248102	BLUE OASIS LLC CO: WEIL BRIEN PARTNERS	1999 HARRISON ST. 22ND FL	OAKLAND CA 94612	38 DAWN ROSE WAY	7-Dec	91.68	20.92	112.60	
3247218	LEWIS TELA	722 BREAKWATER CR	SUISUN CITY CA 94585	722 BREAKWATER CIRCL	6-Dec	207.32	22.07	229.38	
3247405	HUERTA JOSE	713 CATAMARAN WAY	SUISUN CITY CA 94585	713 CATAMARAN WAY	8-Dec	201.98	22.02	224.00	
3718071	GUSTAFSON BRIAN D & I G JT	500 KINGS WY	SUISUN CITY CA 94585	500 KINGS WAY	7-Dec	130.60	21.31	152.11	
3718078	BROOKER PIERCE	425 SARAH WY	SUISUN CITY CA 94585	425 SARAH WAY	9-Dec	203.03	22.03	225.06	
3719110	CHURCHWELL NICKOLAUS A	1301 WORLEY RD	SUISUN CITY CA 94585	1301 WORLEY ROAD	7-Dec	208.36	22.08	230.44	
3719205	VALENCIA ANNETTE C	1209 RICKY CT	SUISUN CA 94585	1209 RICKY COURT	8-Dec	207.29	22.07	229.36	
3719241	ORENIA LIBERTY	1213 WORLEY RD	SUISUN CITY CA 94585	1213 WORLEY ROAD	8-Dec	184.18	21.84	206.02	
3719242	SCHULT GLORIA L	1215 WORLEY WY	SUISUN CA 94585	1215 WORLEY ROAD	7-Dec	208.36	22.08	230.44	
3719243	YOUNG SUSAN L	1217 WORLEY RD	SUISUN CA 94585	1217 WORLEY ROAD	8-Dec	272.72	22.73	295.45	
3719245	GALLARDO JAVIER & LETICIA JT	603 FREIDA DR	SUISUN CITY CA 94585	803 FRIEDA DRIVE	8-Dec	203.98	22.04	226.02	
3719262	COX MALCOLM	1202 HUMPHREY DR	SUISUN CA 94585	1202 HUMPHREY DRIVE	9-Dec	204.92	22.05	226.97	
3719304	JANICE RITA L JT	1207 HUMPHREY DR	SUISUN CITY CA 94585	1207 HUMPHREY DRIVE	8-Dec	207.29	22.07	229.36	
3723521	BANKS VERA L	502 CHYRL WY	SUISUN CITY CA 94585	502 CHYRL WAY	8-Dec	207.32	22.07	229.39	
3724110	COATES JEFFREY J JT	617 MARCIA LN	SUISUN CITY CA 94585-5921	617 MARCIA LANE	8-Dec	274.98	22.75	297.73	

3724139	RENFRO DAVE E & MARLENE L JT	612 CHYRL WY	SUISUN CITY CA 94585	612 CHYRL WAY	8-Dec	170.38	21.70	192.08
3724160	EDWARDS MARIE JT	1109 WORLEY RD	SUISUN CITY CA 94585	1109 WORLEY ROAD	6-Dec	207.04	22.07	229.11
3730236	CARBAAT GINA Y	505 THOMAS CR	SUISUN CITY CA 94585	505 THOMAS CIRCLE	8-Dec	119.77	21.20	140.97
3730306	PONCE PAULINA	518 THOMAS CR	SUISUN CITY CA 94585	518 THOMAS CIRCLE	9-Dec	208.36	22.08	230.44
3731106	DUCHENE TYLER	1140 SILK OAK DR	SUISUN CITY CA 94585	1140 SILK OAK DRIVE	8-Dec	203.03	22.03	225.06
3731204	MCKNEELY GREGORY	361 BOTTLEBRUSH CT	SUISUN CA 94585	361 BOTTLEBRUSH COUR	6-Dec	207.30	22.07	229.37
3731211	MAXSON LATONYA D	360 BOTTLEBRUSH CT	SUISUN CITY CA 94585	360 BOTTLEBRUSH COUR	8-Dec	203.98	22.04	226.02
3731212	BANKERS TRUST COMPANY OF CA TR	400 COUNTRYWIDE WY SV-35	SIMI VALLEY CA 93065	356 BOTTLEBRUSH COUR	6-Dec	187.76	21.88	209.64
3732113	CABREDO JESUS A JR & K M JT	358 SILK OAK DR	SUISUN CA 94585	358 SILK OAK DRIVE	9-Dec	208.36	22.08	230.44
3732119	ESPIRITU ERNESTO M & I F TR	1204 SILK OAK DR	SUISUN CITY CA 94585	1204 SILK OAK DRIVE	9-Dec	204.92	22.05	226.97
3732203	SUMMERS CHRISTOPHER M & K L JT	1209 SILK OAK DR	SUISUN CITY CA 94585	1209 SILK OAK DRIVE	9-Dec	91.78	20.92	112.70
3735213	HAMILTON NATASHA N	449 AMBER DR	SUISUN CITY CA 94585	449 AMBER DRIVE	7-Dec	208.36	22.08	230.44
17302502	PRIVATE PINNACLE LLC	1999 HARRISON ST. #2200	OAKLAND CA 94612	827 REDHEAD WAY	8-Dec	15.65	20.16	35.81
17302901	RAMIREZ EFRAIN JT	823 BLOSSOM AVE	SUISUN CITY CA 94585	823 BLOSSOM AVENUE	9-Dec	245.89	22.48	268.35
17303102	DESARMES MARIE L	516 CANVASBACK DR	SUISUN CITY CA 94585	516 CANVASBACK DRIVE	8-Dec	203.03	22.03	225.06
17304102	HENRY BANDIA & ERIC	820 GREENHEAD WY	SUISUN CITY CA 94585	820 GREENHEAD WAY	9-Dec	103.85	21.04	124.89
17304203	KING HARVEY L JT	818 REDHEAD WY	SUISUN CITY CA 94585	818 REDHEAD WAY	8-Dec	121.56	21.22	142.78
17304213	MARTINEZ, KARLA	821 GREENHEAD WAY	ENGLEWOOD CO 80112	821 GREENHEAD WAY	6-Dec	539.57	25.40	564.97
17304415	MOORE WILLIE E & CLARA JT	5082 ROWE DR	FAIRFIELD CA 94533	815 RUDDY LANE	6-Dec	207.04	22.07	229.11
17304420	WALKER ROBERT L & KAREN N JT	820 SPOONBILL LN	SUISUN CITY CA 94585	820 SPOONBILL LANE	6-Dec	207.32	22.07	229.39
17304522	ABNEY CHARLOTTE A	821 SPOONBILL LN	SUISUN CA 94585	821 SPOONBILL LANE	8-Dec	203.98	22.04	226.02
17305110	OROZCO, ERIC	802 BLUE BILL WAY	SUISUN CITY CA 94585	802 BLUE BILL WAY	8-Dec	268.33	22.68	291.01
17305202	GANATO VINCENT	818 SCAUP LN	SUISUN CITY CA 94585	818 SCAUP LANE	9-Dec	272.14	22.72	294.86
17306310	MARTIN ALANDREA S	401 SHOVELLER DR	SUISUN CITY CA 94585	401 SHOVELLER DRIVE	8-Dec	79.67	20.80	100.47
17307601	YAT BRIAN V	500 BLUE WING DR	SUISUN CITY CA 94585	500 BLUE WING DRIVE	8-Dec	208.36	22.08	230.44
17308202	WILSON WENDY J	624 WIGEON WY	SUISUN CITY CA 94585	624 WIGEON WAY	6-Dec	207.32	22.07	229.39
17308206	MARTINEZ, KARLA	821 GREENHEAD WAY	NEW ZEALAND 5028	616 WIGEON WAY	9-Dec	291.72	22.92	314.64
17308402	ABRIGO ROMEO	701 WIGEON WY	SUISUN CITY CA 94585	701 WIGEON WAY	9-Dec	144.24	21.44	165.68
17308428	ALARCON ALBERT & DARLA K JT	408 WIGEON WY	SUISUN CA 94585	408 WIGEON WAY	8-Dec	208.33	22.08	230.41
17308429	REGALADO DANIEL & MIRNA A JT	1313 POTRERO CR	SUISUN CITY CA 94585	402 WIGEON WAY	9-Dec	204.92	22.05	226.97
17308701	HANSEN LINDSAY	601 GOLDEN EYE WY	SUISUN CITY CA 94585	601 GOLDEN EYE WAY	9-Dec	203.03	22.03	225.06
17310101	HENLEY RICARDO J JT	606 WIGEON WY	SUISUN CA 94585	606 WIGEON WAY	8-Dec	140.10	21.40	161.50
17310209	BOZLEY, SEAN CECIL	517 WIGEON WY	SUISUN CITY CA 94585	517 WIGEON WAY	7-Dec	47.83	20.48	68.31
17310323	DEUTSCHE BANK NATIONAL TRUST CO CO: JP MORGAN CHASE BANK	7255 BAYMEADOWS WAY	JACKSONVILLE FL 32256	542 HONKER LANE	7-Dec	156.80	21.57	178.37
17310413	JOSHI HITESKUMAR & V JT	4108 AMARGOSA DR.	ANTIOCH CA 94531	525 HONKER LANE	8-Dec	131.95	21.32	153.27
17311217	CHAMBERS DENNIS D II JT	614 CANVASBACK DR	SUISUN CITY CA 94585	614 CANVASBACK DRIVE	9-Dec	207.16	22.07	229.23
17311222	GATEWOOD GEORGE L & N J JT	604 CANVASBACK DR	SUISUN CITY CA 94585	604 CANVASBACK DRIVE	8-Dec	171.01	21.71	192.72
17313408	VELASQUEZ AIDALILA & W JT	908 MUSCOVY CT	SUISUN CA 94585	908 MUSCOVY COURT	6-Dec	206.75	22.07	228.82
17318311	HENRY LYNETTE L	1100 CANARY CT	SUISUN CITY CA 94585	1100 CANARY COURT	9-Dec	185.62	21.86	207.48
17318705	BLUE KAHANA LLC	1999 HARRISON ST. STE. #2200	OAKLAND CA 94612	1204 WAXWING LANE	8-Dec	104.68	21.05	125.73
17318714	GARCIA, LUIS E	1105 PINTAIL DR	SUISUN CITY CA 94585	1105 PINTAIL DRIVE	6-Dec	138.68	21.39	160.07
17318723	WEBSTER EMERITUS J & HAZEL L	1054 LINDEN AVE	FAIRFIELD CA 94533	1205 PINTAIL DRIVE	8-Dec	97.48	20.97	118.45
17318804	OLLISON ELEZA	1213 WAXWING LN	SUISUN CA 94585	1213 WAXWING LANE	6-Dec	207.32	22.07	229.39
17320211	HUNTER FORESTINE D	602 WHIPPORWILL WY	SUISUN CA 94585	602 WHIPPORWILL WAY	6-Dec	197.70	21.98	219.68
17320230	AYERS DEMARCOS	618 SKYLARK DR	SUISUN CITY CA 94585	618 SKYLARK DRIVE	7-Dec	208.33	22.08	230.41
17320504	BORCK, CHRISTOPHER	611 SKYLARK DR	SUISUN CITY CA 94585	611 SKYLARK DR	6-Dec	164.56	21.65	186.21

