



Pedro "Pete" M. Sanchez, Mayor  
Mike Hudson, Mayor Pro-Tem  
Jane Day  
Sam Derting  
Michael A. Segala

First and Third Tuesday  
Every Month

## A G E N D A

### SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, NOVEMBER 1, 2011

6:00 P.M.

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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(Next Ord. No. – 721)  
(Next City Council Res. No. 2011 – 91)  
(Next Redevelopment Agency Res. No. RA2011 – 27)  
(Next Housing Authority Res. No. HA2011 – 05)

#### **ROLL CALL**

Council / Board Members  
Pledge of Allegiance  
Invocation

#### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### **CLOSED SESSION**

##### City Council

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
Name of case: Kevin Page v. Suisun City Police Department Case #: #ADJ7571053
2. CONFERENCE WITH LABOR NEGOTIATOR  
Agency negotiator: Suzanne Bragdon, City Manager, Ron Anderson, Assistant City Manager, and Dan Kasperson, Public Works and Building Director.  
Employee Organization: SCEA (Suisun City Employees' Association).

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
REDEVELOPMENT AGENCY 421-7309 FAX 421-7366

3. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Suzanne Bragdon, City Manager, Ron Anderson, Assistant City Manager, and Tim Mattos, Police Commander.

Employee organization: SCPOA (Suisun City Police Officers' Association)

4. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Suzanne Bragdon, City Manager, Ron Anderson, Assistant City Manager, and Jason Garben, Economic Development Director.

Employee organization: SCMPEA (Suisun City Management and Professional Employees' Association)

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

A complete packet of information containing Staff Reports and exhibits related to each item is available for public review at least 72 hours prior to a Council /Agency/Authority Meeting Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting regarding any item on this agenda will be made available for public inspection during normal business hours. An agenda packet is available for review in the City Manager's Office during normal business hours.

*PLEASE NOTE:*

1. The City Council hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. City Council agendas are posted at least 72 hours in advance of regular meetings at:

City Hall	Fire Station	Senior Center
701 Civic Center Boulevard	621 Pintail Drive	318 Merganser Drive



CITY COUNCIL

CITY COUNCIL MEETING

Pedro "Pete" M. Sanchez, Mayor  
Mike Hudson, Mayor Pro-Tem  
Jane Day  
Sam Derting  
Michael A. Segala

First and Third Tuesday  
Every Month

## A G E N D A

### REGULAR MEETING OF THE SUISUN CITY COUNCIL, REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

TUESDAY, NOVEMBER 1, 2011

7:00 P.M.

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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(Next Ord. No. – 721)  
(Next City Council Res. No. 2011 – 91)  
(Next Redevelopment Agency Res. No. RA2011 – 27)  
(Next Housing Authority Res. No. HA2011 – 05)

#### **ROLL CALL**

Council / Board Members  
Pledge of Allegiance  
Invocation

#### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

1. Presentation of Proclamation to Hampton Inn & Suites on Receiving the "Circle of Excellence Award" and Celebrating the Second Anniversary of Suisun City's Waterfront Hotel.

#### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### **CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

#### **City Council**

2. Council Adoption of Resolution No. 2011-\_\_\_\_: Supporting the Renewal of the Designation of a Segment of State Highway Route 12 as a Safety Enhancement Double-Fine Zone – (Dadisho).

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
REDEVELOPMENT AGENCY 421-7309 FAX 421-7366

3. Council Adoption of Resolution No. 2011-\_\_\_\_: Amending Salary Resolution No. 2011-49 to Modify Management Analyst I/II Salary Range Based on a Review Prior to Recruitment – (Anderson).
4. Council Adoption of Resolution No. 2011-\_\_\_\_: Authorizing the Recruitment of a Police Sergeant, Police Officer, and Police Records and Communications Technician I/II-I, and Support for Police Reserve Program – (Anderson).

Joint City Council / Redevelopment Agency / Housing Authority

5. Council/Agency/Commission Approval of the Minutes of the Regular and Special Meetings of the Suisun City Council, Redevelopment Agency Board and Housing Authority Board held on September 20, 2011, October 4, 2011 and October 18, 2011 – (Hobson).

**GENERAL BUSINESS**

6. Presentation and Council Discussion Regarding the Draft Solano Habitat Conservation Plan (HCP) – (Wooden).

**PUBLIC HEARINGS:**

**REPORTS: (Informational items only.)**

7. City Manager/Executive Director/Staff
  - a. State Realignment of the Courts – (Dadisho)
8. Mayor/Council -Chair/Boardmembers

**ADJOURNMENT**

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Office of the Mayor

Suisun City, California

# Proclamation



**WHEREAS**, on October 7, 2009, Suisun City welcomed Hampton Inn & Suites to its' beautiful waterfront, and the hotel has been a model business from the very beginning; and

**WHEREAS**, the Hampton Inn & Suites Suisun City Waterfront is a proud recipient of the prestigious "Circle of Excellence Award" and continues to rank in the top 5% of all 2,000 hotels of the brand's; and

**WHEREAS**, the Suisun City Waterfront is a destination and travelers love the beauty of the waterfront, area attractions, as well as all the restaurants in the vicinity; and

**WHEREAS**, we recognize Hampton Inn & Suites superior staff and congratulate them for their team work and dedication in making the Hampton Inn & Suites a relaxing, comfortable and lively establishment for all stays.

**NOW, THEREFORE, BE IT RESOLVED, THAT I**, Pete Sanchez, by virtue of the authority vested in me as Mayor of the City of Suisun City, do hereby recognize:

**"HAMPTON INN & SUITES SUISUN CITY WATERFRONT"**

for continued success and outstanding business.



*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

\_\_\_\_\_  
Pete Sanchez, Mayor

ATTEST:

DATE: November 1, 2011

## AGENDA TRANSMITTAL

**MEETING DATE:** November 1, 2011

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**CITY AGENDA ITEM:** Council Approval of Resolution No. 2011-\_\_\_: Supporting the Renewal of the Designation of a Segment of State Highway Route 12 as a Safety Enhancement Double-Fine Zone.

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**FISCAL IMPACT:** There would be no fiscal impact to support this Caltrans request.

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**BACKGROUND:** The California State Legislature approved AB 112 (as amended) and was signed into law by Governor Schwarzenegger on October 1, 2007. AB 112 designated the 41-mile segment of State Route 12, between the State Highway Route 80 junction in Solano County and the Interstate 5 junction in San Joaquin County, as a Safety Enhancement Double-Fine Zone. On December 18, 2007, the City Council passed a resolution supporting the designation as required by the law. On December 15, 2009, the City Council passed a renewal resolution.

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**STAFF REPORT:** AB 112 established State Route 12 as a double-fine zone (DFZ) effective January 1, 2008. AB 112 requires Caltrans to evaluate this segment of highway in two years and determine whether it still meets the conditions in the bill for renewal of the designation. Caltrans reviewed the accident rates and determined that this segment of highway exceeds the statewide average by more than 50 percent, and that it therefore still meets the threshold required in AB 112. It also appears that the DFZ may have had the desired impact, as accident rates are down more on State Route 12 than they are down statewide. The following information is based on 2008 statistics for the entire Hwy 12 DFZ. Unfortunately, we do not have the latest 2009 or 2010 statistics since the State is usually two years in the rear.

<u>Traffic Statistics</u>	<u>State Route 12</u>	<u>Statewide</u>	<u>State Route 12 as % of Statewide</u>
<u>2004-2006</u>			
Head-On Collisions Rate	0.38 coll/mi/yr	0.21 coll/mi/yr	181.0%
Total Collisions Rate	8.85 coll/mi/yr	4.18 coll/mi/yr	211.7%
<u>2006-2008</u>			
Head-On Collisions Rate	0.24 coll/mi/yr	0.16 coll/mi/yr	150.0%
Total Collisions Rate	7.20 coll/mi/yr	3.54 coll/mi/yr	203.4%
<u>% Change from Prior Period</u>			
Head-On Collisions Rate	(36.8)%	(23.8)%	154.6%
Total Collisions Rate	(18.6)%	(15.3)%	121.6%

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**PREPARED BY:**

Ed Dadisho, Police Chief

**REVIEWED BY:**

**APPROVED BY:**

Suzanne Bragdon, City Manager

The Citations have also been reduced by the DFZ. The following represents all speeding citations issued in the City on Hwy 12 DFZ:

	<u>2009</u>	<u>2010</u>	<u>2011 (projected)</u>
All Speed Cites on Hwy 12	136	119	82
Speed Cites DFZ	62	98	18
% Speeding cites DFZ	46%	82%	26%

Only the Base Fine is doubled in a DFZ. For example the bail for a speeding ticket for speeds of 1 to 15 miles per hour faster than the posted limit would increase from \$138 to \$180. See the attached Penalty Schedule.

As required by AB 112, the governing board of each City or County in which a segment of designated highway is located shall adopt a Resolution in support of the designation and renewal of that designation. With adoption of this renewal, the DFZ would be in effect for an additional two years.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2011-\_\_\_\_: Supporting the Renewal of the Designation of a Segment of State Highway Route 12 as a Safety Enhancement Double-Fine Zone.

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**ATTACHMENTS:**

1. Council Resolution No. 2011-\_\_\_\_: Supporting the Renewal of the Designation of a Segment of State Highway Route 12 as a Safety Enhancement Double-Fine Zone.
2. AB 112: The legislation that designated State Route 12 as a DFZ.
3. Penalty Schedule.
4. Letter from Caltrans to local enforcement agencies requesting concurrence to reauthorizing the DFZ.

**RESOLUTION NO. 2011 - \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
SUPPORTING THE RENEWAL OF THE DESIGNATION OF A SEGMENT OF STATE  
HIGHWAY ROUTE 12 AS A SAFETY ENHANCEMENT DOUBLE-FINE ZONE**

**WHEREAS**, California Streets and Highways Code, Section 97, defines conditions required to designate a Safety Enhancement Double-Fine Zone; and

**WHEREAS**, Assembly Bill 112 (AB 112), signed into law by Governor Schwarzenegger on October 1, 2007, amends the conditions of eligibility and designates a segment of State Highway Route 12, between the State Highway Route 80 junction in Solano County and the Interstate 5 junction in San Joaquin County, as a Safety Enhancement Double-Fine Zone; and

**WHEREAS**, AB 112 requires Caltrans to evaluate this segment of highway in two years and determine whether it still meets the conditions in the bill for renewal of the designation. Caltrans reviewed the accident rates and determined that this segment of highway still meets the threshold required in AB 112; and

**WHEREAS**, AB 112 requires the governing board of each City or County in which a segment of designated highway is located to adopt a Resolution in support of the Safety Enhancement Double-Fine Zone designation and renewal.

**NOW, THEREFORE BE IT RESOLVED**, that this City Council does hereby support the renewal of the designation of the segment of State Highway Route 12 within Suisun City as a Safety Enhancement Double-Fine Zone.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 1<sup>st</sup> of November, 2011, by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of the City of Suisun City this 1<sup>st</sup> of November, 2011.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

**Assembly Bill No. 112**

**CHAPTER 258**

An act to amend Section 97 of the Streets and Highways Code, relating to highways.

[Approved by Governor October 1, 2007. Filed with  
Secretary of State October 1, 2007.]

LEGISLATIVE COUNSEL'S DIGEST

AB 112, Wolk. Highways: Safety Enhancement-Double Fine Zones.

Existing law establishes standards for the designation of a highway or road segment as a Safety Enhancement-Double Fine Zone and limits the term of such a zone to 4 years.

This bill would modify the standards for the designation of a segment of a state highway as a Safety Enhancement-Double Fine Zone, including requiring the Director of Transportation, in consultation with the Commissioner of the California Highway Patrol, to certify that a segment of state highway meets specified criteria. The bill would provide that designation as a Safety Enhancement-Double Fine Zone would be valid for a minimum of 2 years and would authorize the renewal and revocation of a designation, as specified. The bill would declare that a specified segment of State Highway Route 12 is eligible for designation as a Safety Enhancement-Double Fine Zone. The bill would also require the Department of Transportation to conduct a Safety Enhancement-Double Fine Zone study, as specified.

*The people of the State of California do enact as follows:*

SECTION 1. Section 97 of the Streets and Highways Code is amended to read:

97. (a) A state highway segment shall be designated by the department as a Safety Enhancement-Double Fine Zone if all of the following conditions have been satisfied:

(1) The highway segment is eligible for designation pursuant to subdivision (b).

(2) The Director of Transportation, in consultation with the Commissioner of the California Highway Patrol, certifies that the segment identified in subdivision (b) meets all of the following criteria:

(A) The highway segment is a conventional highway or expressway and is part of the state highway system.