33

Exhibit A

17321103	SOLORIO ANGEL & MARIA JT	1214 CRANE DR	SUISUN CA 94585	1214 CRANE DRIVE	9-Dec	122.39	21.22	143.61
17321111	BORGONIA DJEREMY & DELAINAH JT	823 CRANE DR	SUISUN CITY CA 94585	823 CRANE DRIVE	9-Dec	208.38	22.08	230.44
17321125	WOODS LAWRENCE W & L D JT	806 SEAGULL DR	SUISUN CA 94585	806 SEAGULL DRIVE	9-Dec	208.45	22.08	230.53
17321215	BLUE KAHANA LLC	1999 HARRISON ST. 22ND FLR	OAKLAND CA 94612	618 PLACER LN	7-Dec	53.44	20.53	73.97
17321411	REY MICHAEL JT	1319 AMADOR WY	SUISUN CITY CA 94585	1319 AMADOR WAY	8-Dec	203.03	22.03	225.06
17323216	STANG KEVIN J & JULIE M JT	1105 SWALLOW LN	SUISUN CA 94585	1105 SWALLOW LANE	6-Dec	207.32	22.07	229.39
17323222	ROGERS STEVE TR	1117 SWALLOW LN	SUISUN CITY CA 94585	1117 SWALLOW LANE	9-Dec	207.72	22.08	229.80
17323311	ROSE LINDA MARIE	1105 PHEASANT DR	SUISUN CA 94585	1105 PHEASANT DRIVE	6-Dec	207.32	22.07	229.39
17323321	CLARK TINA JT	1123 PHEASANT DR	SUISUN CITY CA 94585	1123 PHEASANT DRIVE	6-Dec	115.82	21.16	136.98
17323401	STEWART JOHN W & S E JT	115 LEMON TREE CIR	VACAVILLE CA 95687	510 SKYLARK DRIVE	8-Dec	56.94	20.57	77.51
17323403	PECORARO RENEE D JT	513 HUMMINGBIRD WY	SUISUN CITY CA 94585	513 HUMMINGBIRD WAY	9-Dec	208.34	22.08	230.42
17324202	ROJAS THOMAS D	1216 PHEASANT DR	SUISUN CITY CA 94585	1216 PHEASANT DRIVE	7-Dec	188.82	21.89	210.71
17324221	ANZUETO LUIS E & FRANCIS M JT	1211 CRANE DR	SUISUN CA 94585	1211 CRANE DRIVE	6-Dec	338.12	23.38	361.50
17324230	PEREZ EMILIO & SHIRLEY JT	512 SEAGULL DR	SUISUN CITY CA 94585	512 SEAGULL DRIVE	6-Dec	207.32	22.07	229.39
17325311	CRENSHAW OTHEL LAMONT	503 SHRIKE CT	SUISUN CA 94585	503 SHRIKE COURT	9-Dec	139.89	21.40	161.29
17325328	STUBBS TIMOTHY & BONNIE JT	504 FULMAR DR	SUISUN CITY CA 94585	504 FULMAR DRIVE	6-Dec	207.32	22.07	229.39
17326225	JENSEN SHERRY M & CHARLES C JT	506 YUBA CT	SUISUN CA 94585	506 YUBA COURT	9-Dec	208.33	22.08	230.41
17326301	THOMPSON DORIS J & THEAOPHELIUS	1403 PELICAN WY	SUISUN CITY CA 94585	1403 PELICAN WAY	9-Dec	208.14	22.08	230.22
17326316	PERSONS FREDERICK M	503 LASSEN AV	SUISUN CA 94585	503 LASSEN AVENUE	6-Dec	207.29	22.07	229.36
17326322	CANTRELL ASHLEA	515 LASSEN AV	SUISUN CITY CA 94585	515 LASSEN AVENUE	9-Dec	38.62	20.39	59.01
17329124	GARCIA-MARTINEZ JAIME	913 HARLEQUIN WY	SUISUN CITY CA 94585	913 HARLEQUIN WAY	6-Dec	201.98	22.02	224.00
17329208	WALTON EDWARD C & REMY A JT	503 TRUMPETER DR	SUISUN CA 94585	503 TRUMPETER DRIVE	8-Dec	208.09	22.08	230.17
17329229	RAWLINGS DANIEL L & AMELIA R	510 LABRADOR WY	SUISUN CITY CA 94585	510 LABRADOR WAY	9-Dec	404.04	24.04	428.08
17330102	VARNER CHARLES D & DANYALE M	902 CANADA GOOSE DR	SUISUN CITY CA 94585	902 CANADA GOOSE DRI	8-Dec	208.36	22.08	230.44
17330205	GARCIA DANIEL & ANA JT	902 LABRADOR WY	SUISUN CITY CA 94585	902 LABRADOR WAY	6-Dec	207.32	22.07	229.39
17331203	MAGANA REINA P	623 KLAMATH DR	SUISUN CA 94585	623 KLAMATH DRIVE	6-Dec	212.82	22.13	234.95
17331205	CREGGETT ANTHONY & MARIAN	1403 EBBETTE CT	SUISUN CA 94585	1403 EBBETTS COURT	6-Dec	207.32	22.07	229.39
17331207	FEDERAL NATIONAL MORTGAGE ASSOC CO: SETERUS INC.	14523 SW MILLIKAN WAY STE. 200	SUISUN CITY CA 94585	1407 EBBETTS COURT	6-Dec	207.32	22.07	229.39
17331215	RIVERA LUIS A	635 KLAMATH WY	SUISUN CITY CA 94585	635 KLAMATH DRIVE	9-Dec	208.36	22.08	230.44
17331301	HIGGS LORNA D	1400 BURNEY CT	SUISUN CITY CA 94585	1400 BURNEY COURT	9-Dec	203.03	22.03	225.06
17331401	GONZALEZ JOSE	1406 DONNER CT	SUISUN CITY CA 94585	1406 DONNER COURT	9-Dec	203.03	22.03	225.06
17335316	NAUSIN MATTHEW & KRISTINA JT	1030 BARROWS ST	SUISUN CITY CA 94585	1030 BARROWS DRIVE	8-Dec	267.08	22.67	289.75
17335329	PECSON SAMANTHA	1004 BARROWS DR	SUISUN CITY CA 94585	1004 BARROWS DRIVE	9-Dec	208.31	22.08	230.39
17335420	FUENTES, MARIA S.	510 CRESTED DR	SUISUN CITY CA 94585	510 CRESTED DR	7-Dec	203.03	22.03	225.06
17335428	HERNANDEZ ROBERT A JT	1030 PRAIRIE DR	SUISUN CITY CA 94585	1030 PRAIRIE DRIVE	9-Dec	204.92	22.05	226.97
17335436	SPURGEON RONALD	1014 PRAIRIE DR	SUISUN CITY CA 94585	1014 PRAIRIE DRIVE	9-Dec	136.27	21.36	157.63
17335521	OSUM-PAR MONETTE	1031 PRAIRIE DR	SUISUN CITY CA 94585	1031 PRAIRIE DRIVE	6-Dec	108.92	21.09	130.01
17336417	RICHARDSON CATHERYN D	1023 PINTAIL DR	SUISUN CITY CA 94585	1023 PINTAIL DRIVE	9-Dec	208.36	22.08	230.44
17336612	MOORE STEVEN & MARIA D JT	1023 WHOOPER WY	SUISUN CITY CA 94585	1023 WHOOPER WAY	7-Dec	203.03	22.03	225.06
17337108	GORDON WALTER S IV TR	816 POCHARD WY	SUISUN CITY CA 94585	816 POCHARD WAY	6-Dec	201.98	22.02	224.00
17337108	MITCHELL RODNEY N & KATHY JT	820 POCHARD WY	SUISUN CA 94585	820 POCHARD WAY	6-Dec	227.22	22.27	249.49
17337112	DOMINECK ARTHUR	905 LONGSPUR DR	SUISUN CITY CA 94585	905 LONGSPUR DRIVE	7-Dec	158.29	21.58	179.87
17337203	FEDERAL NATIONAL MORTGAGE ASSOC. CO: ONEWEST BANK FSB	888 E. WALNUT ST.	PASADENA CA 91101	803 POCHARD WAY	9-Dec	208.33	22.08	230.41
17337512	WRIGHT STEVEN CHARLES	813 BERING WY	SUISUN CITY CA 94585	813 BERING WAY	6-Dec	207.68	22.08	229.76
17337613	WHITED MICHAEL L JR	831 CRESTED DR	SUISUN CITY CA 94585	831 CRESTED DRIVE	8-Dec	203.98	22.04	226.02

17338101	LOPEZ XAVIER	801 JAVAN WY	SUISUN CA 94585	901 JAVAN WAY	8-Dec	270.50	22.71	293.21
17340207	MAGANA DON A & TRISHA A	808 OSPREY WY	SUISUN CITY CA 94585	808 OSPREY WAY	6-Dec	207.32	22.07	229.39
17340304	YOUNG-RILEY JAMMIE L	1311 OSPREY WY	SUISUN CA 94585	1311 OSPREY WAY	6-Dec	167.02	21.67	188.69
17341210	MASON DEBBIE	1414 PROSPECT WY	SUISUN CITY CA 94585	1414 PROSPECT WAY	6-Dec	207.32	22.07	229.39
17341309	JIMENEZ PEDRO	1417 PROSPECT WY	SUISUN CITY CA 94585	1417 PROSPECT WAY	8-Dec	207.32	22.07	229.39
17341313	TEEL JUSTIN D & KIMBERLY A JT	1425 PROSPECT WY	SUISUN CITY CA 94585	1425 PROSPECT WAY	7-Dec	239.63	22.40	262.03
17341315	QUINTANA B JR & SHIRLEY A JT	1429 PROSPECT WY	SUISUN CA 94585	1429 PROSPECT WAY	6-Dec	244.67	22.45	267.12
17343113	FIELDER PAUL R & SHERRY A JT	1414 LANGLEY WY	SUISUN CA 94585	1414 LANGLEY WAY	9-Dec	136.33	21.36	157.69
17343117	CLUTTS GLENDA L	838 TULARE CR	SUISUN CITY CA 94585	838 TULARE CIRCLE	6-Dec	207.32	22.07	229.39
17343118	ALLEN DON A & VANESSA M JT	836 TULARE CR	SUISUN CA 94585	836 TULARE CIRCLE	9-Dec	83.36	20.83	104.19
17344212	LIU SHIH PING & HSIU CHIN	917 HIDDEN COVE WY	SUISUN CITY CA 94585	917 HIDDEN COVE WAY	9-Dec	101.82	21.02	122.84
17344321	MP RES LLC	1 KAISER PLZ STE. 1450	OAKLAND CA 94812	1009 WESTWIND WAY	8-Dec	23.93	20.24	44.17
17345104	SOTELO, MARK M & YOLANDA	1314 REBECCA DR	SUISUN CITY CA 94585	1314 REBECCA DRIVE	6-Dec	41.96	20.42	62.38
17345205	VIRAY JOSEPHINE A & ROGER T JT	1311 REBECCA DR	SUISUN CITY CA 94585	1311 REBECCA DRIVE	6-Dec	201.98	22.02	224.00
17345402	WAGNER JOE N	835 HARRIER DR	SUISUN CITY CA 94585	835 HARRIER DRIVE	9-Dec	208.38	22.08	230.44
17345820	SOBOCINSKI NAOMI	185 RIDGEWAY RD	HILLSBOROUGH CA 94010	905 YOSEMITE WAY	8-Dec	185.44	21.85	207.29
17346109	MARTINEZ DAVID JT	1011 ARMSBY WY	SUISUN CITY CA 94585	1011 ARMSBY WAY	7-Dec	203.03	22.03	225.06
17346214	DELAPAZ MARCEL M & MILA R JT	480 ARMSBY WY	SUISUN CA 94585	480 ARMSBY WAY	9-Dec	203.03	22.03	225.06
17346215	MORRIS MICHAEL A	PO BOX 832	SUISUN CITY CA 94585	480 ARMSBY WAY	9-Dec	208.38	22.08	230.44
17347414	SEELEY, ADAM & IRIS	416 DONALDSON CT	SUISUN CITY CA 94585	416 DONALDSON CT	8-Dec	307.14	23.07	330.21
17348218	WGGINS PAUL & LILLIAN JT	1317 KIMBERLY CT	SUISUN CITY CA 94585	1317 KIMBERLY COURT	6-Dec	272.72	22.73	295.45
17348221	FOSTON RHONDA JOYCE	903 HERON DR	SUISUN CA 94585	903 HERON DRIVE	9-Dec	208.32	22.08	230.40
17349113	AVINA JAVIER JT	1014 TOWHEE WY	SUISUN CA 94585	1014 TOWHEE WAY	6-Dec	102.95	21.03	123.98
17349303	TONGA TEVITA	1005 MURRE WY	SUISUN CITY CA 94585	1005 MURRE WAY	8-Dec	189.78	21.90	211.68
17349304	FARARA BALAKIMWE & REBRE E	1007 MURRE WY	SUISUN CA 94585	1007 MURRE WAY	8-Dec	109.25	21.09	130.34
17349308	PENROD LLOYD	PO BOX 2678	YOUNTVILLE CA 94599	1015 MURRE WAY	7-Dec	152.65	21.53	174.18
17349408	TOZZI ROBERT & DEBORAH A JT	1206 REBECCA DR	SUISUN CITY CA 94585	1206 REBECCA DRIVE	6-Dec	207.04	22.07	229.11
17349606	ROUSE LAMARRE	1211 BITTERN WY	SUISUN CITY CA 94585	1211 BITTERN WAY	7-Dec	188.80	21.89	210.69
17350102	AQUINO NOEL & ELVIRA J	231 BRIDGEWATER CIR	SUISUN CITY CA 94585	906 BEECHWOOD CIR	9-Dec	203.03	22.03	225.06
17350207	LEE LORRAINE & YING MING	8805 OAKWOOD DR.	OAKLAND CA 94811	905 BEECHWOOD CIRCLE	6-Dec	19.22	20.19	39.41
17350602	RANKIN JUAN LORENZO	205 ASHWOOD DR	SUISUN CA 94585	205 ASHWOOD DRIVE	9-Dec	76.09	20.76	96.85
17351222	CARON CHARLES T JR JT	928 BEECHWOOD CR	SUISUN CA 94585	928 BEECHWOOD CIRCLE	8-Dec	311.12	23.11	334.23
17353301	COLDEN JERROD M	405 CRAVEN DR	SUISUN CITY CA 94585	405 CRAVEN DRIVE	9-Dec	99.04	20.99	120.03
17354205	DEBONO CARMEL J	1549 CAYUGA AVE	SAN FRANCISCO CA 94112	957 BAUMAN COURT	7-Dec	203.03	22.03	225.06
17354305	LIMLINGAN AMADO D & J T JT	19633 ROYAL AV	HAYWARD CA 94541	408 BAUMAN DRIVE	9-Dec	202.75	22.03	224.78
17355105	SUPELARIO, ERLINDA	3759 MARION AVE	OAKLAND CA 94819	949 CRAVEN DR	9-Dec	199.93	22.00	221.93
17355209	KIRK ARTHUR A & SUSIE V JT	920 CRAVEN DR	SUISUN CITY CA 94585	920 CRAVEN DRIVE	6-Dec	272.72	22.73	295.45
17355227	BERRY CLARENCE & LINDA JT	908 CRAVEN DR	SUISUN CITY CA 94585	908 CRAVEN DRIVE	9-Dec	208.38	22.08	230.44
17356206	WASONGA PETER O & AGRIPPINA A	224 BRIDGEWATER CR	SUISUN CITY CA 94585	224 BRIDGEWATER CIRC	8-Dec	208.38	22.08	230.44
17356231	VALDEZ MARIO	268 BRIDGEWATER CR	SUISUN CITY CA 94585	268 BRIDGEWATER CIRC	8-Dec	203.98	22.04	226.02
17359203	JOHNSON KURT	1200 MAYFIELD CR	SUISUN CITY CA 94585	1200 MAYFIELD CIRCLE	9-Dec	208.33	22.08	230.41
17359505	VO DINH	429 MCFALL CT	SUISUN CITY CA 94585	429 MCFALL COURT	8-Dec	208.36	22.08	230.44
17360219	BOLDEN JAMES W JR & KARIN JT	1285 POTRERO CR	FAIRFIELD CA 94533	1285 POTRERO CIRCLE	6-Dec	272.27	22.72	294.99
17360318	VERNON SHAWN R JT	1315 HEMBRE CT	SUISUN CITY CA 94585	1315 HEMBRE COURT	7-Dec	208.33	22.08	230.41
17360328	ALTERIO GLORIA	1252 POTRERO CR	SUISUN CITY CA 94585	1252 POTRERO CIRCLE	6-Dec	207.32	22.07	229.39
17360505	RANSOM CHARLES SR & D P JT	312 MCNABE CT	SUISUN CITY CA 94585	312 MCNABE COURT	6-Dec	207.32	22.07	229.39