(B) The rate of total collisions per mile per year on the segment under consideration has been at least 1.5 times the statewide average for similar

roadway types during the most recent three-year period for which data are available.

(C) The rate of head-on collisions per mile per year on the segment under consideration has been at least 1.5 times the statewide average for similar roadway types during the most recent three-year period for which data are available.

(3) The Department of the California Highway Patrol or local agency having traffic enforcement jurisdiction, as the case may be, has concurred with the designation.

(4) The governing board of each city, or county with respect to an unincorporated area, in which the segment is located has by resolution indicated that it supports the designation.

(5) An active public awareness effort to change driving behavior is ongoing either by the local agency with jurisdiction over the segment or by another state or local entity.

(6) Other traffic safety enhancements, including, but not limited to, increased enforcement and other roadway safety measures, are in place or are being implemented concurrent with the designation of the Safety Enhancement-Double Fine Zone.

(b) The following segments are eligible for designation as a Safety Enhancement-Double Fine Zone pursuant to subdivision (a):

State Highway Route 12 between the State Highway Route 80 junction in Solano County and the State Highway Route 5 junction in San Joaquin County.

(c) Designation of a segment as a Safety Enhancement-Double Fine Zone by the department shall be done in writing and a written notification shall be provided to the court with jurisdiction over the area in which the highway segment is located. The designation shall be valid for a minimum of two years from the date of submission to the court.

(d) After the two-year period, and at least every two years thereafter, the department, in consultation with the Department of the California Highway Patrol, shall evaluate whether the highway segment continues to meet the conditions set forth in subdivision (a). If the segment meets those conditions, the department shall renew the designation in which case an updated notification shall be sent to the court. If the department, in consultation with the Department of the California Highway Patrol, determines that any of those conditions no longer apply to a segment designated as a Safety Enhancement-Double Fine Zone under this section, the department shall revoke the designation and the segment shall cease to be a Safety Enhancement-Double Fine Zone.

(e) A Safety Enhancement-Double Fine Zone is subject to the rules and regulations adopted by the department prescribing uniform standards for warning signs to notify motorists that, pursuant to Section 42010 of the Vehicle Code, increased penalties apply for traffic violations that are committed within a Safety Enhancement-Double Fine Zone.

(f) (1) The department or the local authority having jurisdiction over these highway and road segments shall place and maintain the warning signs

identifying these segments by stating that a “Special Safety Zone Region Begins Here” and a “Special Safety Zone Ends Here.”

(2) Increased penalties shall apply to violations under Section 42010 of the Vehicle Code only if appropriate signage is in place pursuant to this subdivision.

(3) If designation as a Safety Enhancement-Double Fine Zone is revoked pursuant to subdivision (d), the department shall be responsible for removal of all signage placed pursuant to this subdivision.

(g) Safety Enhancement-Double Fine Zones do not increase the civil liability of the state or local authority having jurisdiction over the highway segment under Division 3.6 (commencing with Section 810) of Title 1 of the Government Code or any other provision of law relating to civil liability.

(1) Only the base fine shall be enhanced pursuant to this section.

(2) Notwithstanding any other provision of law, any additional penalty, forfeiture, or assessment imposed by any other statute shall be based on the amount of the base fine before enhancement or doubling and shall not be based on the amount of the enhanced fine imposed pursuant to this section.

(h) The projects specified as a Safety Enhancement-Double Fine Zone shall not be elevated in priority for state funding purposes.

(i) The requirements of subdivision (a) shall not apply to the Safety Enhancement-Double Fine Zone established prior to the effective date of this subdivision pursuant to Section 97.4.

(j) The department shall conduct a Safety Enhancement-Double Fine Zone study that relates to pedestrian injuries and fatalities and evaluates the appropriateness of adding additional criteria to subdivision (a) and whether changes or additional criteria should be considered for adoption.

(k) The department shall conduct an evaluation of the effectiveness of all double fine zones that will terminate the same calendar year and submit its findings in one report to the Assembly Committee on Transportation and the Senate Committee on Transportation and Housing one year prior to the termination of the double fine zones. The report shall include a recommendation on whether the zones should be reauthorized by the Legislature.

**TRAFFIC INFRACTION FIXED PENALTY SCHEDULE**  
 (\*See Preface, Section III(B)) (\*\*See Preface, Section IV)  
 (Vehicle Code)

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**SPEED CHART**  
 (FOR ALL SPEED LIMITS)

MPH Over Limit	Base Fine	State PA* 10/10	County PA*/10 7.00	DNA PA* 2/10	Court Facility Const. PA*/10 5.00	Surcharge 20%	EMS PA*/10 0.00	Total Bail**, <sup>1</sup>
1-15	\$35	\$40	\$28.00	\$8	\$20.00	\$7	\$0	\$138.00
16-25	\$70	\$70	49.00	\$14	\$35.00	\$14	\$0	\$252.00
26 and over	\$100	\$100	70.00	\$20	\$50.00	\$20	\$0	\$360.00

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<sup>1</sup> A court security fee of \$30 and a conviction assessment of \$35 are charged in addition to the Total Bail for each offense.

TRAFFIC INFRACTION FIXED PENALTY SCHEDULE  
 (\*See Preface, Section III(B)) (\*\*See Preface, Section IV)  
 (Vehicle Code Sections)

**ENHANCED PENALTY SPEED CHART AMOUNTS PER VEHICLE CODE SECTION 42010<sup>1</sup>**  
**VIOLATIONS COMMITTED IN SAFETY ENHANCEMENT-DOUBLE FINE ZONES**  
**(FOR ALL SPEED LIMITS)**

MPH Over Limit	Base Fine	State PA* 10/10	County PA*/10 7.00	DNA PA* 2/10	Court Facility Const. PA*/10 5.00	Surcharge 20%	EMS PA*/10 0.00	Total Bail**, <sup>2</sup>
1-15	\$70	\$40	\$28.00	\$8	\$20.00	\$14	\$0	\$180.00
16-25	\$105	\$70	\$49.00	\$14	\$35.00	\$21	\$0	\$294.00
26 and over <sup>3</sup>	\$135	\$100	\$70.00	\$20	\$50.00	\$27	\$0	\$402.00

<sup>1</sup> Per VC 42010(d)(2), any additional penalty, forfeiture, or assessment imposed by any other statute shall be based on the amount of the base fine before enhancement or doubling and shall not be based on the amount of the enhanced fine imposed per VC 42010.

<sup>2</sup> A court security fee of \$30 and a conviction assessment of \$35 are charged in addition to the Total Bail for each offense.

<sup>3</sup> Per VC 42000.5: "... if a person has exceeded the specified speed limit by 10 miles per hour or more, the fine shall not exceed \$200 for a first conviction ... ."

**DEPARTMENT OF TRANSPORTATION**

111 GRAND AVENUE  
P. O. BOX 23360  
OAKLAND, CA 94612  
PHONE (510) 286-4560  
FAX (510) 286-4561  
TTY (800) 735-2929



*Flex your power!  
Be energy efficient!*

October 11, 2011

Mr. Dan Kasperson  
Public Works Director  
City of Suisun City  
701 Civic Center Blvd.  
Suisun City, CA 94533

Dear Mr. Kasperson:

Assembly Bill 112 designated State Route 12 between State Highway Route 80 junction in Solano County and State Highway Route 5 in San Joaquin County as a Safety Enhancement – Double Fine Zone (DFZ) effective January 1, 2008, and valid for a minimum of two years to January 1, 2010. The DFZ designation was subsequently renewed for another two years from January 1, 2010 to January 1, 2012. After the two year period and at least every two years thereafter, the Department in consultation with the California Highway Patrol shall evaluate whether the highway segment continues to meet the conditions set forth in Section 97 of the Streets and Highway Code designating this segment of Route 12 as a DFZ.

Attached is the Resolution approved by your City Council back on December 15, 2009, supporting the DFZ on Route 12. A new resolution from the City supporting the renewal of the DFZ for another two years from January 1, 2012 to January 1, 2014 is requested by November 4, 2011, in order to notify the court before the January 1, 2012 expiration date.

Thank you for your assistance. If you have any questions, please contact me at 510-286-4560 or Katie Yim, Senior Transportation Engineer, at 510-286-4578.

Sincerely,

  
ROLAND AU-YEUNG  
Chief, Office of Traffic

Encl: Resolution No. 2009-110

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**RESOLUTION NO. 2009 - 110**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
SUPPORTING THE RENEWAL OF THE DESIGNATION OF A SEGMENT OF  
STATE HIGHWAY ROUTE 12 AS A SAFETY ENHANCEMENT DOUBLE-FINE  
ZONE**

**WHEREAS**, California Streets and Highways Code, Section 97, defines conditions required to designate a Safety Enhancement Double-Fine Zone; and,

**WHEREAS**, Assembly Bill 112 (AB 112), signed into law by Governor Schwarzenegger on October 1, 2007, amends the conditions of eligibility and designates a segment of State Highway Route 12, between the State Highway Route 80 junction in Solano County and the Interstate 5 junction in San Joaquin County, as a Safety Enhancement Double-Fine Zone; and

**WHEREAS**, AB 112 requires Caltrans to evaluate this segment of highway in two years and determine if it still meets the conditions in the bill for renewal of the designation. Caltrans reviewed the accident rates and determined that this segment of highway still meets the threshold required in AB 112; and

**WHEREAS**, AB 112 requires the governing board of each City or County in which a segment of designated highway is located to adopt a Resolution in support of the Safety Enhancement Double-Fine Zone designation and renewal.

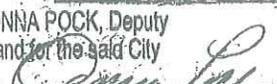
**NOW, THEREFORE BE IT RESOLVED**, that this City Council does hereby support the renewal of the designation of the segment of State Highway Route 12 within Suisun City as a Safety Enhancement Double-Fine Zone.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 15<sup>th</sup> day of December 2009 by the following vote:

<b>AYES:</b>	Councilmembers:	<u>Day, Derting, Hudson, Segala, Sanchez</u>
<b>NOES:</b>	Councilmembers:	<u>None</u>
<b>ABSENT:</b>	Councilmembers:	<u>None</u>
<b>ABSTAIN:</b>	Councilmembers:	<u>None</u>

**WITNESS** my hand and the seal of said City this 15<sup>th</sup> day of December 2009.

  
\_\_\_\_\_  
Donna Pock, Deputy City Clerk

THIS DOCUMENT IS A TRUE AND CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE	
ATTEST:	12-16-09
DONNA POCK, Deputy In and for the said City	
By:	 Deputy

## AGENDA TRANSMITTAL

**MEETING DATE:** November 1, 2011

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2011-\_\_\_: Amending Salary Resolution No. 2011-49 to Modify Management Analyst I/II Salary Range Based on a Review Prior to Recruitment.

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**FISCAL IMPACT:** Adoption of this amendment would reduce total compensation for this job class by about \$3,200 per year at the Management Analyst I/II-I level.

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**BACKGROUND:** On October 10, 2006, The City Council adopted Resolution No. 2006-131 that approved the Classification and Compensation Study recommendations of the firm of Johnson & Associates. A summary of the policies that were adopted is as follows:

- Recommended job class titles and salary ranges.
  - A list of 11 cities that would constitute the local labor market for future survey purposes.
  - The internal alignment criteria to establish the interrelationship among job classes. This allows the City to survey benchmark classes only.
  - A goal of achieving compensation levels for the workforce that are 90 percent of the local market.
- 

**STAFF REPORT:** Consistent with commitments made by the City in the two MOUs approved for the period of January 1, 2008 to December 31, 2010, a salary survey was conducted as of July 1, 2010. Based on this survey the flexible job class of Management Analyst I/II is about five percent (5%) over the goal of 90 percent of the local market. Since there are currently no incumbents in this job class, it would be appropriate for the City Council to adjust the salary range lower by five percent (5%).

At the time the FY 2011-12 Annual Budget was adopted, the City Council instituted a policy of reviewing all vacancies to determine whether any particular vacancy could be frozen indefinitely. The Council considered this vacancy at that time, and determined that due to the critical nature of the duties and responsibilities of this position, it should not be frozen. The position has been underfilled in the interim, and staff still believes this position needs to be filled on a permanent basis as this position provides administrative support to the Building & Public Works Department and its grant-funded CIP projects. This position is spread 25% to the General Fund, 20% to Housing Set-Aside, 20% to Vehicle Maintenance, 20% to Recycling, 10% to SSWA, and 5% to Sewer Maintenance.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2011-\_\_\_: Amending Salary Resolution No. 2011-49 to Modify Management Analyst I/II Salary Range Based on a Review Prior to Recruitment.

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**PREPARED BY:**

Ronald C. Anderson, Jr., Assistant City Manager

**REVIEWED/APPROVED BY:**

Suzanne Bragdon, City Manager

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**ATTACHMENTS:**

1. Resolution No. 2011-\_\_\_: Amending Salary Resolution No. 2011-49 to Modify Management Analyst I/II Salary Range Based on a Review Prior to Recruitment.

**RESOLUTION NO. 2011-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN  
AMENDING THE SALARY RESOLUTION NO. 2010-54 TO MODIFY  
THE MANAGEMENT ANALYST I/II SALARY RANGE  
BASED ON A REVIEW PRIOR TO RECRUITMENT**

**WHEREAS**, on October 10, 2006, the City Council adopted Resolution No. 2006-131 that approved the Classification and Compensation Study recommendations of the firm of Johnson & Associates; and

**WHEREAS**, one of the adopted recommendations was the goal of achieving compensation levels that are 90 percent of the local labor market; and

**WHEREAS**, the City made a commitment to the bargaining groups to conduct a salary survey as of July 1, 2010, that indicates that the Management Analyst I/II job class exceeds that goal by five percent (5%); and

**WHEREAS**, there are currently no incumbents assigned to this job class who would be negatively impacted by this adjustment.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Suisun that the salary range for the job class of Management Analyst I/II is hereby adjusted downward by five percent (5%) effective November 1, 2011, and that the Salary Resolution No. 2011-49 shall hereby be replaced by the exhibit attached hereto.

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on the 1<sup>st</sup> day of November, 2011 by the following vote:

**AYES:** COUNCILMEMBERS  
**NOES:** COUNCILMEMBERS  
**ABSENT:** COUNCILMEMBERS  
**ABSTAIN:** COUNCILMEMBERS

**WITNESS** my hand and seal of the said City this 1<sup>st</sup> day of November, 2011.

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**LINDA HOBSON, CMC  
CITY CLERK**

# SALARY SCHEDULE

## Exhibit A

Effective: January 1, 2010

### Section 1 - Executive Management

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
City Manager	100	\$ 13,784	\$ 79.52	\$ 13,784	\$ 79.52
Assistant City Manager/Admin. Services	105	\$ 8,533	\$ 49.23	\$ 11,519	\$ 66.46
Building & Public Works Director	123	\$ 7,520	\$ 43.38	\$ 10,152	\$ 58.57
Public Works Director/City Engineer	120	\$ 7,520	\$ 43.38	\$ 10,152	\$ 58.57
Community Development Director	130	\$ 6,705	\$ 38.68	\$ 9,052	\$ 52.22
Economic Development Director	125	\$ 6,705	\$ 38.68	\$ 9,052	\$ 52.22
Chief Building Official	135	\$ 6,705	\$ 38.68	\$ 9,052	\$ 52.22
Recreation & Community Services Director	140	\$ 6,705	\$ 38.68	\$ 9,052	\$ 52.22
Fire Chief	115	\$ 6,705	\$ 38.68	\$ 9,052	\$ 52.22

# SALARY SCHEDULE

## Exhibit A

Effective: January 1, 2010

### Section 2 - Police Management

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
Police Chief	110	\$ 7,520	\$ 43.38	\$ 10,152	\$ 58.57
Police Commander	255	\$ 6,410	\$ 36.98	\$ 8,653	\$ 49.92

# SALARY SCHEDULE

## Exhibit A

Effective: November 1, 2011

### Section 3 - Professional/Technical

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
Assistant City Engineer	210	\$ 6,433	\$ 37.11	\$ 8,685	\$ 50.11
Financial Services Manager	225	\$ 5,587	\$ 32.23	\$ 7,542	\$ 43.51
Police Support Services Manager	270	\$ 5,361	\$ 30.93	\$ 7,238	\$ 41.76
<b>Assistant/Associate Engineer- Associate</b>	221	\$ 5,361	\$ 30.93	\$ 7,238	\$ 41.76
<b>Fire Division Chief</b>	237	\$ 5,361	\$ 30.93	\$ 7,238	\$ 41.76
<b>Public Works Superintendent</b>	265	\$ 5,361	\$ 30.93	\$ 7,238	\$ 41.76
<b>Project Manager</b>	260	\$ 4,879	\$ 28.15	\$ 6,587	\$ 38.00
Senior Accountant	205	\$ 4,879	\$ 28.15	\$ 6,587	\$ 38.00
Senior Building Inspector	215	\$ 4,879	\$ 28.15	\$ 6,587	\$ 38.00
Assistant/Associate Engineer-Assistant	220	\$ 4,874	\$ 28.12	\$ 6,580	\$ 37.96
<b>Assistant/Associate Planner-Associate</b>	251	\$ 4,647	\$ 26.81	\$ 6,274	\$ 36.20
<b>Management Analyst I/II-II</b>	236	\$ 4,426	\$ 25.53	\$ 5,975	\$ 34.47
<b>Housing Manager</b>	230	\$ 4,467	\$ 25.77	\$ 6,031	\$ 34.79
Info. Technology Systems Administrator	275	\$ 4,467	\$ 25.77	\$ 6,031	\$ 34.79
Marketing Manager	245	\$ 4,243	\$ 24.48	\$ 5,727	\$ 33.04
<b>Accountant</b>	200	\$ 4,225	\$ 24.38	\$ 5,703	\$ 32.90
Assistant/Associate Planner-Assistant	250	\$ 4,225	\$ 24.38	\$ 5,703	\$ 32.90
Management Analyst I/II-I	235	\$ 4,024	\$ 23.21	\$ 5,431	\$ 31.34
Marina Supervisor	240	\$ 4,225	\$ 24.38	\$ 5,703	\$ 32.90
Administrative Fire Captain	238	\$ 4,132	\$ 19.26	\$ 5,023	\$ 23.42

**Bold** denotes benchmark class

# SALARY SCHEDULE

## Exhibit A

Effective: July 1, 2010

### Section 4 - Police Non-Management

Job Class w/ Incentive &/or Assignment Pa	Range	A Step		B Step		C Step		D Step		E Step		F Step		G Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
<b>Police Officer</b>	400	\$ 4,667	\$ 26.93	\$4,900	\$ 28.27	\$5,145	\$ 29.68	\$5,403	\$ 31.17	\$5,673	\$ 32.73	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. Certificate	401	\$ 4,900	\$ 28.27	\$5,145	\$ 29.68	\$5,403	\$ 31.17	\$5,673	\$ 32.73	\$5,956	\$ 34.36	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. & Adv Certs	402	\$ 5,145	\$ 29.68	\$5,403	\$ 31.17	\$5,673	\$ 32.73	\$5,956	\$ 34.36	\$6,254	\$ 36.08	N/A	N/A	N/A	N/A
Senior Police Officer	410	N/A	N/A	N/A	N/A	\$5,145	\$ 29.68	\$5,403	\$ 31.17	\$5,673	\$ 32.73	\$5,956	\$ 34.36	N/A	N/A
Senior Police Officer w/ POST Int. Cert.	411	N/A	N/A	N/A	N/A	\$5,403	\$ 31.17	\$5,673	\$ 32.73	\$5,956	\$ 34.36	\$6,254	\$ 36.08	N/A	N/A
Senior Police Officer w/ POST Int. & Adv	412	N/A	N/A	N/A	N/A	\$5,673	\$ 32.73	\$5,956	\$ 34.36	\$6,254	\$ 36.08	\$6,567	\$ 37.89	N/A	N/A
Master Police Officer	420	N/A	N/A	N/A	N/A	\$5,145	\$ 29.68	\$5,402	\$ 31.17	\$5,672	\$ 32.73	\$5,956	\$ 34.36	\$6,254	\$ 36.08
Master Police Officer w/ POST Int. Cert.	421	N/A	N/A	N/A	N/A	\$5,402	\$ 31.17	\$5,672	\$ 32.73	\$5,956	\$ 34.36	\$6,254	\$ 36.08	\$6,566	\$ 37.88
Master Police Officer w/ POST Int. & Adv	422	N/A	N/A	N/A	N/A	\$5,672	\$ 32.73	\$5,956	\$ 34.36	\$6,254	\$ 36.08	\$6,566	\$ 37.88	\$6,895	\$ 39.78
<b>Police Sergeant</b>	<b>450</b>	\$ 5,812	\$ 33.53	\$6,103	\$ 35.21	\$6,408	\$ 36.97	\$6,728	\$ 38.82	\$7,065	\$ 40.76	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. Certificate	451	\$ 6,103	\$ 35.21	\$6,408	\$ 36.97	\$6,728	\$ 38.82	\$7,065	\$ 40.76	\$7,418	\$ 42.79	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. & Adv.	452	\$ 6,408	\$ 36.97	\$6,728	\$ 38.82	\$7,065	\$ 40.76	\$7,418	\$ 42.79	\$7,789	\$ 44.93	N/A	N/A	N/A	N/A
Master Police Sergeant	460	N/A	N/A	N/A	N/A	\$7,065	\$ 40.76	\$7,418	\$ 42.79	\$7,789	\$ 44.93	\$8,178	\$ 47.18	\$8,587	\$ 49.54

**Bold** denotes benchmark class

# SALARY SCHEDULE

## Exhibit A

Effective: January 1, 2010

### Section 5 - General City Service

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly								
<b>Computer Technician</b>	545	\$4,611	\$26.60	\$4,842	\$27.93	\$5,084	\$29.33	\$5,338	\$30.80	\$5,605	\$32.33
<b>Building Inspector I/II-II</b>	521	\$4,386	\$25.30	\$4,605	\$26.57	\$4,836	\$27.90	\$5,077	\$29.29	\$5,331	\$30.76
<b>Public Works Inspector</b>	570	\$4,386	\$25.30	\$4,605	\$26.57	\$4,836	\$27.90	\$5,077	\$29.29	\$5,331	\$30.76
<b>Public Works Supervisor</b>	575	\$4,173	\$24.08	\$4,382	\$25.28	\$4,601	\$26.54	\$4,831	\$27.87	\$5,072	\$29.26
<b>Fire Captain - Station Officer</b>	550	\$4,132	\$19.26	\$4,339	\$20.23	\$4,556	\$21.24	\$4,783	\$22.30	\$5,022	\$23.41
<b>Sec to City Mgr/Dep City Clerk</b>	300	\$4,115	\$23.74	\$4,321	\$24.93	\$4,537	\$26.17	\$4,764	\$27.48	\$5,002	\$28.86
Youth Services Specialist	590	\$4,092	\$23.61	\$4,297	\$24.79	\$4,511	\$26.03	\$4,737	\$27.33	\$4,974	\$28.70
Senior Com. & Rec. Technician	530	\$4,002	\$23.09	\$4,202	\$24.24	\$4,412	\$25.46	\$4,633	\$26.73	\$4,864	\$28.06
Building Inspector I/II-I	520	\$3,988	\$23.01	\$4,187	\$24.16	\$4,397	\$25.37	\$4,617	\$26.63	\$4,847	\$27.97
<b>Recreation Supervisor</b>	585	\$3,746	\$21.61	\$3,933	\$22.69	\$4,130	\$23.83	\$4,336	\$25.02	\$4,553	\$26.27
<b>Housing Specialist I/II-II</b>	561	\$3,731	\$21.53	\$3,918	\$22.60	\$4,113	\$23.73	\$4,319	\$24.92	\$4,535	\$26.16
<b>Com. &amp; Rec. Technician I/II-II</b>	526	\$3,638	\$20.99	\$3,820	\$22.04	\$4,011	\$23.14	\$4,211	\$24.30	\$4,422	\$25.51
Housing Specialist I/II-I	560	\$3,554	\$20.50	\$3,732	\$21.53	\$3,918	\$22.61	\$4,114	\$23.74	\$4,320	\$24.92
<b>Administrative Assistant II</b>	511	\$3,554	\$20.50	\$3,732	\$21.53	\$3,918	\$22.61	\$4,114	\$23.74	\$4,320	\$24.92
Recreation Coordinator	580	\$3,465	\$19.99	\$3,638	\$20.99	\$3,820	\$22.04	\$4,011	\$23.14	\$4,212	\$24.30
Senior Account Clerk	505	\$3,452	\$19.92	\$3,625	\$20.91	\$3,806	\$21.96	\$3,996	\$23.05	\$4,196	\$24.21
Senior Maintenance Worker	568	\$3,398	\$19.61	\$3,569	\$20.59	\$3,747	\$21.62	\$3,935	\$22.70	\$4,131	\$23.83
<b>Fleet Mechanic</b>	555	\$3,398	\$19.60	\$3,568	\$20.58	\$3,746	\$21.61	\$3,934	\$22.69	\$4,130	\$23.83
Com. & Rec. Technician I/II-I	525	\$3,398	\$19.60	\$3,568	\$20.58	\$3,746	\$21.61	\$3,934	\$22.69	\$4,130	\$23.83
Administrative Assistant I	510	\$3,320	\$19.15	\$3,486	\$20.11	\$3,660	\$21.12	\$3,843	\$22.17	\$4,035	\$23.28
Maintenance Worker I/II-II	566	\$3,237	\$18.68	\$3,399	\$19.61	\$3,569	\$20.59	\$3,747	\$21.62	\$3,935	\$22.70
Community Services Officer I/II-II	536	\$3,205	\$18.49	\$3,365	\$19.41	\$3,534	\$20.39	\$3,710	\$21.40	\$3,896	\$22.48
<b>Maintenance Worker I/II-I</b>	565	\$2,943	\$16.98	\$3,090	\$17.83	\$3,245	\$18.72	\$3,407	\$19.66	\$3,577	\$20.64
<b>Bldg Maintenance Worker I/II-II</b>	516	\$2,943	\$16.98	\$3,090	\$17.83	\$3,245	\$18.72	\$3,407	\$19.66	\$3,577	\$20.64
Community Services Officer I/II-I	535	\$2,912	\$16.80	\$3,058	\$17.64	\$3,210	\$18.52	\$3,371	\$19.45	\$3,540	\$20.42
<b>Account Clerk I/II-II</b>	501	\$2,812	\$16.22	\$2,953	\$17.03	\$3,100	\$17.89	\$3,255	\$18.78	\$3,418	\$19.72
Office Assistant	509	\$2,778	\$16.03	\$2,917	\$16.83	\$3,063	\$17.67	\$3,216	\$18.55	\$3,377	\$19.48
Bldg Maintenance Worker I/II-I	515	\$2,675	\$15.43	\$2,809	\$16.20	\$2,949	\$17.01	\$3,097	\$17.87	\$3,251	\$18.76
Account Clerk I/II-I	500	\$2,556	\$14.75	\$2,684	\$15.48	\$2,818	\$16.26	\$2,959	\$17.07	\$3,107	\$17.92