35

Exhibit A

17360517	GOVETTE WILLIAM M & THERESA L	333 MARSTON CT	SUISUN CA 94585	333 MARSTON COURT	9-Dec	208.33	22.08	230.41
17361203	MORRIS SONIA & SAMMIE	1305 POTRERO CR	SUISUN CITY CA 94585	1305 POTRERO CIRCLE	9-Dec	208.36	22.08	230.44
17361222	WORSHAM JEANETTE	789 HILLBORN CT	SUISUN CITY CA 94585	789 HILLBORN COURT	6-Dec	207.32	22.07	229.39
17361223	PETERSON JIMMY JT	785 HILLBORN CT	SUISUN CITY CA 94585	785 HILLBORN COURT	9-Dec	208.18	22.08	230.26
17361314	REFUERZO TIMOTEO M & M R JT	201 KEYES LN	SUISUN CA 94585	201 KEYES LANE	8-Dec	207.20	22.07	229.27
17362130	BARLAS JAMES G	578 PEYTONIA CT	SUISUN CITY CA 94585-4127	578 PEYTONIA COURT	9-Dec	269.46	22.69	292.15
17365205	STEWART DEBRA J & GLENN K JT	328 RIDGECREST CIRCLE	SUISUN CITY CA 94585	328 RIDGECREST CIRCL	8-Dec	184.32	21.84	206.16
17369116	PARDI LISA	1405 TILLMAN ST	SUISUN CITY CA 94585	1405 TILLMAN STREET	8-Dec	207.32	22.07	229.39
17370104	DAHL CHRISTINE	1417 TILLMAN ST	SUISUN CITY CA 94585	1417 TILLMAN STREET	8-Dec	207.32	22.07	229.39
17371204	SANTOS JOSELITO V C & G A JT	260 POTRERO ST	SUISUN CITY CA 94585	260 POTRERO STREET	8-Dec	207.32	22.07	229.39
17371215	GATO EDWIN	235 SEABURY ST	SUISUN CITY CA 94585	235 SEABURY STREET	8-Dec	103.20	21.03	124.23
17373107	WILLIS MARIE E & R III JT	224 CLOVERLEAF CR	SUISUN CITY CA 94585	224 CLOVERLEAF CIRCL	9-Dec	204.92	22.05	226.97
17373109	KING ANDREW H JT	232 CLOVERLEAF CR	SUISUN CITY CA 94585	232 CLOVERLEAF CIRCL	8-Dec	41.27	20.41	61.68
17373302	BUTLER CRYSTAL M	217 CLOVERLEAF CR	SUISUN CITY CA 94585	217 CLOVERLEAF CIRCL	7-Dec	208.33	22.08	230.41
17373303	MP RES LLC	150 CALIFORNIA ST #575	SAN FRANCISCO CA 94111	213 CLOVERLEAF CIRCL	9-Dec	208.36	22.08	230.44
17373408	HUGHES SHERREN	327 FLAGSTONE CR	SUISUN CITY CA 94585	327 FLAGSTONE CIRCLE	7-Dec	208.36	22.08	230.44
17374104	WASHINGTON PAULA K & C M JT	8715 BROOKDALE CR	GRANITE BAY CA 95746	254 REDSTONE CIRCLE	8-Dec	207.29	22.07	229.36
17374204	MAXWELL BRYAN & JEAN L	521 SARGENT CT	BENICIA CA 94510	241 REDSTONE CIR	8-Dec	499.62	25.00	524.62
17374301	MILLENIUM PROP INVESTMENT INC.	39420 LIBERTY ST. STE #162	FREMONT CA 94538	244 CLOVERLEAF CIRCL	8-Dec	158.05	21.58	179.63
17374319	CRAFT DONNA M	232 REDSTONE CR	SUISUN CA 94585	232 REDSTONE CIRCLE	9-Dec	203.03	22.03	225.06
17375105	SUDANO SEBASTIANELLO	382 FLAGSTONE CR	SUISUN CITY CA 94585	382 FLAGSTONE CIRCLE	6-Dec	207.32	22.07	229.39
17375109	BALLARD KARAMEN & SHANTEL JT	366 FLAGSTONE CR	SUISUN CITY CA 94585	366 FLAGSTONE CIRCLE	6-Dec	207.32	22.07	229.39
17375134	REED SHARLEAN	342 PROMENADE CR	SUISUN CITY CA 94585	342 PROMENADE CIRCLE	9-Dec	208.36	22.08	230.44
17376217	VOIT DUSTIN M	206 YARROW CT	SUISUN CITY CA 94585	206 YARROW COURT	8-Dec	208.24	22.08	230.32
17377101	LOUDEN LLC	PO BOX 1226	OAKLAND CA 94602	201 FILBERT COURT	6-Dec	71.93	20.72	92.65
17377102	01-THE ENTRUST GROUP INC.	555 12TH ST. STE. 1250	OAKLAND CA 94607	203 FILBERT COURT	6-Dec	17.92	20.18	38.10
17378118	ESPARZA JORGE E	928 MCCOY CREEK	SUISUN CITY CA 94585	928 MCCOY CREEK CIRC	7-Dec	203.03	22.03	225.06
17378123	RAMIREZ CARLOS S & JANET I JT	948 MCCOY CREEK CR	SUISUN CITY CA 94585	948 MCCOY CREEK CIRC	7-Dec	204.22	22.04	226.26
17378210	FAIR, MARCUS F	933 MCCOY CREEK CIR	SUISUN CITY CA 94585	933 MCCOY CREEK CIR	8-Dec	208.36	22.08	230.44
17378222	DECARDONA CORAZON TR	PO BOX 28222	OAKLAND CA 94604-8222	1020 ANDERSON DRIVE	6-Dec	207.32	22.07	229.39
17379027	ELLIS BARBARA	330 ARLINGTON CT	SUISUN CITY CA 94585	330 ARLINGTON COURT	7-Dec	208.10	22.08	230.18
17380306	TURNER WILLIE	430 MEEHAN CT	SUISUN CITY CA 94585	430 MEEHAN COURT	7-Dec	208.36	22.08	230.44
17380307	RAMIREZ ROSA H	424 MEEHAN CT	SUISUN CITY CA 94585	424 MEEHAN COURT	8-Dec	208.33	22.08	230.41
17380321	SINGH SUZI	429 MALONEY CT	SUISUN CITY CA 94585	429 MALONEY COURT	8-Dec	203.98	22.04	226.02
17380402	MANAOAT GARY D	434 PEARCE CT	SUISUN CITY CA 94585	434 PEARCE COURT	8-Dec	209.03	22.09	231.12
17380418	RANDHAWA PURDEEP	429 MEEHAN CT	SUISUN CITY CA 94585	429 MEEHAN COURT	6-Dec	201.98	22.02	224.00
17418245	PUCCI JOSEPH P & DEBRA JT	518 EL MAR CT	SUISUN CITY CA 94585	518 EL MAR COURT	9-Dec	143.80	21.44	165.24
17422131	AGUILAR GENESIS	1530 MONTEBELLO DR	SUISUN CITY CA 94585	1530 MONTEBELLO DRIV	8-Dec	39.84	20.40	60.24
17422515	GREENE FORREST B & V F JT	700 CAPISTRANO DR	SUISUN CA 94585	700 CAPISTRANO DRIVE	8-Dec	207.32	22.07	229.39
17423123	WEIR DANIEL R	523 FORTUNA DR	SUISUN CITY CA 94585	523 FORTUNA DRIVE	8-Dec	207.32	22.07	229.39
17423307	CARLIS SHUKIMBA M	532 BELLA VISTA DR	SUISUN CITY CA 94585	532 BELLA VISTA DRIV	9-Dec	104.09	21.04	125.13
17423314	WORTH ROBERT C	531 ARROYO GRANDE LN	SUISUN CITY CA 94585	531 ARROYO GRANDE LA	6-Dec	207.32	22.07	229.39
17423318	SKAGGS RONALD E & C M JT	523 ARROYO GRANDE LN	SUISUN CA 94585	523 ARROYO GRANDE LA	9-Dec	208.33	22.08	230.41
17423406	MOODY ROBERT E & LISA R JT	530 FORTUNA DR	SUISUN CITY CA 94585	530 FORTUNA DRIVE	9-Dec	208.36	22.08	230.44
17424308	WARD ROCHELLE	505 ARROYO GRANDE LN	SUISUN CA 94585	505 ARROYO GRANDE LA	6-Dec	272.72	22.73	295.45
17424401	HARGADINE ALISON H	1600 VENTURA WY	SUISUN CITY CA 94585	1600 VENTURA WAY	6-Dec	207.04	22.07	229.11