**Bold** denotes benchmark class

# SALARY SCHEDULE

## Exhibit A

Effective: July 1, 2010

### Section 6 - Temporary/Hourly

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	955	\$65.00				
Assistant Engineer - Temp	900	\$19.05	\$20.00	\$21.00	\$22.05	\$23.15
Police Officer - Temp	905	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Firefighter - Temp	910	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Maintenance Worker II - Temp	916	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Communications & Records Tech I - Temp	920	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14
Administrative Assistant I - Temp	925	\$15.44	\$16.21	\$17.02	\$17.87	\$18.76
Community Services Officer I/II-I - Temp	930	\$14.79	\$15.53	\$16.31	\$17.13	\$17.98
Maintenance Worker I - Temp	915	\$14.79	\$15.53	\$16.31	\$17.13	\$17.98
Recreation Specialist Supervisor	939	\$13.95	\$14.65	\$15.38	\$16.15	\$16.96
Building Maintenance Worker I/II-I - Temp	914	\$13.45	\$14.12	\$14.83	\$15.57	\$16.35
Office Assistant - Temp	926	\$12.68	\$13.32	\$13.98	\$14.68	\$15.42
Recreation Specialist III	937	\$12.68	\$13.32	\$13.98	\$14.68	\$15.42
Recreation Specialist II	936	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Financial Services Intern	951	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Planning/Public Works Intern	945	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Computer Systems Intern	950	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Recreation Specialist I	935	\$10.48	\$11.00	\$11.55	\$12.13	\$12.74
Recreation Leader/Building Attendent III	943	\$9.68	\$10.16	\$10.67	\$11.21	\$11.77
Recreation Leader/Building Attendent II	942	\$8.80	\$9.24	\$9.70	\$10.19	\$10.70
Recreation Leader/Building Attendent I	941	\$8.00	\$8.40	\$8.82	\$9.26	\$9.72
Recreation Leader Trainee	940	\$7.27	\$7.64	\$8.02	\$8.42	\$8.84

## AGENDA TRANSMITTAL

**MEETING DATE:** November 1, 2011

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2011 - \_\_- Authorizing the Recruitment of a Police Sergeant, Police Officer, and Records & Communications Technician I/II-I, and Support for Police Reserve Program.

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**FISCAL IMPACT:** Contingent upon approval by the Council, the Police Department would recruit and hire a Police Sergeant, a Police Officer and a Records & Communications Technician I/II-I to fill vacancies as they occur over the next six months, and will start their pay step commensurate with their experience level. Depending on who is hired, the Department could realize a savings in the General Fund. For example, the anticipated Police Sergeant vacancy is currently at C Step (\$165,000 annual salary and benefits), and we would most likely hire at A Step (\$150,600 annual salary and benefits) giving the General Fund a \$14,400 annual savings, or B Step (\$157,800 annual salary and benefits) an annual savings of approximately \$7,200.

The department will be holding the first two Police Officer vacancies unfilled until the RDA litigation is resolved. The department anticipates additional vacancies over the next six months. Assuming that the position being vacated is at D Step with all the POST certificates (\$131,100 annual salary and benefits) and that the vacancy is filled at A Step (\$97,900 annual salary and benefits), the General Fund savings would be about \$33,200.

There will be little or no fiscal impact for the Records & Communications Technician I/II-I because the anticipated vacancy is for an employee at A Step and the new employee would be coming in at A Step.

As part of a proactive approach to fill critical sworn positions, while having additional staff resources to draw from at minimal cost, the department is likewise requesting to fill out our Police Reserve ranks. Recruiting and hiring Police Reserves costs the City approximately \$3,000 for recruitment, background check, polygraph examination, medical and psychological tests, as well as approximately \$2,000 in equipment (uniforms, safety equipment, gun, etc.). There would also be a minimal cost in training to pay for the FTO (Field Training Officer).

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**BACKGROUND:** With the adoption of the FY 2011-12 Annual Budget, the City Council established a policy of having the Council review and approve any requests to fill vacant positions.

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**STAFF REPORT:** The Police Department is anticipating vacancies in Police Sergeant and Police Officer positions sometime in December 2011, and a vacancy in a Records & Communications Technician I/II-I position sometime in January. Rationale for requesting to fill these positions follows.

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**PREPARED BY:**  
**REVIEWED/APPROVED BY:**

Ed Dadisho, Police Chief  
Suzanne Bragdon, City Manager

**Police Sergeant** – The department has four Police Sergeants to supervise each shift on a 24/7 basis. To not fill a critical supervisory position in the department would have a detrimental impact on our operations. As staff has been developing strategies to bridge a \$1.4 million gap in our operating budget if redevelopment were to be eliminated, none of these strategies has not contemplated keeping a Police Sergeant position vacant.

**Police Officer** - The department has already frozen one Police Officer position to balance the FY 2011-12 budget and is reassigning personnel to Patrol, so we have the opportunity to freeze two more Police Officer positions in the event we do not prevail in our lawsuit against the State (two vacancies in this area have been contemplated as part of our \$1.4 million budget strategy if we do not prevail against the State.) The positions that we are requesting authorization to fill are for any vacancies that may occur beyond the ones we have targeted for freezing if the need arises.

The Police Chief has established minimum staffing levels in the General Orders which is one sergeant and two officers on every shift. Therefore, we are requesting the direction from Council to fill Police Officer positions over and above those recommended to be frozen in order to meet minimum staffing needs. If these requested-to-be-filled vacancies were not filled, officers would need to be assigned to work mandatory Overtime to backfill those vacancies. Our department is currently working the 3/12 schedule. Any forced Overtime could have an impact on officer fatigue and morale. Although Overtime saves the City money by not having to pay PERS benefits for an additional officer, the savings is estimated at only 7% above what we would pay an officer to work Overtime.

**Communications and Records Technician** – Given that the department already has one Communications and Records Technician off on extended FMLA leave, the need to fill an anticipated vacancy is critical to maintain proper coverage of this program area. Therefore, it is recommended that the department be allowed to fill a vacancy beyond the position that is on FMLA leave. Furthermore, maintaining a vacancy in this operation has not been contemplated as part of our \$1.4 million budget strategy tied to the State’s proposed actions against redevelopment.

**Police Reserves** – The City Council has mentioned interest in building up our volunteer base. For the sworn positions in the Police Department, that involves our Police Reserve program. As the hiring freeze was just enacted on July 1, 2011, staff is requesting clarification about filling positions in our reserve program. Allowing the Department to hire and retain Police Reserves to begin their training, is a minimal cost to the City. The Department could then monitor and evaluate their progress and hire them on a permanent basis when Police Officer positions become vacant. This would reduce the time and effort in recruitment and training of new officers, while there are vacancies within the ranks.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2011 - \_\_: Authorizing the Recruitment of a Police Sergeant, Police Officer, and Police Records & Communications Technician I/II-I, and Support for Police Reserve Program.

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**ATTACHMENTS:**

1. Resolution No. 2011 - \_\_: Authorizing the Recruitment of a Police Sergeant, Police Officer, and Police Records & Communications Technician I/II-I, and Support for Police Reserve Program.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE RECRUITMENT OF A POLICE SERGEANT, POLICE  
OFFICER, AND RECORDS & COMMUNICATIONS TECHNICIAN I/II-I, AND  
SUPPORT FOR POLICE RESERVE PROGRAM**

**WHEREAS**, the Police Department will be holding vacant the next two Police Officer vacancies; and

**WHEREAS**, in addition the department anticipates vacancies in the job classes of Police Sergeant, Police Officer, and Records & Communications Technician I/II; and

**WHEREAS**, the department has established minimum staffing levels within its General Orders of one sergeant and two officers for each shift; and

**WHEREAS**, the department would have to use Overtime to backfill the vacancies if unfilled, causing negative impacts such as officer fatigue;

**WHEREAS**, establishing employment lists for each of these job classes would enable the department to continue to provide the current level of services to the community.

**WHEREAS**, the Police Reserve Program supplements current staffing at a significant reduced cost while facilitating recruitment of new officers.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby authorizes the City Manager to create employment lists for the job classes of Police Sergeant, Police Officer, and Police Records & Communications Technician I/II, and authorizes the City Manager to: 1) fill the vacant Police Sergeant position, 2) fill any vacant Police Officer positions in excess of the two vacancies being hold open due to the State raid of RDA funding, and 3) fill one vacancy in Records & Communications Technician I/II.

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized to appoint Reserve Police Officers to facilitate the availability of a pool of candidates for future vacancies in the Police Officer job class while supplementing current staffing.

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on the 1<sup>st</sup> day of November 2011 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this 1<sup>st</sup> day of November 2011.

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Linda Hobson, CMC  
City Clerk

# MINUTES

## SPECIAL MEETING OF THE SUISUN CITY COUNCIL, REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

TUESDAY, SEPTEMBER 20, 2011

6:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### **ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 6:02 PM with Council / Board Members Day, Derting, Hudson, and Segala present.

Pledge of Allegiance was led by Council Member Derting.

Invocation was given by City Manager Bragdon

### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

1. Presentation of Proclamation to Pastor, Dr. Claybon Lea, Jr., Proclaiming October 2011 as "Mount Calvary Baptist Church Month".

**Council Member Day read the proclamation. No one was in attendance to receive the Proclamation.**

2. Presentation of a Proclamation to Fire Chief Mike O'Brien Proclaiming October 9-15, 2011 as "National Fire Prevention Week".

**Mayor Sanchez read and Council Member Segala presented the proclamation to Fire Chief O'Brien.**

3. Achievement for Excellence in Financial Reporting
  - a. Presentation of Certificate of Achievement for Excellence in Financial Reporting to Finance Department Staff.
  - b. Presentation of Award of Financial Reporting Achievement to Elizabeth Luna, Senior Accountant.

**Mayor Sanchez read and Council Member Hudson presented the Certificate of Achievement to Elizabeth Luna, Finance Supervisor.**

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

George Guynn expressed concern about the

Chuck Kingeter expressed concern about navigating the City web site and suggested a workshop be held.

### **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

**CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

**Joint City Council / Redevelopment Agency**

4. Council/Agency Approval of the Minutes of the Regular and Special Meetings of the Suisun City Council and Redevelopment Agency Board held on September 6, 2011– (Hobson).
5. City/Agency File and Receive a Preliminary Draft Recognized Obligation Payment Schedule Pursuant to Part 1.8 of Division 24 of the California Health and Safety Code – (Garben).
6. Adoption of Remittance Agreement Between the Suisun City Redevelopment Agency and the City of Suisun City – (Garben).
  - a. Council Adoption of Resolution No. 2011-84: Approving a Remittance Agreement with the Suisun City Redevelopment Agency in Accordance with AB X1 27.
  - b. Agency Adoption of Resolution No. RA 2011-27: Approving a Remittance Agreement with the City of Suisun City in Accordance with AB X1 27.
7. Council Approval of the August 2011 Payable Warrants inclusive in the amount of \$1,037,379.20 and Agency Approval of the August 2011 Payable Warrants inclusive in the amount of \$44,235.97 – (Finance).

**Motioned by Council / Board Member Derting and seconded by Council/ Board Member Day to approve Consent Calendar. Motion carried unanimously.**

**GENERAL BUSINESS****City Council**

8. Budget Workshop in Response to State's Actions to Eliminate Redevelopment – (Bragdon/Anderson).  
Council discussed, employee layoffs, furloughs, PERS contribution, support keeping the sports complex open, not increasing taxes, and not cutting the senior center.

**7:16 PM – Mayor Pro Tem Hudson left the council chambers.**

**7:18 PM – Mayor Pro Tem Hudson returned to the council chamber.**

George Guynn commented on Daily Republic article regarding redevelopment, stated opposition to raising taxes, suggested savings in police department, and stated

Chuck Kingeter expressed concern about City services, RDA employees, requested list of current RDA projects, charges by staff and time spent on each project,

Jeffrey Dennis expressed opposition to any proposed cuts to the fire department.

Ron Arello stated the police union would be open to discussion of budgetary constraints and stated the police association supported the City Council's decisions,

Laura Cole-Rowe suggested private sponsorship of events

7:36:46 PM Lora Wilson asked that the City Council not lose sight of the citizens, protect fire, police, seniors, and the importance of the City events. and hoped the Council would continue to communicate to its citizens.

Billy Gaither commented and expressed concern on charging for fire response, City-wide assessment district, and commented on citizens who opposition of the WalMart project.

Hartamat Off commented on the City building revenue especially with the WalMart project and bringing in tourism to Suisun City and expressed concern for cutting marketing, and suggested the City should embrace Travis AFB, and said business owners were missing“buzz.”

Frank Marinello commented on the importance of supporting the redevelopment agency.

Mayor Sanchez brought the discussion back to the Council.

**PUBLIC HEARINGS: None**

**REPORTS:** *(Informational items only.)*

9. City Manager/Executive Director/Staff –

10. Mayor/Council -Chair/Boardmembers

Council / Board Member Hudson went to a press conference with Mayor Sanchez regarding new regulations on businesses .

Council / Board Member Day thanked the Fire Department for the 9/11 Memorial.

**CLOSED SESSION**

City Council

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

Joint City Council / Redevelopment Agency

11. PERSONNEL MATTERS

Public Employee Performance Evaluation: City Manager/Executive Director.

**8:02 PM – Mayor Sanchez recessed the City Council to closed session and stated no decisions would be made in Closed Session.**

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**PM – Mayor Sanchez reconvened the City Council and stated no decisions had been made in Closed Session.**

**ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the City Council meeting at PM.

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Linda Hobson, CMC  
City Clerk

# MINUTES

## REGULAR MEETING OF THE SUISUN CITY COUNCIL, REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

TUESDAY, OCTOBER 4, 2011

7:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### ROLL CALL

Mayor Pro Tem/ Vice-Chairman Hudson called the meeting to order at 7:01 PM with Council / Board Members Day, Derting, and Segala present. Mayor Sanchez was absent. Invocation was given by City Manager Bragdon

### PRESENTATIONS/APPOINTMENTS - None

*(Presentations, Awards, Proclamations, Appointments).*

### PUBLIC COMMENT

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

George Guynn expressed concern about redevelopment and staff salaries.

Richard Giddens commented on Mayor Pro Tem Hudson's decision to run for State Assembly.

Robert Schwartz thanked the Council for considering land use alternatives and annexing property into the CDF.

Laura Calderon commented on the wreath project for the Sacramento Valley Cemetery in Dixon and stated wreaths were a \$7 tax-deductible donation and thanked Council Member Segala for all his dedication to the wreath project.

Agnes Kulhanek asked if the Suisun City Senior Center could be designated as a polling place for upcoming elections. ....[7:16:50 PM](#)

### CONFLICT OF INTEREST NOTIFICATION

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

Council Member Day advised conflict with Item 1. [7:17:33 PM](#)

### CONSENT CALENDAR

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

City Council

1. Council Adoption of Resolution No. 2011-85: Authorizing the Conversion of Common Street from a Two-Way Traffic Street to a One-Way Traffic Street - (Kasperson).
2. Council Adoption of Resolution No. 2011-\_\_: Approving the Preliminary Concept Design Plans for the Senior Center Remodel Project - (Kasperson).

**Mayor Pro Tem Hudson pulled Item 2 for discussion. [7:17:51 PM](#)**

**Motioned by Council Member Derting and seconded by Council Member Segala to approve Consent Calendar Item 1. Motion carried by the following vote:**

**AYES: Council Members Derting, Segala, Hudson**

**ABSENT: Council Members Day (Due to conflict of interest.) and Sanchez**

**Item 2** Council Adoption of Resolution No. 2011-86: Approving the Preliminary Concept Design Plans for the Senior Center Remodel Project - (Kasperson).

Discussion was held regarding various other improvements such as: pop out window, width of ramp, new dumpster enclosure, utility cabinet, sound equipment, emergency egress, exit west side, skylight, and exterior paint color.

### **GENERAL BUSINESS**

[7:18:38 PM](#) ... [7:21:16 PM](#) [7:29:10 PM](#)

**Motioned by Council Member Day and seconded by Council Member Derting to adopt Resolution No. 2011-86. Motion carried unanimously by members present.**

### **City Council**

3. Council Adoption of Resolution No. 2011-\_\_: Approving a Preferred Land Use Alternative for the 2035 General Plan Update - (Wooden).

Discussion was held regarding being able to hear comments from citizens. [7:43:27 PM](#) [7:44:52 PM](#) [7:45:23 PM](#)

**7:45 PM – Mayor Pro Tem Hudson recessed the City Council for a break.**

**7:50 PM – Mayor Pro Tem Hudson reconvened the City Council.**

...[7:50:11 PM](#) [7:50:24 PM](#)

After the recess, City Manager advised Council that the City Attorney stated the Council would have to re-notice the public hearing to be able to hear the citizen's comments.

**PUBLIC HEARINGS: - None**

**REPORTS: (Informational items only.)**

4. City Manager/Executive Director/Staff - None
5. Mayor/Council -Chair/Boardmembers

Council Member Segala presented Fire Chief Mike O'Brien with an etched glass of the New York Twin Towers in appreciation for work on the 9/11 Memorial and presented Administrative Assistant Anita Skinner with a lighthouse for work on downtown events.

[7:52:59 PM](#)

The Leaven presented hats to council members and spoke about after school program for disadvantage kids....[7:53:42 PM](#)

Council Member Day asked The Leaven to attend the ATOD Meeting. ...[7:54:06 PM](#)

### **CLOSED SESSION**

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

Joint City Council / Redevelopment Agency

6. PERSONNEL MATTERS

Public Employee Performance Evaluation: City Manager/Executive Director.

**7:55 PM – Mayor Pro Tem Hudson recessed the City Council to Closed Session,**

### **CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**8:45 PM – Mayor Pro Tem Hudson reconvened the City Council and stated no decision had been made in Closed Session.**

### **ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the City Council meeting at 8:45 PM.

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Linda Hobson, CMC  
City Clerk

# MINUTES

## REGULAR MEETING OF THE SUISUN CITY COUNCIL, REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

TUESDAY, OCTOBER 18, 2011

7:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### **ROLL CALL**

Mayor Pro Tem/ Vice-Chairman Hudson called the meeting to order at 7:05 PM with Council / Board Members Derting, Segala and Mayor Pro Tem Hudson present. Mayor / Chairman Sanchez and Council / Board Member Member Day were absent  
Pledge of Allegiance was led by Council Member Segala.  
Invocation was given by City Manager Bragdon

### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

1. Introduction and Swearing in of new Suisun City Police Officer Tom Kvamme – (Dadisho).  
Commander Mattos introduced Officer Tom Kvamme and City Clerk Hobson administered the Oath of Office.
2. Presentation of Proclamation Proclaiming October 28, 2011 as "Suisun City Social Security Office Day". Item deferred to later meeting.

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

George Guynn discussed graffiti on private property and expressed concern about council members absence.

Mark Langdon expressed concern about emergency response time and the speed bump in front of Veterans Hall.

### **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

#### **City Council**

3. Council Adoption of Resolution No. 2011-87: Approving Amendment #4 of the Agreement with the City Manager to Extend Her Employment Contract by Two-Years – (Anderson).

4. Council Adoption of Resolution No. 2011-88: Authorizing the City Manager Execute a Cooperative Work Agreement (CWA) Extension for the Grizzly Island Trail Project, Project No. SR2SL-5032(020) - (Kasperson).

Joint City Council / Redevelopment Agency

5. Council/Agency Approval of the August 2011 Payroll Warrants inclusive in the amount of \$640,371.41 and September 2011 Payroll Warrants inclusive in the amount of \$586,092.14. Council Approval of the September 2011 Payable Warrants inclusive in the amount of \$802,907.91 and Agency Approval of the September 2011 Payable Warrants inclusive in the amount of \$38,053.46 – (Finance).

George Guynn expressed concern about Item 3 with regard to the 2-year contract of the City Manager.

**Motioned by Council / Board Member Segala and seconded by Council/ Board Member Derting to approve Consent Calendar. Motion carried unanimously by the members present.**

**GENERAL BUSINESS**

City Council

6. HEARING

Council Adoption of Resolution No. 2011-89: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California – (Anderson).

Mayor Pro Tem Hudson opened the public hearing.

Mark Langdon expressed concern about being a property owner and not being notified of a delinquency until after the fact.

Makalita Toki and Wayne Dodderman of 1339 Philip Way expressed concern that the previous tenants had been billed and thought when signed up for water services that garbage would be included.

Mayor Pro Tem referred the tenant of 1339 Philip Way to discuss payment solution of delinquent garbage bill.

Hearing no further comments, Mayor Pro Tem Hudson closed the public hearing.

**Motioned by Council / Board Member Segala and seconded by Council/ Board Member Derting to adopt Resolution No. 2011-89 excluding the lien on 1339 Philip Way. Motion carried unanimously by the members present.**

**PUBLIC HEARINGS:**

City Council

7. PUBLIC HEARING

Council Adoption of Resolution No. 2011-90 Approving a Preferred Land Use Alternative for the 2035 General Plan Update - (Wooden).

**7:40 PM - Council Member Derting left the Council Chambers.**

**7:41 PM – Council Member Derting returned to the Council Chambers.**

Discuss was held about revenue based land use, various sites. the Specific Plan, analysis of impact,

**Mayor Pro Tem Hudson opened the public hearing.**

Robert Schwartz, representing the Hofman Land Development Company, thanked the Council for considering Mixed Use designation on the 5-acre parcel and stated would definitely annex the project into the Community Facilities District.

Chris Johnson requested the Council consider designating Site 16 limited industrial.

Gary Laski, planning and development consultant for the Johnson family who are the owners of Sites 14, 15, 16, 17, suggested Site 16 be designated as limited industrial.

Staff responded by expressing concern about the limited industrial for Site 16 because of the issue of it being the gateway into Suisun City and the access to the property would cause the need for a lot of road improvements.

**8:41 PM - Mayor Pro Tem Hudson left the Council Chambers.**

**8:42 PM - Mayor Pro Tem returned to the Council Chambers.**

**Hearing no further comments, Mayor Pro Tem Hudson closed the public hearing.  
April making motion**

**Motioned by Council Member Derting to amend the Preferred Land Use Alternative Map with the exception of Site 6 (Exhibit A) and bring it back to the next Council Meeting for discussion of Site 6 and consideration of adoption of the resolution adopting a Preferred Land Use Alternative for the General Plan Update and seconded by Council Member Segala.**

**Council Members Derting and Segala withdrew their motion and second.**

**Motioned by Mayor Pro Tem to adopt Resolution No. 2011-90 revising Preferred Land Use Alternative Map as follows:**

- **Site 16 – Limited Industrial**
- **Site 11 – Commercial**
- **Sites 1 and 5 – Mixed Use**
- **Sites 12 and 13 – Conference Center**
- **Site 9 – Residential and Split**
- **Sites 14, 17, 18 – Open Space**

**Council Member Segala seconded the motion. Motion carried unanimously by the members present.**

**REPORTS: (Informational items only.)**

8. City Manager/Executive Director/Staff

City Manager Bragdon stated Walmart project progressing, stated City received a letter today thanking City staff for their efforts, stated Solano Land Trust was getting final comments submitted next week for the Mitigation Monitoring Plan and the City is hoping to have all agency approvals in January, and commented that Pintail improvements would be completed this week and the City was working around the school schedule..