17424504	BERTERO MICHELLE	1607 ALCAZAR CT	SUISUN CITY CA 94585	1607 ALCAZAR COURT	7-Dec	412.14	24.12	436.26
17425404	LEWIS ANITRA R	1726 VENTURA WY	SUISUN CITY CA 94585	1726 VENTURA WAY	9-Dec	284.39	22.84	307.23
17428104	WAYNE LAGETTA B TR	734 CHULA VISTA WY	SUISUN CITY CA 94585	734 CHULA VISTA WAY	8-Dec	207.32	22.07	229.39
17428204	ROSS BEN	1205 DE ANZA CT	SUISUN CITY CA 94585	1205 DE ANZA COURT	9-Dec	208.34	22.08	230.42
17430319	GOMEZ VALENTIN & IRMA JT	728 MONTE CARLO DR	SUISUN CITY CA 94585	728 MONTE CARLO DRIV	9-Dec	208.33	22.08	230.41
17436213	BENSON ERIK M & CYNTHIA JT	1637 HICKAM CR	SUISUN CITY CA 94585	1637 HICKAM CIRCLE	6-Dec	201.98	22.02	224.00
17437418	SMURR PHILIP & MARY JT	1720 BEALE CR	SUISUN CITY CA 94585	1720 BEALE CIRCLE	6-Dec	166.18	21.66	187.84
17440304	RODGERS CARLOS PERNELL	1775 KEESLER CR	SUISUN CITY CA 94585	1775 KEESLER CIRCLE	6-Dec	305.38	23.05	328.43
17440313	ROBINSON ANDRE JT	1721 KEESLER CR	SUISUN CITY CA 94585	1721 KEESLER CIRCLE	9-Dec	130.36	21.30	151.66
17440503	CRAWFORD DONNA L	1608 PENSACOLA LN	SUISUN CITY CA 94585	1608 PENSACOLA LANE	6-Dec	207.32	22.07	229.39
17447310	PRIEGO STEPHANIE JT	1636 TUCSON CR	SUISUN CITY CA 94585	1636 TUCSON CIRCLE	9-Dec	203.03	22.03	225.06
17449207	KORTE GEORGE	1704 CARSWELL LN	SUISUN CITY CA 94585	1704 CARSWELL LANE	9-Dec	208.10	22.08	230.18
17450112	BERSOLA JESELEN & F JR JT	1633 HARRISBURG LN	SUISUN CITY CA 94585	1633 HARRISBURG LANE	8-Dec	203.98	22.04	226.02
17450309	CHEN GUANG L	1668 DULUTH LN	SUISUN CITY CA 94585	1668 DULUTH LANE	6-Dec	207.19	22.07	229.26
32312060	GARDNER, GREGORY A & RHONDA	709 WHISPERING BAY LN	SUISUN CITY CA 94585	709 WHISPERING BAY LN	8-Dec	207.31	22.07	229.38
32321040	BARANCOBIBB LYNN	731 WHIPERING BAY LN	SUISUN CITY CA 94585	731 WHISPERING BAY LN	9-Dec	203.03	22.03	225.06
32332040	BLANEY, JOSEPH	515 MARINA BLVD	SUISUN CITY CA 94585	515 MARINA BLVD	6-Dec	366.24	23.66	389.90
32404090	DC REAL ESTATE FUND II LP	1999 HARRISON ST. 22ND FLOOR	OAKLAND CA 94612	63 RODONDO AVE	6-Dec	207.32	22.07	229.39
37311310	KULVEER SAMRA	1081 CAMELLIA LN	SUISUN CITY CA 94585	1081 CAMELLIA LN	8-Dec	408.66	24.09	432.75
173045126	LAMBINICIO, JOEWEL & ROMERCY	801 SPOONBILL LN	SUISUN CITY CA 94585	801 SPOONBILL LN	8-Dec	435.91	24.36	460.27
173141080	OLSEN STEPHEN R	562 E WIGEON WAY	SUISUN CITY CA 94585	562 E WIGEON WAY	6-Dec	333.24	23.33	356.57
173562280	LEAF PROPERTY HOLDINGS, LLC	1999 HARRISON ST. 22ND FL	OAKLAND CA 94612	262 BRIDGEWATER CIR	8-Dec	421.22	24.21	445.43
173602210	CAYABYAB, ALBERT & JUDY	1293 POTRERO CIR	SUISUN CITY CA 94585	1293 POTRERO CIR	8-Dec	325.38	23.25	348.63
173722170	LIMON, MICHELLE J	2837 PORTLAND DR.	FAIRFIELD CA 94533	317 STAMPER CIR	8-Dec	53.86	20.54	74.40
323230700	MARY MASCARENHAS	804 MARINA BLVD	SUISUN CITY CA 94585	804 MARINA BLVD	8-Dec	126.38	21.26	147.64
						49,682.87	5,496.83	55,179.70
	Count: 250							

Exhibit A

AGENDA TRANSMITTAL

MEETING DATE: October 16, 2012

CITY AGENDA ITEM: DISCUSSION AND DIRECTION TO STAFF - Report of Ad Hoc Committee Regarding Proposed General Plan Update Preferred Land Use Alternatives.

FISCAL IMPACT: No fiscal impact.

BACKGROUND: As a part of the development of the GPU, a Preferred Land Use Alternative Map was prepared by staff, reviewed and recommended to City Council by the Planning Commission, and reviewed by City Council in October 2011. Since that time, additional questions regarding areas within the City's Sphere of Influence were raised, resulting in another council review and discussion on July 3, 2012. At that time, staff presented several options to Council regarding potential direction to staff for finalizing the Preferred Land Use Alternative Map for property within the City's Sphere of Influence on both the west side and east side of the City.

Regarding the "Gentry" site, on the west side of the City, the presented options included:

- Move forward with a GPU EIR that analyzes the intensity of use proposed by Trumark.
- Keep the proposed Commercial designation but identify the area currently proposed for Residential as a "study area" designation for future analysis.
- Change the current Mixed Use designation to Mixed-Use Commercial, analyzing only commercial development impacts in the GPU EIR.
- Designate the entire "Gentry" site as a study area.

The City Council directed staff to bring the third option forward for formal consideration at a future meeting.

Regarding the properties on the east side, the presented options included:

- Move forward with a GPU EIR that analyzes the intensity of use currently proposed for the east side (2,722,500 square feet of development).
- Allow the property owners to demonstrate the viability of the proposed designations through a market feasibility study and traffic study or other similar quantitative analysis.
- Keep the proposed Commercial designation but identify the area currently proposed for Limited Industrial as a "study area" designation for future analysis (with a project).
- Develop a Specific Plan for the east side properties, paid for by the property owners or the City.

At the conclusion of the July 3, 2012 City Council meeting, an ad hoc committee was appointed to assist staff in considering land use designations on the east side of the City regarding the Preferred Land Use Alternative Map. In particular, the Ad Hoc Committee was tasked with reviewing the proposed land use designations for the east side property and determining the best approach for future development.

PREPARED BY:
REVIEWED BY:
APPROVED BY:

John Kearns, Associate Planner
 April Wooden, Community Development Director
 Suzanne Bragdon, City Manager

The Ad Hoc Committee has focused on considering all appropriate land use designations, meeting all environmental compliance obligations and on evaluating alternative land uses consistent with all of the City's obligations under CEQA and other environmental laws. This analysis includes reviewing alternatives that result in revenue generation, jobs, and other positive benefits for the City.

The issue of a potential annexation of property has also been previously raised. Consistent with applicable law, the Ad Hoc Committee can exercise its discretion in obtaining a full and complete understanding and evaluation of any proposed project, which must be made and addressed first before a further analysis of annexation can occur under CEQA.

AD HOC COMMITTEE REPORT: The Ad Hoc Committee has met twice since its appointment and will meet again on Monday, October 15, 2012. Discussions at these Ad Hoc Committee meetings centered on the impacts of land use designations. Specifically, the Ad Hoc Committee considered that property outside the City boundary and within the City Sphere of Influence should be designated Agriculture/Open Space unless a parcel appears likely to develop commercially or industrially within the near term. The Ad Hoc Committee also considered that the General Plan can be amended four times each year, so additional land can be designated for commercial or industrial development as needed in the future.

The Ad Hoc Committee is proposing that the City Council consider utilizing a commercial designation on property on the east side of the City, within the City's Sphere of Influence, that is likely to develop in the near term and an Agricultural/Open Space designation on the remainder of the property within the Sphere of Influence. The commercial designation is likely to provide the greatest revenue-generation opportunity for the City. Designating property in this manner also avoids over-estimating the need for infrastructure, since infrastructure identified in the Circulation Element and Community Facilities Element of the General Plan Update required to address impacts of development will be based on a realistic scenario tied to the likelihood of actual projects. Additional infrastructure that is project-specific will be the developer's responsibility. This approach would result in lower impact fees.

The Ad Hoc recommends that a public hearing be scheduled before the full Council to approve a final Preferred Land Use Alternative Map. This would allow staff and the consultant to move forward with the GPU EIR.

The Ad Hoc Committee does have one last meeting scheduled with interested parties involving the property east of town on Monday, October 15, 2012. The Ad Hoc and staff will be prepared to report any new developments to the full Council from these discussions. Ultimately, the Ad Hoc recommends that a public hearing be scheduled for a future date before the full Council to consider and approve a final preferred land use alternative map. This would allow all of the land use alternatives to be discussed and acted upon by the full Council under applicable law.

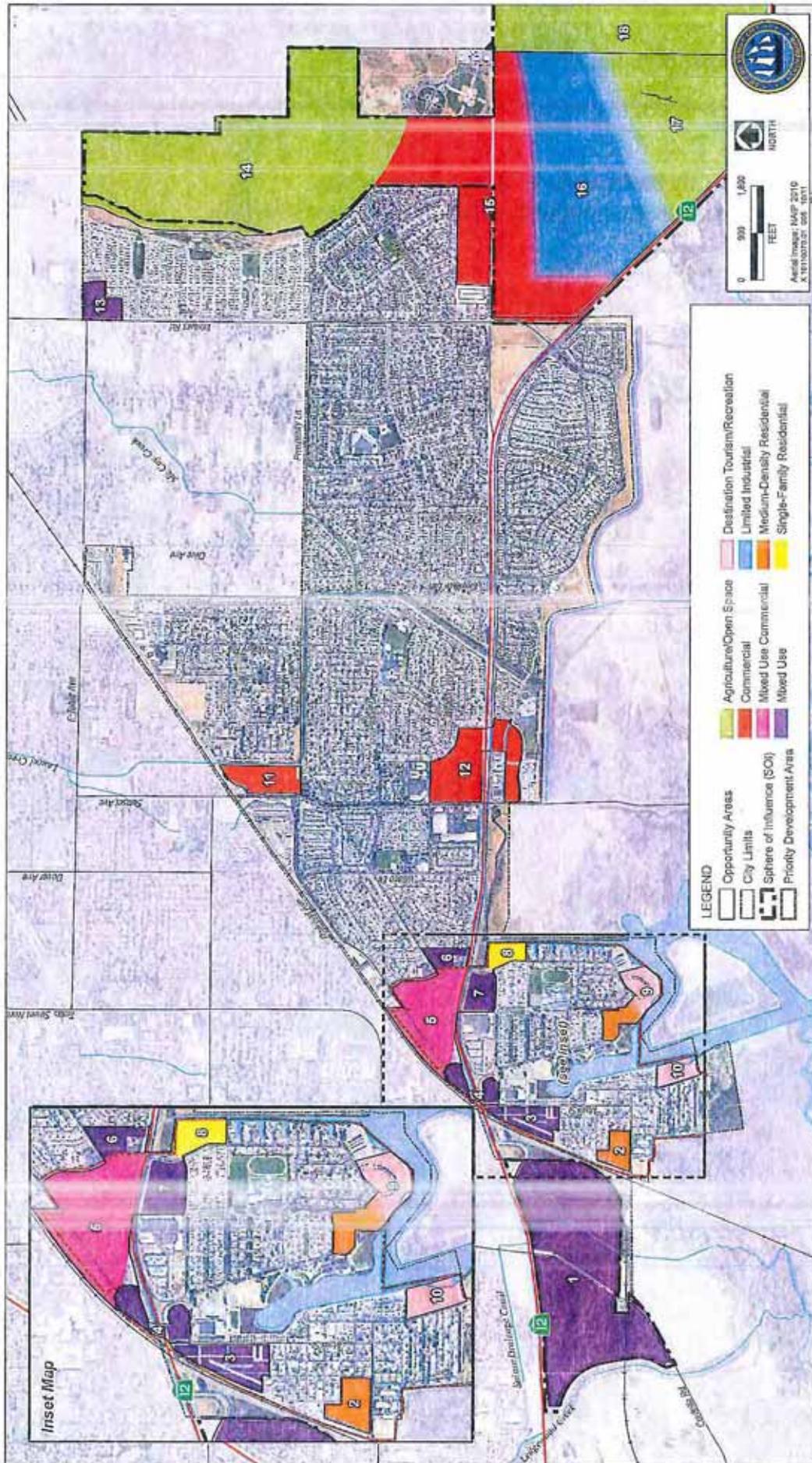
RECOMMENDATION: It is recommended that the City Council:

1. Receive the report of the Ad Hoc Committee; and
2. Discuss options and provide direction to staff; and

3. Identify a date for a future Public Hearing.

ATTACHMENTS:

1. Current City Preferred Land Use Alternative Map.
2. East side property owners' Petersen Crossing Land Use Plan.

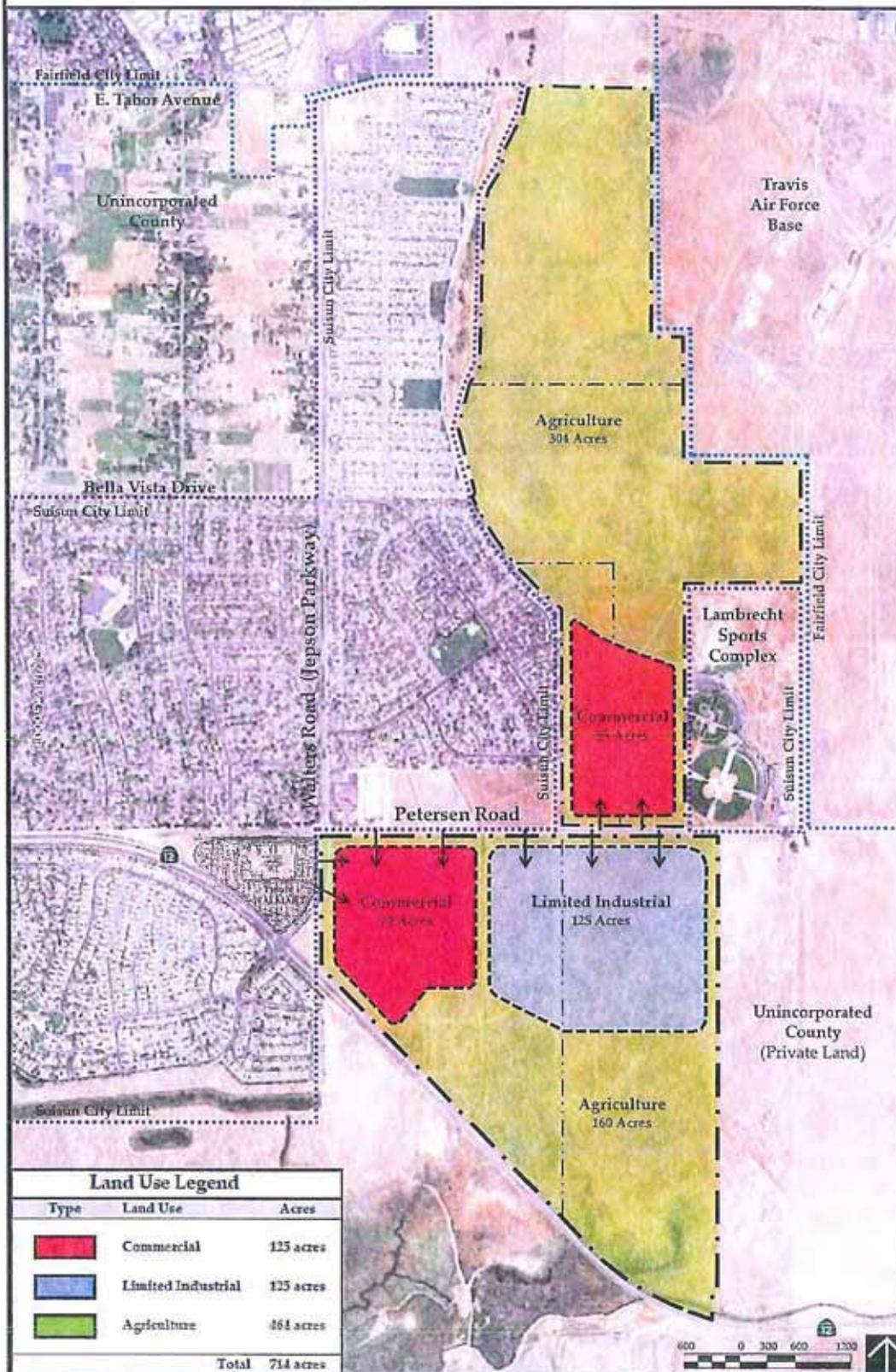


Source: Sullivan City 2011, AECOM 2011

Preferred Conceptual Land Use Alternative

Petersen Crossing Land Use Plan

Suisun City, California



Land Use Legend		
Type	Land Use	Acres
	Commercial	125 acres
	Limited Industrial	125 acres
	Agriculture	160 acres
Total		714 acres



May 25, 2012

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

IN WHICH IS CONTAINED A FULL AND COMPLETE HISTORY OF HIS REIGN

FROM HIS ASCENSION TO THE THRONE TO HIS DEATH

BY SAMUEL JOHNSON

IN THREE VOLUMES

AGENDA TRANSMITTAL

MEETING DATE: October 2, 2012

CITY AGENDA ITEM: Consider Amendment to the Fireworks Ordinance and Adoption of Implementing Resolution:

- a. Council Introduction and Waive Reading of Ordinance No. ____: Amending Title 8, Chapter 8.04 – “Fireworks.” To Permit the Sales of “Safe and Sane Fireworks”; and to Regulate other Fireworks-Related Activities; and
- b. Council Adoption of Resolution 2012-____: Adopting Certain Findings and Policy Directives to Implement the Sales and Use of Safe and Sane Fireworks as Allowed by Title 8, Chapter 8.04 of the Suisun City Code.

FISCAL IMPACT: None at this time.

BACKGROUND: At the April 17, 2012 Council meeting, Ordinance No. 721 was approved. It provided text amendments to the Fireworks Chapter of the City Code, Title 8, Chapter 8.04.

To avoid having to annually amend the Suisun City Code with the technical changes necessary to make the Code applicable to the current year, staff is proposing that the City Council amend the Fireworks Chapter to remove specific dates and times from the Ordinance and instead specify them in a Resolution for each designated sales period.

STAFF REPORT: Staff has prepared proposed changes to the Fireworks Chapter that would be applicable for future designated fireworks sales periods. If the state passes a law and allows fireworks for a New Year’s sales period, the City Council would be able apply that change to Suisun City by Resolution, rather than going through the lengthy Ordinance introduction and adoption process.

The proposed changes would eliminate specific dates in the Ordinance, and allow for the possible New Year’s selling period, if it should become law at a future date. These proposed text amendments are presented in Attachment 1. Text changes in *Italics* are those that are proposed to be added, and text changes presented with ~~strike-throughs~~ are those that would be deleted.

The attached resolution has been written to reflect the dates and times to be applied to Chapter 8.04 of the Suisun City Code for the fireworks sales for July 4, 2013.

STAFF RECOMMENDATION: It is recommended that the City Council:

- 1. Introduce the Ordinance No. ____: Amending Title 8, Chapter 8.04 – “Fireworks.” To Permit the Sales of “Safe and Sane Fireworks”; and to Regulate other Fireworks-Related Activities and waive reading; and
- 2. Open the Public Hearing and take testimony, if any; and
- 3. Close Public Hearing; and

PREPARED BY:
REVIEWED/APPROVED BY:

Michael O’Brien, Fire Chief
Suzanne Bragdon, City Manager

MOB
SJB

4. Adopt Resolution 2012-__: Adopting Certain Findings and Policy Directives to Implement the Sales and Use of Safe and Sane Fireworks as Allowed by Title 8, Chapter 8.04 of the Suisun City Code.
-

ATTACHMENTS:

1. Ordinance No. __: Amending Title 8, Chapter 8.04 – “Fireworks.” To Permit the Sales of “Safe and Sane Fireworks”; and to Regulate other Fireworks-Related Activities.
2. Resolution 2012-__: Adopting Certain Findings and Policy Directives to Implement the Sales and Use of Safe and Sane Fireworks as Allowed by Title 8, Chapter 8.04 of the Suisun City Code.

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY,
CALIFORNIA, AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”
TO PERMIT THE SALES OF SAFE AND SANE FIREWORKS,
AND TO REGULATE OTHER FIREWORKS RELATED ACTIVITIES

WHEREAS, the City Council of the City of Suisun City (the “City Council”) wishes to amend the Fireworks Ordinance to allow the sale of Safe and Sane Fireworks consistent with the State Fireworks Law, Health and Safety Code section 12500 *et seq.*

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1.

Title 8, Chapter 8.04 of the Suisun City Code “Fireworks” is hereby amended as follows:

Sections

8.04.010 – Definitions

8.04.020 – Possession, sales, or discharge

8.04.030 – Industrial, commercial, agricultural, religious use

8.04.040 – Public displays and theatrical, or special effect pyrotechnic use

8.04.050 – Safe and sane fireworks

8.04.060 – Concurrent authorities; provisions supplementary

8.04.010 - Definitions.

The following words and phrases, as used in this Chapter, are defined as follows:

- A. "Dangerous Fireworks" shall mean "Dangerous Fireworks" as defined in California Health and Safety Code Sections 12505 and 12561, and the relevant sections of Title 19, California Code of Regulations, and Subchapter 6, which are hereby incorporated by reference.

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 **B.** “Fireworks Stand” shall mean any structure of a temporary nature used in the sale,
2 offering for sale or display for sale of “Safe and Sane Fireworks.”

3
4 **C.** “Fireworks Wholesaler” shall mean any person, other than an importer, exporter or
5 manufacturer, who purchases fireworks from a manufacturer, importer or exporter for
6 resale to a retailer or any other person for resale, or any person who sells fireworks to
7 other wholesalers or retailers for resale.

8 **D.** “Nonprofit Organization” shall mean any nonprofit association, charity or corporation
9 organized primarily for veteran, patriotic, welfare, civic betterment, religious, athletic or
10 charitable purposes pursuant to the Internal Revenue Code or California Revenue and
11 Taxation Code, or a group that is an integral part of a recognized national organization
12 having such tax-exempt status, or an organization affiliated with and officially recognized
13 by an elementary school, middle school and/or high school and/or school district that
14 serves, in whole or in part, the residents of the City of Suisun City.

15
16 **E.** “Person” shall mean a natural person or a legal entity that is also an owner, tenant, lessee
17 and/or other person with any right to possession or control of the property where a
18 violation of this code occurred.