9. Mayor/Council -Chair/Boardmembers

Council Member Segala expressed concern about the upgrades to the bus shelters not being completed with regard to the solar systems, .announced on Nov 11 American Legion Post 182 will be hosting the veterans program at the Fairfield Cultural Center, and suggested the City send letter to Union Pacific Railroad regarding the railroad crossing on Cordelia Road.

Mayor Pro Tem Hudson advised he had attend the California Civic Leaders Institute last week and it didn't cost the taxpayers anything.

**ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the City Council meeting at 9:38 PM

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Linda Hobson, CMC  
City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** November 1, 2011

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**CITY AGENDA ITEM:** Presentation and Council Discussion regarding the Draft Solano Habitat Conservation Plan (HCP).

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**FISCAL IMPACT:** A guiding principle of the HCP includes the intent to implement incentive-based financing and reserve-acquisition strategies that distribute implementation of conservation costs equitably and affordably among all beneficiaries in the region. A fee would be charged for all development within the boundaries of the Plan Participants within the Plan Area, currently estimated to be \$5,200 per acre, to provide funding for regional and landscape perspective conservation measures under the HCP. In addition, applicants must obtain mitigation for Covered Activities in accordance with the applicable conservation requirements of the HCP.

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**BACKGROUND:** In March 1999, the U.S. Fish and Wildlife Service issued a Biological Opinion (B.O.) regarding the Solano Project Water Service Contract Renewal between the Bureau of Reclamation and the Solano County Water Agency (SCWA). The 25-year contract provides for continued delivery of Solano Project water throughout the SCWA contract service area. Plan Members include SCWA, City of Fairfield, City of Suisun City, City of Vacaville, City of Vallejo, Solano Irrigation District, and Maine Prairie Water District. Voluntary Participants include the City of Dixon, Dixon Resource Conservation District, Dixon Regional Watershed Joint Powers Authority, Fairfield-Suisun Sewer District, City of Rio Vista, and Vallejo Sanitation and Flood Control District. The contract renewal B.O. outlines required conservation measures to support the issuance of a Section 10(a)(B) “incidental take permit” for activities associated with future water use in the contract service area and a similar incidental take authorization from the California Department of Fish and Game is also planned. SCWA has requested the opportunity to make a presentation to Council.

---

**STAFF REPORT:** Key points of the HCP include:

1. The HCP would establish the procedures, conditions and conservation requirements to authorize take of 37 plant and animal species in compliance with the Federal Endangered Species Act and 14 plant and animal species in compliance with the California Endangered Species Act.
2. The HCP would provide a framework for streamlined compliance for interrelated state and federal laws and regulations:
  - a. USFWS - Migratory Bird Treaty Act.
  - b. CDFG - Streambed Alteration Agreement.

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**PREPARED BY:**

April Wooden, Community Development Director

**REVIEWED/APPROVED BY:**

Suzanne Bragdon, City Manager

- c. Army Corps of Engineers – Section 404 of the Federal Clean Water Act and Section 10 of the Rivers and Harbors Act.
  - d. Regional Water Quality Control Board (RWQCB) – Section 401 of the Federal Clean Water Act and the Porter-Cologne Water Quality Act.
  - e. Covered Activities include new development, including 12,795 acres of urban development within the Municipal Service Areas for the six Plan Member Cities; ongoing operations and maintenance; and management, enhancement, habitat restoration/construction, monitoring, and relocation of covered species.
3. Third parties who must obtain permits from, or otherwise have contractual obligation with a Plan Participant would be required to participate.
  4. Benefits of the HCP include local control of take permits – plan participants issue the permits; streamlining future development review; and consistency of mitigation requirements – they would be set for a term of 30 years.
  5. The HCP would also incorporate funding to improve urban and agricultural runoff water quality and control invasive species.

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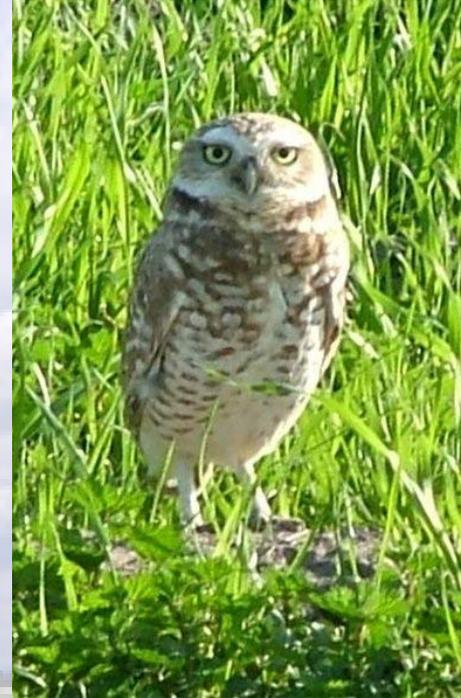
**STAFF RECOMMENDATION:** It is recommended that the City Council hear and discuss the Presentation regarding the HCP.

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**ATTACHMENTS:**

1. PowerPoint Presentation slide handouts prepared by SCWA.
-

# Solano Multi-Species Habitat Conservation Plan



**580,000 Acres**

**37 Covered Species**

**4 Natural Communities**

**13,000 acres of Proposed Development**

**Approximately 23,000 acres will be Preserved**

# Plan Participants

- Solano County Water Agency (SCWA)
- City of Vacaville
- City of Fairfield
- Suisun City
- City of Vallejo
- Solano Irrigation District (SID)
- Maine Prairie Water District (MPWD)
- City of Rio Vista
- City of Dixon
- Reclamation District No. 2068 (RD 2068)
- Dixon Resource Conservation District (RCD)
- Dixon Regional Watershed Joint Power's Authority (DRW JPA)
- Vallejo Sanitation and Flood Control District (VSFCD)
- Fairfield-Suisun Sewer District (FSSD)

# What is the HCP?

**The HCP establishes the procedures, conditions, and conservation requirements to authorize take of 37 plant and animal species in compliance with Section 10 of the Federal Endangered Species Act and 14 plant and animal species in compliance with Section 2081 of the California Endangered Species Act resulting from covered activities by the Plan Participants.**



# The HCP is also a framework for streamlined compliance for interrelated state and federal laws and regulations

- **USFWS**
  - **Migratory Bird Treaty Act**
- **CDFG**
  - **Streambed Alteration Agreement, Fish and Game Code**
  - **Sections 3503 and 3503.5, Fish and Game Code**
  - **Sections 3511, 4700, 5050 and 5515, Fish and Game Code**
- **Corps**
  - **Section 404 of the Federal Clean Water Act**
  - **Section 10 of the Rivers and Harbors Act of 1899**
- **RWQCB**
  - **Section 401 of the Federal Clean Water Act**
  - **Porter-Cologne Water Quality Act**

# Solano HCP Purpose

**The purpose of the HCP is to promote the conservation of biological diversity and the preservation of endangered species and their habitats consistent with the recognition of private property rights; provide for a healthy economic environment for the citizens, agriculture, and industries; and allow for the on-going maintenance and operation of public and private facilities in Solano County.**



# Components of an HCP

- **Biological Goals and Objectives**
- **Covered Activities**
- **Biological Impacts & Take Assessment**
- **Mitigation: Avoidance, Minimization, and Mitigation**
- **Monitoring and Adaptive Management**
- **Changed/Unforeseen Circumstances (Application of No Surprises Policy)**
- **Funding**
- **Alternatives**



# Covered Activities

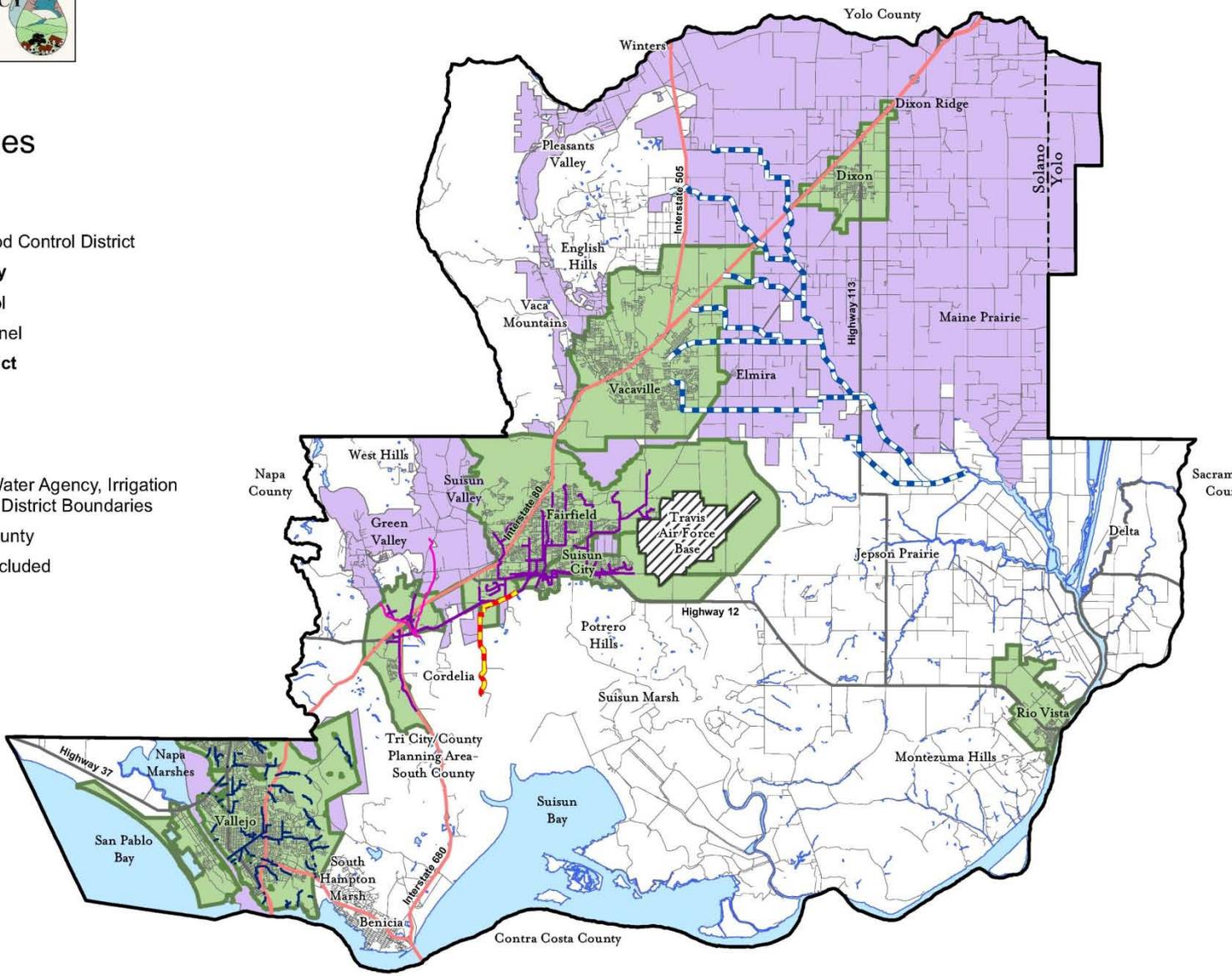
- **New Development**
  - **12,795 acres of urban development within the Municipal Service Areas for the six Plan Member Cities.**
  - **1,279 acres of secondary support development such as communication service facilities, flood control facilities, roads, and recreation facilities outside of the City MSAs.**
  - **99 miles of New Irrigation and Flood Control Facilities for Special Districts**
  - **3,000 acres of land annexation to SID**

# Covered Activities, cont.

- **Ongoing Operations and Maintenance of Plan Participant Facilities:**
  - 866 miles of streams, flood control channels, irrigation ditches, pipelines, ditches, and thousands of associated appurtenant features.
  - 1,700 miles of maintenance access roads.
  - 1,150 acres of flood control basins and associated facilities.
- **Management, Enhancement, Habitat Restoration/ Construction, Monitoring, and Relocation of Covered Species**

**Figure 1-4  
Covered Activity Zones**

-  Vallejo Sanitation and Flood Control District
- Solano County Water Agency**
-  Green Valley Flood Control
-  Ulatis Flood Control Channel
- Fairfield-Suisun Sewer District**
-  Facilities
-  Outfalls
-  Zone 1 - Urban Zone
-  Zone 2 - Solano County Water Agency, Irrigation Districts and Reclamation District Boundaries
-  Zone 3 - Remainder of County
-  Travis Air Force Base - Excluded
-  Open Water Habitats



0 1 2 4 Miles

**Figure A-4**  
**City of Suisun City Facilities**

**Legend**

-  Suisun City Urban Limit Line
-  Roads, Primary
-  Roads, Secondary
-  Facility Number

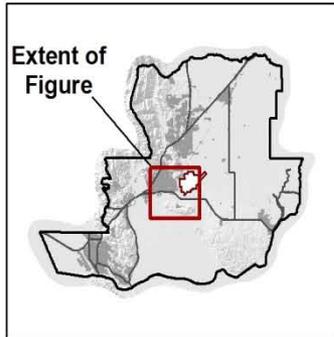
**CWA Jurisdictional Features**

-  Pipe Outfall to Jurisdictional Water 80
-  Culvert or Bridge Crossing 17
-  Stream, Channelized for Flood Control 17,400 ft.
-  Drainage Channel 11,100 ft.

**Non-jurisdictional Features**

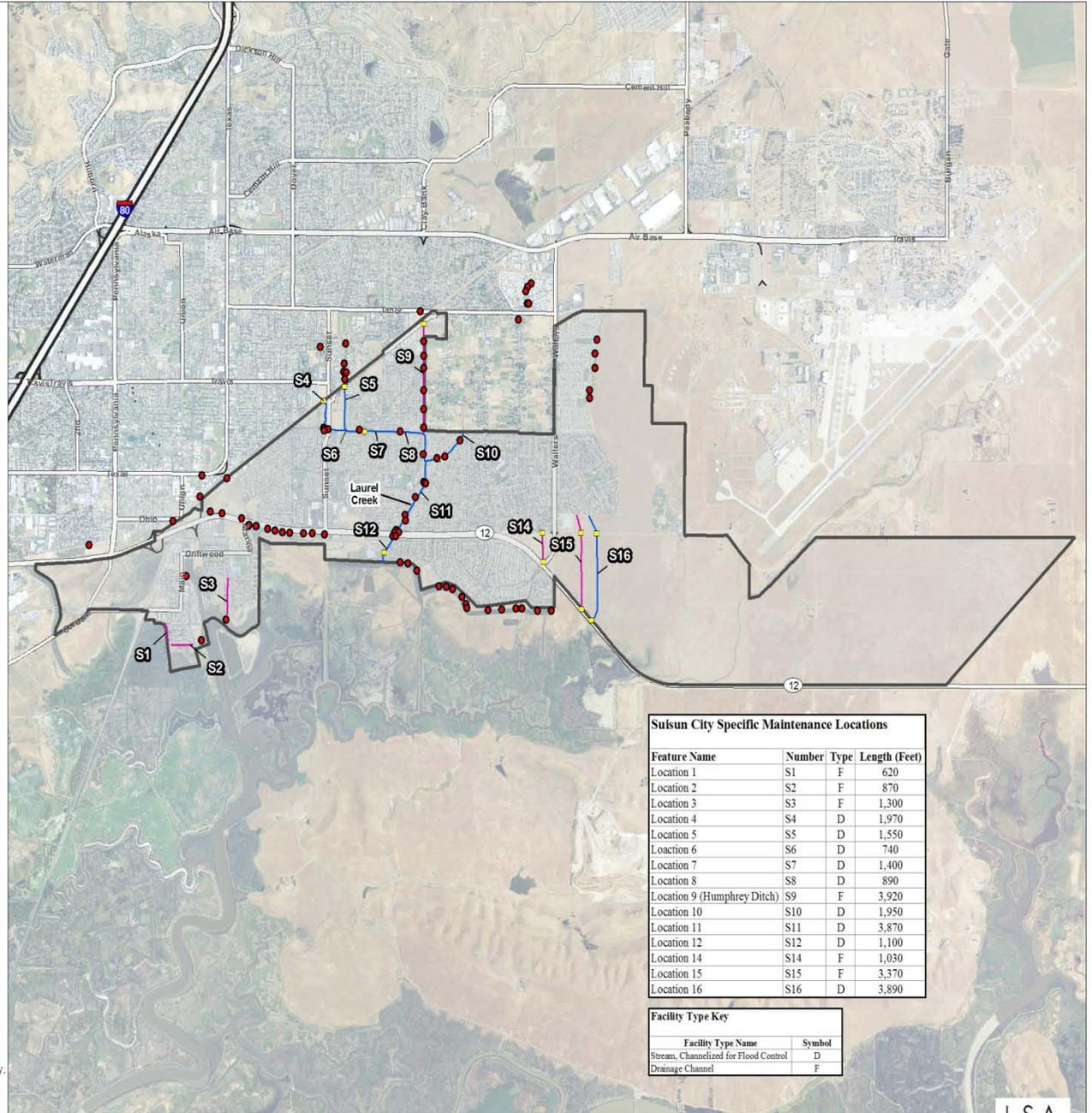
None on map

**Total on Map**



0 0.5 1 Miles

Note: Pipe outfalls, streams, and irrigation ditches are mapped as reported by the City of Suisun City. Culverts and bridge crossings mapped by LSA.



Suisun City Specific Maintenance Locations			
Feature Name	Number	Type	Length (Feet)
Location 1	S1	F	620
Location 2	S2	F	870
Location 3	S3	F	1,300
Location 4	S4	D	1,970
Location 5	S5	D	1,550
Location 6	S6	D	740
Location 7	S7	D	1,400
Location 8	S8	D	890
Location 9 (Humphrey Ditch)	S9	F	3,920
Location 10	S10	D	1,950
Location 11	S11	D	3,870
Location 12	S12	D	1,100
Location 14	S14	F	1,030
Location 15	S15	F	3,370
Location 16	S16	D	3,890

Facility Type Key	
Facility Type Name	Symbol
Stream, Channelized for Flood Control	D
Drainage Channel	F



**Figure 2-4**  
**City of Suisun City Habitat Types**  
**and General Plan Land Use**  
**Designations**

**Legend**

- Roads, Primary
- Roads, Secondary

**Existing and Designated Land Uses for Covered Activities**

- Suisun City Urban Limit Line
- ▨ Existing Conservation Lands \*
- ▤ General Plan Designated Open Space and/or Agriculture
- ▧ City General Plan Designated Planned Development

**Solano County Potential Development Land Uses\*\***

- Residential, Commercial and Industrial Designations

**Vegetation and Cover Types**

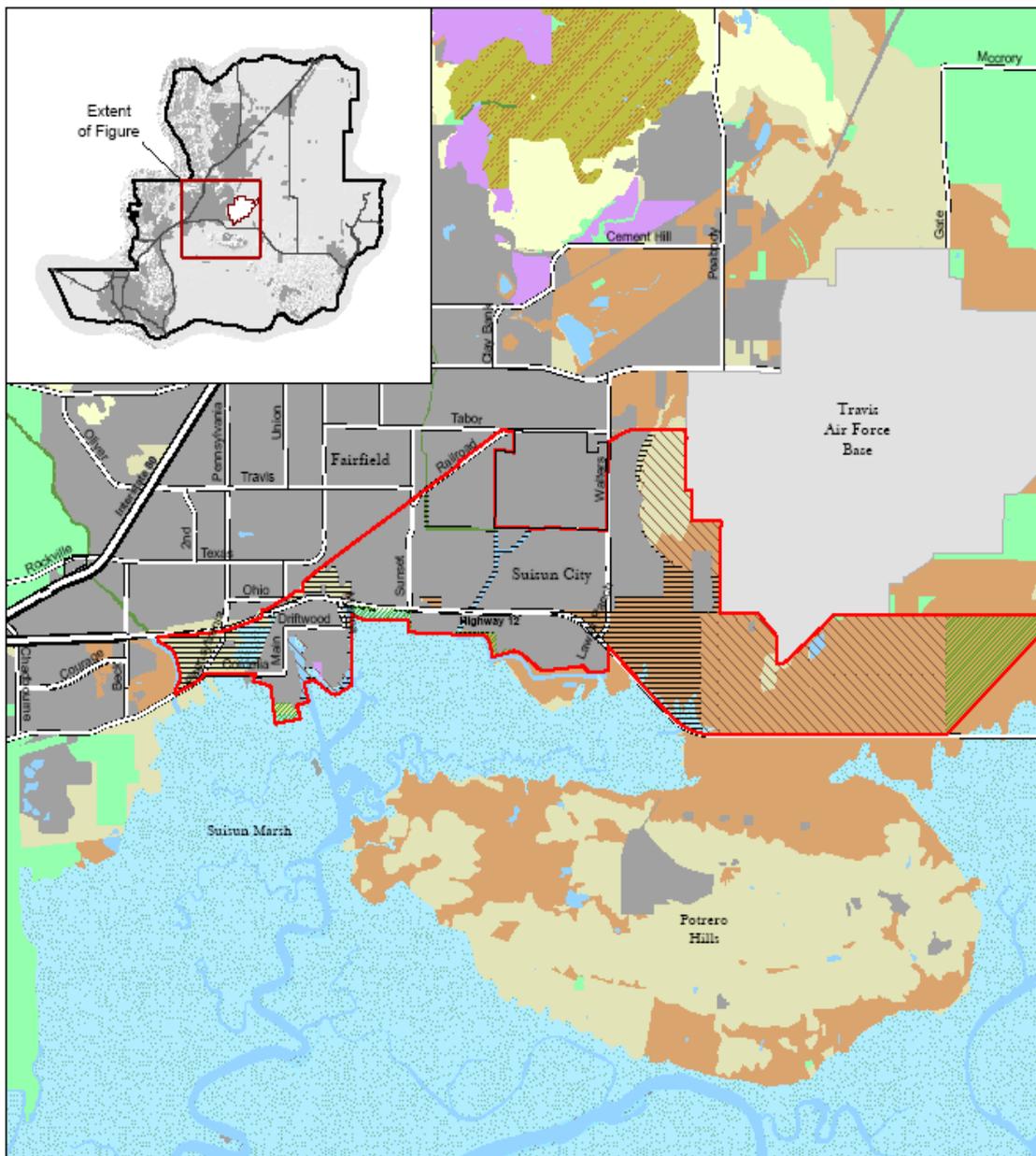
- Agriculture
- Grassland - Upland
- Grassland - Valley Floor
- Grassland - Vernal Pool System
- Oak Savanna
- Oak Woodland
- Riparian
- Developed
- Pre-approved Development
- Marsh
- Tidal Flats
- Open Water



0 0.5 1 Miles

\* The Existing Conservation Lands category on this figure combines the following existing and potential reserves and preserves categories shown in Figure 3-11: Conservation Lands, Individual Mitigation Projects and Mitigation Banks.

\*\* Not Part of the Solano HCP.



# Who is Eligible to participate?

- **Plan Participants**
- **Third Parties who must obtain permits from or otherwise have contractual obligation with a Plan Participant – Plan Participants must be able to enforce conditions of the HCP.**



# Benefits of the HCP

The intent of Regional HCPs is provide a mechanism to reduce conflicts between listed species and economic development, provide a framework that encourages cooperation and creative partnerships between the public and private sectors, and integrate land-use activities with conservation goals.

- Local control of Take Permits – Plan Participants issue the permits.
- Provides direct economic benefits by streamlining future development review, particularly for entities that have relatively small amounts of take.
- Predictability/Consistency – once adopted, the mitigation requirements are set for the term of the HCP – 30 years.

# HCP Conservation Actions

- Implementation of the HCP is expected to result in a dedicated preserve system covering approximately 23,000 acres:
  - 10,500 to 11,500 acres of valley floor grassland and vernal pool habitat.
  - 6,700 acres of agricultural foraging and associated nesting habitat and 1,000 acres of grassland/oak savanna habitat for Swainson's hawks and burrowing owls.
  - 3,300 acres of upland habitat for the California red-legged frog and callippe silverspot butterfly.

# Conservation Actions, Cont.

- 50 acres of riparian and 36 acres of freshwater marsh, pond, and seasonal wetland habitat within Priority Watersheds and Drainages.
- 175 acres of aquatic habitat and approximately 120 acres of associated upland habitat for giant garter snakes.
- The HCP also incorporates funding to improve urban and agricultural runoff water quality and control invasive species on 5,000 to 8,500 acres of coastal marsh, stream, and riparian habitats within the Plan Area.



Figure 4-2  
Natural Community Boundaries

- ~ Major Roads
- ▭ Travis Air Force Base
- Developed
- Open Water Habitats
- Natural Communities**
  - Valley Floor Grassland and Vernal Pool Natural Community
  - Agriculture
  - Coastal Marsh Natural Community
  - Inner Coast Range
  - Riparian, Stream and Freshwater Marsh Natural Community

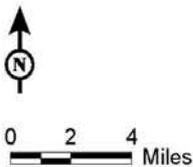
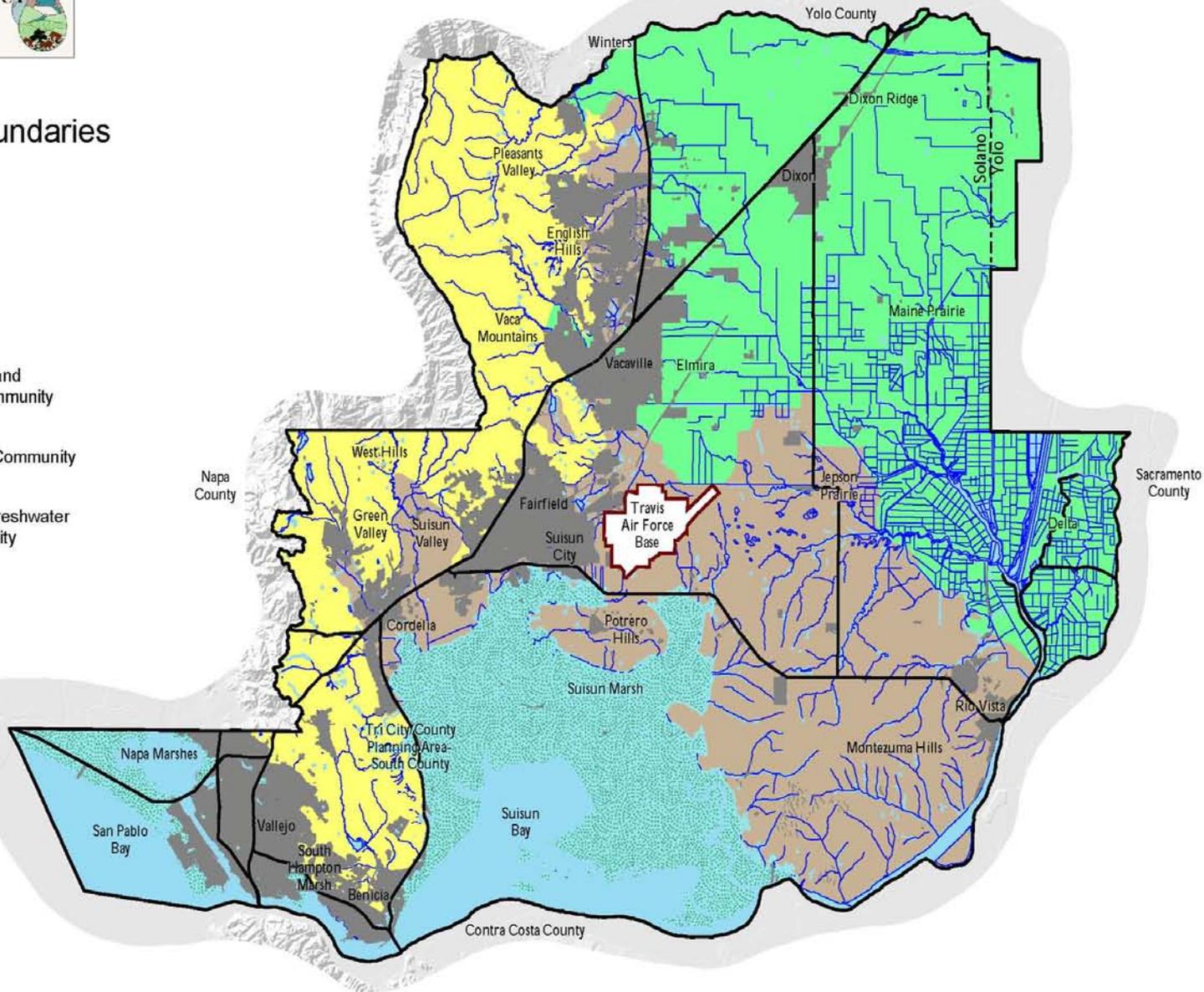


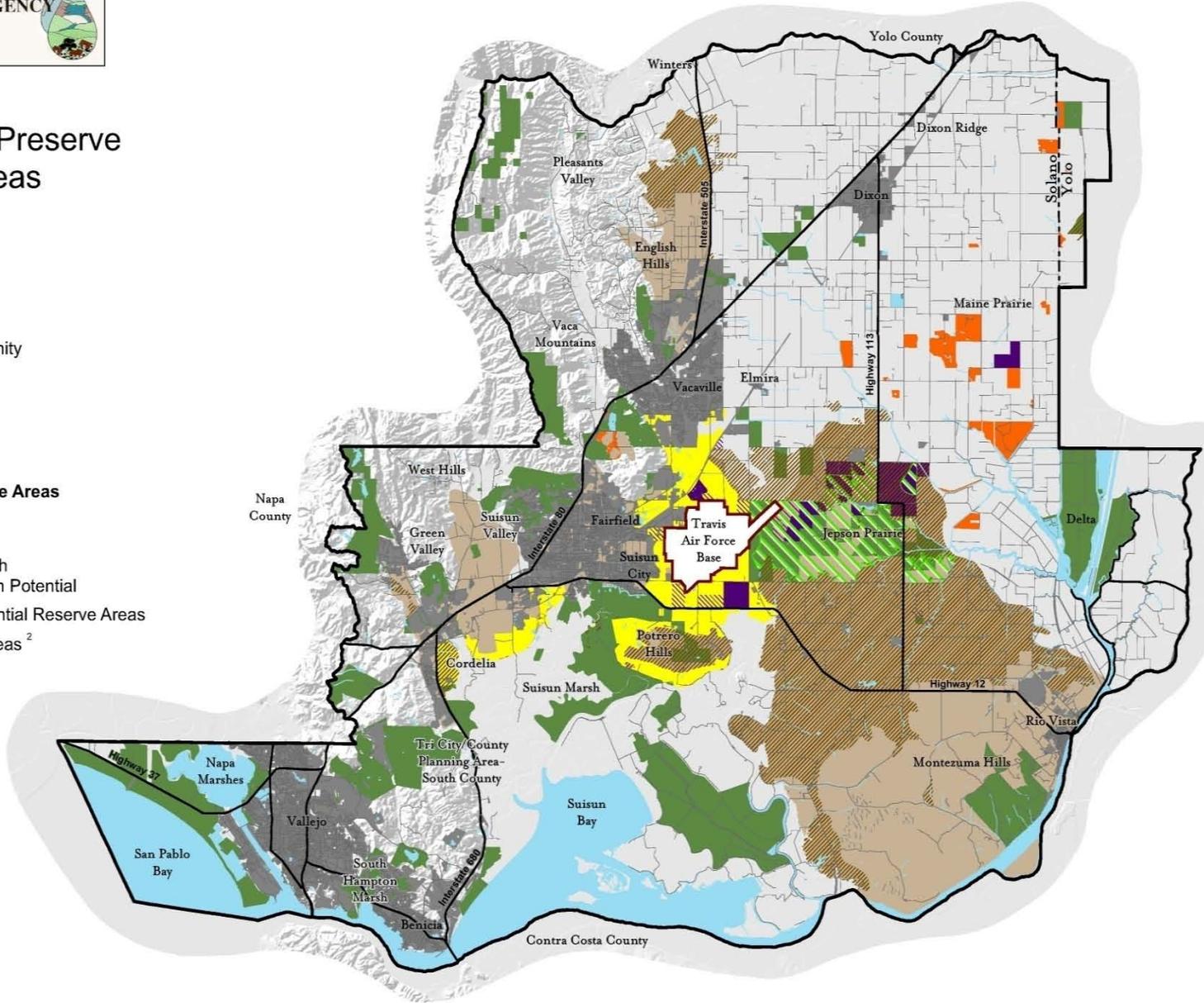


Figure 4-27  
Vernal Pool Potential Preserve  
and Reserve Areas

- Travis Air Force Base
- Developed
- Open Water Habitats
- Valley Floor Grassland and Vernal Pool Natural Community
- Existing Reserves**
- Conservation Lands <sup>1</sup>
- Mitigation Banks
- Potential Mitigation Banks
- Potential Preserve and Reserve Areas**
- Conservation Areas with High Preservation Potential
- Conservation Areas with High Preservation and Restoration Potential
- Contra Costa Goldfield Potential Reserve Areas
- Potential Outlier Reserve Areas <sup>2</sup>

<sup>1</sup> The Conservation Lands category on this figure combines the following existing and potential reserves and preserves categories shown in Figure 3-9: Conservation Lands, Individual Mitigation Projects, Open Space Lands, and Potential Conservation Lands.

<sup>2</sup> Outlier areas will be considered as potential reserve areas if they contain unique habitat features, rare or range limited species or genetically distinct population segments of covered species.



0 2 4 Miles

# Roles and Responsibilities

## Governance

- **The SCWA Board of Directors will serve as the governing board for the oversight of the HCP. The SCWA Board of Directors is composed of the five members of the Solano County Board of Supervisors, the mayors from all seven cities in the County, and a board member from each of the three agricultural irrigation districts in the County (SID, MPWD, and RD 2068).**

# Roles and Responsibilities, cont.

- **SCWA's Role**
  - **Lead Applicant for HCP development**
  - **Funding**
  - **Organization**
- **Flood Control O&M**
- **HCP Implementation**
  - **Reporting and Monitoring – collect fees from other Plan Participants**
  - **Guarantor for preserve management**
    - **Arrange for management of preserves in perpetuity**
    - **Not necessary for private mitigation banks**
    - **Funded by endowments paid by others**

# Roles and Responsibilities, cont.

- **City/District Role**
  - Calculate appropriate avoidance, minimization, and/or mitigation measures required for Covered Activities as well as eligible third parties for Covered Activities within their respective jurisdictions.
  - Assure and document compliance with required avoidance, minimization, and mitigation measures.
  - Collect or verify that application and in-lieu impact fees have been paid prior to issuing grading permits or other project approvals that would affect Covered Species or Natural Communities.
  - Transfer application and in-lieu impact fees (or land acquisitions/easements provided in lieu of impact fees) to SCWA.
  - Provide compliance data to SCWA for preparation of the annual compliance report .

# Funding

- **HCP Implementation is designed to be paid for by user fees. The current user fee is estimated to be approximately \$5,200 per acre.**
- **Mitigation is required up front and is separate from the per acre admin fee.**
  - **These fees cover costs for administration, required compliance and adaptive management monitoring, and certain conservation actions that need to be implemented on a regional basis.**
  - **Development of the reserve system relies primarily on commercial mitigation banks and project-set asides. Projects must provide proof of obtaining required mitigation prior to obtaining take permits**

# Next Steps for Approval

- **Publication of Draft HCP and EIR/EIS – Anticipated January 2012.**
- **Completion of Implementing Agreement with Wildlife Agencies for Take Authority-January 2012.**
- **Preparation and Approval of Final HCP, Implementing Agreement, and EIR/EIS-Anticipated July 2012.**
- **Each Plan Participant will need to incorporate HCP process into local ordinances.**
- **Adopted HCP and Take Permits-Anticipated January 2013**

# Related Ongoing Activities

- **SCWA is working toward obtaining integrated and streamlined permits for Operations and Maintenance Activities:**
  - **Regional General Permit from the U.S Army Corps of Engineers.**
  - **Associated State 401 Water Quality Certification from the State Water Board.**
  - **Master Streambed Alteration Agreement from Department of Fish and Game.**

# Related Ongoing Activities, cont.

- **Development of Local Implementation Handbooks and training for HCP implementation tailored to each Plan Participant.**
- **Coordinating with the Corps of Engineers to develop a streamlined 404 permit for development.**



A landscape photograph featuring a body of water in the foreground, a field of yellow flowers, and a distant shoreline with buildings and mountains under a sky filled with large, white, fluffy clouds. The word "Questions?" is overlaid in the center in a dark blue, sans-serif font.

**Questions?**