19 **F.** “Serving Suisun City Residents and Businesses” shall be determined by, but not limited
20 to, principal or permanent location within City limits, a significant service population of
21 City residents, and a significant percentage of members residing in or owning businesses
22 in the City.

23
24 **G.** “Qualified Applicants” shall mean any group or organization that has met all of the
25 following criteria for a continuous period of not less than one full year preceding
26 submittal of an application for a permit to sell required by this Chapter, and that continues
27 to meet the criteria for the duration of any permit to sell issued by the City of Suisun City
28 pursuant to this Chapter:

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

- 1 a. The organization shall be a Nonprofit Organization. Only one application per
2 Nonprofit Organization will be allowed. If an organization is affiliated with a
3 recognized educational institution as defined in this Section, but maintains a
4 separate tax-exempt status with the Internal Revenue Service or the California
5 Franchise Tax Board, said nonprofit organization shall be allowed a separate
6 application.
- 7 b. The organization shall be organized primarily for *educational, youth development,*
8 *veterans, patriotic, welfare, civic betterment, religious, athletic, educational, youth*
9 *development,* or charitable purposes. City Council, at its discretion, may determine
10 priorities and preferences amongst the population served by the nonprofit
11 organization for purposes of selecting organizations to sell fireworks pursuant to
12 this ordinance.
- 13 c. Has a minimum bona fide membership of at least ten (10) members who have
14 agreed to participate and staff a fireworks sales stand.
- 15 d. Has not been found by any court of competent jurisdiction or City administrative
16 hearing officer to be in violation of any civil or criminal local, state or federal law
17 within twenty-four (24) calendar months prior to the organization’s submittal of an
18 application for a permit to sell fireworks;
- 19 e. Has not had a permit to sell fireworks revoked within twenty-four (24) months
20 prior to the organization’s submittal of an application for a permit to sell
21 fireworks.
- 22 **H.** "Safe and Sane Fireworks" (or "state-approved fireworks") shall mean "Safe and Sane
23 Fireworks" as set forth in California Health and Safety Code Sections 12529 and 12562
24 and the relevant sections of Title 19, California Code of Regulations, Subchapter 6, which
25 are hereby incorporated by reference.
- 26 **I.** "Designated Sales Period" is the applicable period set forth in the current City Council
27 Resolution during which Sane and Sane Fireworks may be sold.
28

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

8.04.020 – Possession, Sales, Or Discharge Generally

It is unlawful to possess, sell, or discharge any and all fireworks, the same as defined by the California Health and Safety Code, and the California Fire Code as adopted by the City, within the Suisun City limits unless specifically allowed in this Title, Chapter 8.04.

8.04.030 - Industrial, Commercial, Agricultural, Religious Use.

Any specific pyrotechnic devices or compositions enumerated in the California Health and Safety Code shall be exempt from the provisions of Section 8.04.030 whenever the State Fire Marshall, with the advice of the State Board of Fire Services, has investigated and determined the pyrotechnic devices or compositions to be limited to industrial, commercial and agricultural use, or for religious ceremonies, and when authorized by a permit granted by the City, as provided for by Section 12508 of the California Health and Safety Code.

(Ord. 477 § 1(part), 1983)

8.04.040 - Public Displays and Theatrical, or Special Effect Pyrotechnic Use

- A. The Fire Chief shall have the authority to grant permits for those activities enumerated in Section 12640 of the California Health and Safety Code, including supervised public displays of fireworks by a public agency, fair association, amusement park, or other organization, private company, or private individual, or for the use of fireworks by artisans in pursuit of their trade. The Fire Chief may grant permits for the use of theatrical, and/or special effects pyrotechnics in entertainment productions with or without a live audience, or a video or cinematic production.
- B. Each such use or display shall be handled by a properly licensed class of pyrotechnic operator (as defined by Section 12527 of the California Health and Safety Code), and shall be of such character and so located, discharged or fired as approved by the Fire Chief, to not be hazardous or endanger any property or persons.
- C. Application Fee and Permit Fees for Public Fireworks Displays.

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

- 1 (a) Every application for a permit to conduct a public display of fireworks or for other
2 use of fireworks as permitted by section 8.04.040 shall be accompanied by a non-
3 refundable fee. (See Master Fee Schedule)
- 4 (b) Permit fees will be based on an initial fee (see Master Fee Schedule) and required
5 standby fees for City Departments, including, but not limited to, Fire, Police and
6 Public Works, as determined by the nature of the event and required municipal
7 services.
- 8 (c) Forms, processes and procedures shall be developed by the City Manager,
9 consistent with policy directives of the City Council.

10 **8.04.050 – Safe and Sane Fireworks.**

- 11 A. It shall be lawful to possess, sell, use, display or discharge, within the City, those
12 fireworks defined and classified as "Safe and Sane Fireworks" (or "state-approved
13 fireworks") in the California State Fireworks Law (Sections 12500, *et seq.*, of the
14 California Health and Safety Code and the relevant sections of Title 19, Code of
15 Regulations, Subchapter 6) during that time period specified in this Chapter.
- 16 B. **Safe and Sane Fireworks Use – Limitation on Places and Hours of Discharge.**
- 17 (a) It shall be unlawful to discharge any "Safe and Sane Fireworks" except during the
18 hours established in the current ~~by directive of the~~ City Council *Resolution*.
- 19 (b) It shall be unlawful for any person to ignite, discharge, project or otherwise fire or
20 use, any "Safe and Sane Fireworks," or permit the ignition, discharge or projection
21 thereof, upon or over or onto the property of another without his/her consent or to
22 ignite, discharge, project or otherwise fire or make use of any "Safe and Sane
23 Fireworks" within ten (10) feet of any residence, dwelling, or other structure.
- 24 (c) It shall be unlawful for any person to ignite, discharge, and project or otherwise
25 fire or use any "Safe and Sane Fireworks," or permit the ignition, discharge or
26 projection thereof on any public park and/or city-owned property except in
27 designated areas determined by order of the City Manager or designee.
- 28

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 (d) Additionally, it shall be unlawful for any person to ignite, discharge, project, or
2 otherwise fire or use any “Safe and Sane Fireworks,” or permit the ignition,
3 discharge or projection thereof at any location in the City within the Suisun City
4 Waterfront District, more specifically during the hours of any public event
5 commemorating Independence Day. For purposes of this section, the Waterfront
6 District shall be the area bounded by Morgan Street, Main Street, Lotz Avenue and
7 Civic Center Boulevard (including Day Park), excluding designated discharge
8 locations designated by the Fire Chief.

9 C. Each year the Fire Chief may present for City Council approval a list of designated
10 areas or City property for the public’s use of “Safe and Sane Fireworks”

11 D. No fireworks shall be discharged in "high fire hazard areas," as designated by the Fire
12 Chief.

13 E. **Safe and Sane Fireworks – Supervision of Minors.**

14 It shall be unlawful for any person having the care, custody or control of a minor
15 (under 18 years old) to permit such minor to discharge, explode, fire or set off any
16 “Dangerous Fireworks,” at any time, or to permit such minor to discharge or set off
17 any "Safe and Sane Fireworks" unless such minor does so under the direct supervision
18 of a person over 18 years of age and during the hours and on the days permitted by
19 this Chapter.

20 F. **Safe and Sane Fireworks Sale during the ~~Fourth of July~~ Designated Sales Period.**
21 **Submission of applications by Qualified Applicants**

22 (a) No nonprofit organization shall submit more than one (1) application for a permit.
23 If the City receives two (2) or more applications containing the same tax
24 identification number, only one (1) application shall be accepted. If more than one
25 application is submitted on behalf of any nonprofit, all such requests shall be
26 voidable at the discretion of the City Manager.

27
28

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 (b) Each application will be screened by the City Manager to determine if the
2 Nonprofit Organization submitting it meets the criteria to be classified as a
3 “Qualified Applicant.”

4 (c) Every application for a permit shall be accompanied by a non-refundable
5 application fee as set forth in the City’s Master Fee Schedule as imposed by this
6 Ordinance. This application fee shall be in addition to any permitting and
7 regulatory fees imposed by this Chapter.

8 (d) All applications for Fireworks Sales Permits shall be submitted in writing to the
9 City Clerk on forms supplied by the City. The application shall be made in
10 duplicate. The original of the application shall be retained by the City Clerk and
11 one copy shall be transmitted to the City Manager.

12 ~~(e) For the year 2012, applications must be filed from the effective date of this~~
13 ~~Ordinance through May 30, 2012. For the year 2013, applications may be filed~~
14 ~~from January 1 through February 1, inclusive. Applications filed before or after~~
15 ~~these periods shall not be accepted.~~

16 (f) (e) Applications for Fireworks Sales Permits will be reviewed by the Fire
17 Department, Police Department, and the City Clerk, as needed, pursuant this
18 Ordinance. Fireworks Sales Permits shall be issued by the Fire Chief.

19 **G Safe and Sane Fireworks Sales– Denial of Application.**

20 (a) Any denial of a permit pursuant to this Section may be appealed pursuant to the
21 procedures set forth in Section Title 1, Chapter 1.20 of the City Code.

22 **H Safe and Sane Fireworks – Prerequisite for Issuance of Fireworks Sales Permit.**

23 (a) The maximum number of permits that may be issued to qualified applicants and
24 the maximum number of "Safe and Sane Fireworks" stands that will be permitted
25 pursuant to this Chapter during any one (1) calendar year shall be determined by
26 policy directive Resolution of the City Council.
27
28

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

- 1 (b) The City Council shall determine by directive the method and procedure for
2 selection of Nonprofit Organizations to which permits shall be issued.
- 3 (c) Two (2) or more eligible nonprofit organizations may jointly submit an application
4 pursuant to this Chapter and may jointly receive a permit to sell fireworks pursuant
5 to this Chapter. In addition, if a qualified applicant is selected as a permittee, it
6 may select one or more other qualified applicants to join it in a joint venture
7 operation of the fireworks stand and jointly receive a permit to sell fireworks
8 pursuant to this Chapter.
- 9 (d) Permits issued pursuant to this Section are valid only during the calendar year
10 issued.
- 11 (e) The City Fireworks Sellers Permit is a temporary vendor’s permit is a temporary
12 ~~vendor’s permit~~ for the sales of Safe and Sane fireworks, *and* other celebratory
13 items (that have been approved by the Fire Chief and Community Development
14 Director) and T-shirts bearing the wholesaler’s corporate logos. No other
15 merchandise shall be sold from the fireworks stand.
- 16 (f) Prior to the issuance of a permit pursuant to this Chapter, and in addition to those
17 other requirements set forth in this Chapter and required by the City Manager in
18 order to implement this ordinance, a qualified Nonprofit Organization shall
19 demonstrate compliance with all of the following in order for a permit to be
20 issued:
- 21 i. Provide to the City a copy of the requisite retail sales permit issued
22 by the Office of the California State Fire Marshal;
 - 23 ii. Payment to the City of the permit/license fee at the amount
24 established by Resolution of the City Council and as set forth in the
25 Master Fee Schedule;
 - 26 iii. Payment to the City of the regulatory fees in the amount established
27 by Resolution of the City Council and as set forth in the Master Fee
28 Schedule;

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

- iv. Provide to the City a copy of the permittee’s California State Board of Equalization Temporary Sales Tax Permit.
- v. Provide evidence of valid insurance policies in a form and amount, and with coverage types required by the City. Such policies shall name the City, its officers, officials, agents, and employees as additional insured. Such policies shall be paid for and maintained in full force and effect by the permittee throughout the term a fireworks sales permit.
- vi. Provide to the City a written plan that indicates hours of operation of the stand, number of staff on duty and a budget to show reasonable expenses.

(g) The continued validity of any City permit issued pursuant to this Chapter shall be subject to the requirement that at least one or more representatives of each nonprofit organization shall attend a "Safe and Sane Fireworks" stand operator safety seminar supervised by the Fire Department and conducted by each licensed fireworks wholesaler that is supplying "Safe and Sane Fireworks" to the Nonprofit Organization. The failure of a Nonprofit Organization to comply with this provision shall result in the revocation of its permit to sell "Safe and Sane Fireworks."

J. Safe And Sane Fireworks – Temporary Fireworks Stand.

All retail sales of "Safe and Sane Fireworks" shall be permitted from within a temporary fireworks stand, and retail sales from any other building or structure is hereby prohibited. Temporary stands shall be subject to NFPA 1124 Code for the Manufacture, Transportation, Storage, and Retail Sales of Fireworks and Pyrotechnic Articles, 2006 Edition.

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 **K. Safe and Sane Fireworks – Operation of Fireworks Stand.**

- 2 a. No person shall knowingly sell fireworks to any person under the age of eighteen
3 (18) years. Proof that the fireworks stand operator/organization demanded, was
4 shown and acted in reliance upon bona fide evidence of age and identity in any
5 sale of fireworks forbidden by this Chapter shall be a defense for any proceedings
6 for suspension or revocation of its Fireworks Sales Permit or any criminal
7 proceedings for violations of this Chapter. For purposes of this section, bona fide
8 evidence of age and identity of purchaser is a document issued by a federal, state,
9 county or municipal government that contains a photograph of the purchaser,
10 including, but not limited to, a valid California Driver's License or Identification
11 Card issued to a member of the Armed Forces.
- 12 b. Dates and Hours of the sale of "Safe and Sane Fireworks" shall be consistent with
13 the ~~directives of the~~ current City Council *Resolution*.
- 14 c. No person other than the individuals who are members of the permittee and/or
15 joint venture nonprofit organization(s) or the spouses, parents or adult children of
16 such members shall sell or otherwise participate in the sale of "safe and sane
17 fireworks" inside such fireworks stand.
- 18 d. No person under the age of eighteen (18) years shall sell or participate in the sale
19 of "Safe and Sane Fireworks" within such fireworks stand. This will include
20 stocking the stand, moving, removing and storing product at the end of the sales
21 period.
- 22 e. No person shall be paid any consideration by the permittee nonprofit
23 organization(s) or any wholesaler/distributor of "Safe and Sane Fireworks" for
24 selling or otherwise participating in the sale of "Safe and Sane Fireworks" at such
25 fireworks stand; provided, however, that compensation may be paid for licensed
26 security personnel during sale or non-sale hours and to the party authorizing the
27 location of the stand on its property.
- 28

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

- 1 f. All fireworks shall be retained at the approved location. In no event shall unsold
2 fireworks be removed from the approved location to any other place without
3 written approval of the Fire Chief.
- 4 g. When the fireworks stand is not being used for sale and/or display of fireworks, a
5 reinforced, heavy metal, fully enclosed, walk-in type container, or its equivalent,
6 as approved by the Fire Chief, shall be used to store fireworks.
- 7 h. Fireworks stands may be put in place by the permittee ~~no earlier than 8:00 a.m. on~~
8 ~~the date and time specified in the current City Council Resolution June 20 of each~~
9 ~~year.~~
- 10 i. The fireworks stand shall be removed from the temporary location *on the date and*
11 *time specified in the current City Council Resolution* ~~by 12:00 p.m. on July 10 of~~
12 ~~each year.~~ All unsold fireworks and accompanying litter shall be cleared from the
13 location *on the date and time specified in the current City Council Resolution* ~~by~~
14 ~~5:00 p.m. on July 6.~~ If the permittee does not remove the stand and/or clean the
15 sales site as required by this chapter, the City may do so, or cause the same to be
16 done, and the reasonable cost thereof shall be charged against the permittee.
- 17 j. Each fireworks stand must post in a prominent location inside the fireworks stand:
18 i. City Fireworks Sales Permit,
19 ii. Temporary sales tax permit from the California State Board of
20 Equalization,
21 iii. State Fire Marshal Retail Sales Permit, and
22 iv. Proof of required insurance.
- 23 k. All weeds and combustible material shall be cleared from the location of the
24 fireworks stand, including a distance of at least twenty-five (25) feet surrounding
25 the fireworks stand.
- 26 l. “NO SMOKING within 25 feet” signs shall be prominently displayed on the
27 fireworks stand. Such signs shall with state statutes. Each sales counter shall
28 include a posted and visible sign reading “You Must be 18 years old to Purchase
Fireworks – Valid ID is Required”

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

- m. Construction of all fireworks stands shall be inspected and approved by the City Building Department.
- n. Each fireworks stand shall have at least two (2) exits. Fireworks stands in excess of forty (40) feet in length shall have at least three exits spaced approximately equidistant apart, provided that in no case shall the distance between exits exceed twenty (20) feet. Each exit must be at least twenty-four (24) inches wide and six (6) high.
- o. Any interior lighting and wiring shall be inspected and approved by the City Building Department.
- p. Each fireworks sales stand shall be required to have two (2) two-and-one-half (2.5) gallon pressurized water type fire extinguishers, in good working order with current inspection tags, easily accessible for use in case of fire.
- q. Uses of tents, pop-up tents, shade structures, or other add on structures to the fireworks stand must be inspected and approved by the City Building Department.
- r. Each fireworks stand must have a responsible person over the age of eighteen (18) years in attendance and in charge of the fireworks stand being used for sale or dispensing of fireworks.
- s. No person shall sleep or remain in the fireworks stand after the close of daily business.
- t. No fuel-powered generator or similar equipment shall be allowed within fifty (50) feet of a fireworks stand.
- u. No fireworks shall be located within twenty-five (25) feet of any other structure, and shall not be located within one hundred (100) feet of a location where gasoline or any other flammable liquids are stored or dispensed.
- v. A minimum of twenty-five (25) feet of clear space must be maintained between parked vehicles and the fireworks stand. Adequate area shall be provided for vehicle circulation and parking.
- w. No fireworks shall be ignited, or discharged within 25 feet of the fireworks stand. Signage to that effect shall be posted in a manner clearly visible to the parking area.

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

- 1 x. There shall be no smoking materials or flame producing devices inside or within
- 2 25 feet of the fireworks stand.
- 3 y. The only items that can be sold from the fireworks stand are the manufacturer’s
- 4 approved “State Fire Marshal listed Safe and Sane Fireworks,” other celebratory
- 5 items (that have been approved by the Fire Chief and Community Development
- 6 Director), and T-shirts bearing the wholesaler’s corporate logo.
- 7 z. Signage for the fireworks stands and designated fireworks use areas.
 - 8 i. Signage associated with the sale of Safe and Sane fireworks and in
 - 9 conjunction with this Chapter is exempt from the provisions of Section
 - 10 18.54, entitled “Signs,” of this Suisun City Municipal Code.
 - 11 ii. Sign permits are not required for signs, but all signs, locations and use
 - 12 must be approved by the Community Development Department prior to
 - 13 construction and display.
 - 14 iii. Sign construction shall be inspected and approved by the City Building
 - 15 Department.
 - 16 iv. Signs for fireworks sales shall be displayed no earlier than *the date and*
 - 17 *time specified in the current City Council Resolution June 20*, and must be
 - 18 removed by *the date and time specified in the current City Council*
 - 19 *Resolution July 6*.
 - 20 v. Signs cannot be any larger than 32 square feet (4’ X 8’).
 - 21 aa. Any other requirements determined appropriate and necessary by the City
 - 22 Manager for implementation of the Council Policy Directives relating to this
 - 23 ordinance and the Public Safety.

24 **L. Temporary Sales Tax Permit**

- 25 a. Each permittee must obtain a temporary sales tax permit from the State Board of
- 26 Equalization.

27 **M. Nonprofit Organization – Financial Obligations**

- 28 a. The permittee shall be responsible for the collection and remittance of sales tax
- and any other fees consistent with this Chapter and the policy directives of the City
- Council and all other amounts that the permittee is contractually bound to pay the
- City.

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 **N. Nonprofit Organization Financial Statement.**

2 On or before November 1st of any year authorized pursuant to a permit, the permittee
3 shall submit to the City Clerk a financial statement by the treasurer or financial officer
4 of the permittee setting forth the total gross receipts from the fireworks stand operated
5 by the permittee; all expenses incurred and paid in connection with the purchase of
6 fireworks and the sale thereof; and to whom and for what purpose the net proceeds
7 were or will be disbursed, along with the most recent report filed by the permittee to
8 the State Board of Equalization. The filing of such statement shall be a condition
9 precedent to the granting of any subsequent permit.

10 **O. Safe and Sane Fireworks – Revocation of Permit; Appeal.**

11 a. The Fire Chief may revoke, immediately, the permit of any permittee who violates
12 any provision of this chapter in a manner that causes an immediate danger to
13 public health and safety, or required for the orderly administration of this chapter.
14 If the revocation occurs between *six (6) days before the sales period, during the*
15 *Designated Sales Period, or until one (1) day after the sales period June 22 and*
16 *July 5*, the Fire Chief shall inform the permittee that the permittee may seek review
17 of the Fire Chief's decision by the City Manager, or the City Manager's designee,
18 on the next business day. At the earliest opportunity on the next business day after
19 the revocation, the Fire Chief shall provide the City Manager with written notice
20 that a fireworks permit has been revoked, including the name of the permittee and
21 a brief statement of the grounds for revocation. The City Manager, or the City
22 Manager's designee, shall meet with the permittee and the Fire Chief on that day,
23 upon the permittee's request, to review the Fire Chief's decision. The decision of
24 the City Manager shall be final. If the revocation occurs before or after the
25 specified period, the appeal procedures of Subdivision (b) shall apply.

26 b. If the revocation occurs before *six (6) days before the Designated Sales Period*
27 *June 22*, such revocation shall not take effect for five (5) days, during which time
28 the permittee may seek review of the Fire Chief's decision by submitting a written

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 request for review to the City Manager. The Fire Chief shall provide the City
2 Manager with written notice that a fireworks permit has been revoked, including
3 the name of the permittee and a brief statement of the grounds for revocation. The
4 City Manager, or the City Manager’s designee, shall meet with the permittee and
5 the Fire Chief to review the Fire Chief’s decision. The decision of the City
6 Manager shall be final.

- 7 c. Any permittee, whose permit has been revoked pursuant to Subdivision (a) or (b)
8 hereof, shall be barred from receiving a permit under this Chapter for up to two (2)
9 years from the date of revocation.

10 **P. Safe and Sane Fireworks – Wholesale Storage.**

11 Wholesale storage of "Safe and Sane Fireworks" by fireworks wholesalers licensed by the
12 Office of the California State Fire Marshal shall be subject to NFPA 1124 Code for the
13 Manufacture, Transportation, Storage, and Retail Sales of Fireworks and Pyrotechnic
14 Articles, 2006 Edition and can be stored year-round in the City by a fireworks wholesaler
15 licensed by the Office of the California State Fire Marshal, so long as said fireworks
16 wholesaler has not been found to be in violation of the terms of this Chapter.

17 **Q. Seizure of Fireworks.**

18 The Fire Chief may seize, take, remove or cause to be removed, at the expense of the
19 permittee or licensed fireworks wholesaler, whichever is applicable, all stock of fireworks
20 offered or exposed for sale, stored or held in violation of this Chapter when such violation
21 creates an imminent threat to public health or safety.

22 **R. Fireworks Wholesaler – Distribution Agreement.**

- 23 a. All fireworks wholesalers who seek to do business in Suisun City and supply and
24 contract with applicants for fireworks booth permits in the City, shall enter into
25 and execute a Fireworks Wholesaler Distribution Agreement with the City by no
26 later than *the date and time specified in the current City Council Resolution* ~~March~~
27 ~~1 of each calendar year (for 2012, the date will be May 1,~~ subject to adoption of
28

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

this ordinance). Said distribution agreement shall require the fireworks wholesaler to contractually commit to the following:

1. Conduct a “Safe and Sane Fireworks” Stand Operator Safety Seminar supervised by the Fire Department;
2. Develop and submit an approved Fireworks Wholesaler Public Education Plan;
3. Comply with the correct and timely placement and removal of all fireworks stands and storage containers within the city limits; and
4. Other such requirements deemed appropriate and necessary by the City Manager and Fire Chief.

- b. No permits shall be issued pursuant to this Chapter to any permit applicant unless and until their fireworks wholesaler has entered into a valid, annual Fireworks Wholesaler Distribution Agreement with the City.
- c. If a fireworks wholesaler believes the terms and conditions of the proposed Fireworks Wholesaler Distribution Agreement are unfair and/or unreasonable, it may request an appeal before the City Council at its first meeting following the deadline set forth in Subsection (a.) above.

S. Fireworks Wholesaler Public Education Plan.

- a. Each fireworks distributor/wholesaler supplying one or more Nonprofit Organizations who are permittees under this Chapter, shall annually submit a Public Education Plan to the City by no later than *the date and time specified in the current City Council Resolution 5:00 pm on June 1*. Said Public Education Plan shall outline the public safety and education efforts for that year that have been initiated, supported, and/or delivered by each fireworks distributor/wholesaler within the City. Said public education plan shall include, but is not limited to, samples of all the materials and the extent of distribution of all of the safety and education materials discussed in that wholesaler’s/distributor’s plan.

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 **T. Regulatory Fee Imposed Upon Permittees**

2 a. The City will require each applicant receiving a permit to pay a reasonable regulatory fee,
3 as described in Section 1(e)(3) of Article XIII C of the California Constitution. The fee shall
4 represent the reasonable regulatory costs to the City for issuing licenses and permits,
5 performing investigations, inspections and audits, and the administrative enforcement and
6 adjudication thereof. The fees established pursuant to this section are used to enforce the
7 provision of this Chapter and not intended to generate excess revenue for the City.

8 b. Nothing herein shall limit or prohibit permittees from making voluntary contributions.

9 **U. Administrative Fines and Penalties.**

10 (a) This Chapter authorizes the imposition of administrative fines on any person who
11 violates any provision of this ordinance in order to encourage and obtain
12 compliance with the provisions of this ordinance for the benefit and protection of
13 the entire community.

14 (b) The issuance of citations, imposing administrative fines, right to appeal, and the
15 right for an administrative hearing shall be performed in accordance with Title 1,
16 Chapter 1.20 – Administrative Citations of the Suisun City Code.

17 (c) This Chapter governs the imposition, enforcement, collection and administrative
18 review of all administrative fines, related to the possession, use, storage, sale
19 and/or display of quantities less than 25 pounds of those fireworks classified as
20 “Dangerous Fireworks” in California Health and Safety Code Section 12500, et
21 seq., with the exception of a pyrotechnic licensee when operating pursuant to that
22 license; and the use of “Safe and Sane Fireworks” as defined in California Health
23 and Safety Code Section 12500 et seq. on or at dates, times and/or locations other
24 than those permitted by this ordinance. Said administrative fines are imposed
25 under authority of Government Code Section 53069.4, Health and Safety Code
26 Section 12557, and the police power of the City.

26 (d) Administrative Fines – Each person who violates any provision of this code as it
27 relates to the possession, use, storage, sale and/or display of “Dangerous
28

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

Fireworks” shall be subject to the imposition and payment of an administrative fine or fines as provided below:

Number of Offense in One-Year Period	Amount of Administrative Penalty	Late Charge	Total Amount of Penalty plus Late Charge
First	\$500	\$ 150	\$ 650
Second	\$750	\$ 250	\$ 1,000
Third	\$1,000	\$ 500	\$ 1,500

i. Each person who uses “Safe and Sane Fireworks” on or at dates, times and/or locations other than those permitted by this ordinance shall be subject to the imposition and payment of an administrative fine or fines as provided below:

Number of Offense in One-Year Period	Amount of Administrative Penalty	Late Charge	Total Amount of Penalty plus Late Charge
First	\$ 250	\$ 50	\$ 300
Second	\$ 500	\$ 100	\$ 600
Third	\$ 750	\$ 200	\$ 950

(e) Payment of the administrative fine shall not excuse or discharge a citee from the duty to immediately abate and correct a violation of this Chapter, nor from any other responsibility or legal consequences for a continuation or a repeated occurrence(s) of a violation of this Chapter.

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 (f) Because of the serious threat of fire or injury posed by the use of “Dangerous
2 Fireworks” that can result from persistent or repeated failures to comply with the
3 provisions of this code and the effect of such conditions or activities on the safety
4 and the use and enjoyment of surrounding properties and to the public health,
5 safety and welfare, this Chapter imposes strict civil liability upon the owners of
6 residential real property for all violations of this code existing on their residential
7 real property.

8 (g) **Issuance of Administrative Citation-Contents.**

- 9 i. Whenever an Enforcement Officer (EO) determines that a violation
10 of the code has occurred, the EO shall issue an administrative citation
11 in compliance with the requirements of Title 1, Chapter 1.20 –
12 Administrative Citations Suisun City Code.

13 **8.04.060 – Concurrent Authorities; Provisions Supplementary**

14 This Chapter is not the exclusive regulation for fireworks within the City of Suisun City. It
15 shall supplement and be in addition to the other regulatory codes, statutes, regulations and
16 ordinances heretofore and hereinafter enacted by the City of Suisun City, the State of
17 California or any other legal entity or agency having jurisdiction. The provisions of this
18 chapter are supplementary to the provisions of the Uniform Fire Code and Uniform Building
19 Code. In case of a direct conflict between the provisions of the Uniform Fire Code or Uniform
20 Building Code and the provisions of this chapter, this chapter shall prevail. Except with
21 respect to direct conflict, the provisions of the Uniform Fire Code and Uniform Building Code
22 shall remain in full force and effect.

23 **SECTION 2. EFFECTIVE DATE.**

24 In accordance with Section 36937 of the Government Code of the State of California, this
25 Ordinance shall take effect and be in force thirty (30) days from and after the date of its
26 passage.

27 **SECTION 3.**

28 If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held
to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such

AMENDING TITLE 8, CHAPTER 8.04 – “FIREWORKS”

1 decision shall not affect the validity of the remaining portions of this ordinance. The City
2 Council hereby declares that it would have passed this ordinance, and each and every section,
3 subsection, sentence, clause, and phrase thereof not declared invalid or unconstitutional
4 without regard to whether any portion of the ordinance would be subsequently declared
5 invalid or unconstitutional.

6 **SECTION 4.**

7 This ordinance shall be posted in at least three (3) public places within the City or published
8 in a county newspaper that is circulated in the City within fifteen (15) days after its passage,
9 there being no newspaper of general circulation printed and published within the City.

10 **PASSED, APPROVED, AND ADOPTED** as an Ordinance at a regular meeting of
11 the City Council of the City of Suisun City, California, on this ___ day of ____ 2012.

12 _____
13 Pete Sanchez

14 Mayor

15 **CERTIFICATION**

16 I, Linda Hobson, City Clerk of the City of Suisun City, California, do hereby certify that the
17 foregoing Ordinance was introduced at a regular meeting of the City Council on April 3, 2012
18 and passed, approved, and adopted by the City Council of the City of Suisun City at a regular
19 meeting held on the ___ day of ____ 2012 by the following vote:

20 **AYES:** Councilmembers: _____
21 **NOES:** Councilmembers: _____
22 **ABSENT:** Councilmembers: _____
23 **ABSTAIN:** Councilmembers: _____

24 **WITNESS** my hand and the seal of said City this 3rd day of April 2012.

25 _____
26 Linda Hobson, CMC
27 City Clerk
28

RESOLUTION NO. 2012-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING CERTAIN FINDINGS AND POLICY DIRECTIVES TO IMPLEMENT
THE SALES AND USE OF SAFE AND SANE FIREWORKS AS ALLOWED BY
TITLE 8, CHAPTER 8.04 OF THE SUISUN CITY CODE**

WHEREAS, Ordinance No. ____ Amending City Code, Title 8, Chapter 8.04.050 – “Fireworks” to Permit the Sales of Safe and Sane Fireworks, and to Regulate Other Fireworks Related Activities has become part of the Suisun City Code; and

WHEREAS, the sale of Safe and Sane Fireworks would benefit the City of Suisun City by allowing local Nonprofit Organizations that work for the benefit of the community with an opportunity to raise funds; and

WHEREAS, the City Council of the City of Suisun City deems it necessary to adopt Certain Findings for the sale and use of Safe and Sane Fireworks; and

WHEREAS, the City Council of the City of Suisun City deems it necessary to adopt Policy Directives for the sales and use of Safe and Sane Fireworks; and

WHEREAS, this resolution would supersede with updated findings and policies contained in Resolution 2012-19.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby adopts the following Findings: Fireworks stands are categorically exempt from the California Environmental Quality Act (“CEQA”) under CEQA Guidelines section 15311 as minor accessory structures appurtenant to existing commercial, industrial, or institutional facilities.

BE IT FURTHER RESOLVED that the City Council of the City of Suisun City hereby adopts the following Policy Directives:

- 1. Number of permits.** Three (3) Fireworks Sales Permits will be made available for the sale of Safe and Sane Fireworks in the City of Suisun City.
- 2. Locations of fireworks stands.** Fireworks stand locations will be approved by the City Manager.
- 3. Fireworks stands.** Fireworks stands may be put in place by the permittee no earlier than 8:00 a.m. on June 20. Signs for fireworks sales shall be displayed no earlier than seven days before the approved start of sales, June 20, and must be removed by July 6, four (4) days after the fireworks sales period ends.

All unsold fireworks and accompanying litter shall be cleared from the location by 5:00 p.m. two (2) days after the fireworks sales period ends, July 6.

The fireworks stand shall be removed from the temporary location by 12:00 p.m. by July 10.

4. **Permissible hours of use.** It shall be unlawful to discharge any "Safe and Sane Fireworks" except during the hours of 9:00 am to 10:00 pm June 28 through July 6.

5. **Permissible hours of sale.** Dates and Hours of the sale of "Safe and Sane Fireworks" shall begin no earlier than 12:00 noon on June 28 and shall not continue after 9:00 pm on July 4 of the same year. Sale of fireworks shall be permitted only from 12:00 noon to 9:00 pm on June 28 and from 9:00 am to 9:00 pm daily on June 29 through July 3, and 9:00 am to 9:00 pm on July 4.

6. **Filing Application for Firework sales on July 4th.** Applications will be accepted from January 1, through the first City business day in February. *Added*

7. **Permittee selection process.** The process for selection of permittees to hold and use Fireworks Sales Permits shall be consistent with the following policy directives:

a. Only Qualified Applicants, as that term is defined in section 8.04.010 of the Municipal Code, shall be eligible to submit an application for a permit. Applicants are qualified on the basis of the following criteria:

- i. Organizations that have proved they are qualified by documentation of charitable nonprofit status with the State and IRS 501 3c. the organization bylaws or Articles of incorporation shall state organized for a charitable, educational, religious, or scientific purposes, and, a nonprofit organization.
- ii. Charitable organizations "Primarily Serving Suisun City Residents and Businesses," as that phrase is defined in the Municipal Code, and are organized primarily to benefit youth, schools, veterans, or local businesses in Suisun City shall be given preference in the first lottery drawing.
- iii. The organization has at least 10 members that will staff the booth and a plan to keep the booth open for the full sales period.

b. The lottery shall take place at a time, place, and manner determined by the Fire Chief in accordance with the administrative rules and procedures adopted by the Fire Chief.

i. If three or less organizations with the above preference apply, these organizations will be drawn in a lottery to determine the choice of fireworks stand sites and permits. If more than three organizations with the above preferences have applied, these applications will be placed in the first lottery and three drawn for site preference and permits.

ii. After the authorized number of permits has been drawn or less than three preferred organizations apply, the remaining qualified applicants shall be drawn in a second lottery for the choice of available sites and permits. The remaining

will be listed as alternates according to the order drawn. Each alternate, according to the order drawn, shall be offered a permit if one of the original permittees cannot meet the requirements of this Chapter or if a permittee voluntarily surrenders its permit.

7. **City Manager to administer fireworks program.** The City Manager is hereby directed to administer the Suisun City Fireworks Program; the City Council of the City of Suisun City authorizes the City Manager to execute any and all necessary documents pertaining to implementation of the Sales and the Use of Safe and Sane Fireworks in the City Suisun City.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 16th day of October, 2012 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 16th day of October, 2012.

Linda Hobson, CMC
City Clerk

