

CITY COUNCIL

Pedro "Pete" Sanchez, *Mayor*
Mike Hudson, *Mayor ProTem*
Jane Day
Sam Derting
Michael Segala



CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

**REGULAR MEETING OF THE
SUISUN CITY COUNCIL, REDEVELOPMENT AGENCY
AND HOUSING AUTHORITY**

TUESDAY, JULY 5, 2011

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

(Next Ord. No. - 720
(Next City Council Res. No. 2011 – 65)
(Next Redevelopment Agency Res. No. RA2011 – 26)
(Next Housing Authority Res. No. HA2011 – 05)

ROLL CALL

Council / Board Members
Pledge of Allegiance
Invocation

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

1. Introduction of new Public Works Intern Brandon Williams – (Kasperson).

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

2. Council Adoption of Ordinance No. 718: Amending Chapters 18.04, 18.26, 18.28, and 18.66 of Title 18 "Zoning" Regarding the Definition and Regulation of "Amusement Center". Ordinance introduced and Reading Waived on June 21, 2011. – (Wooden).

3. Updating Bingo Permit Process – (Garben).
 - a. Council Adoption of Ordinance No.719: Amending Chapter 5.08 – “Bingo” to Clarify the Process of Applying for and Issuing a Bingo License and to Update the Chapter to be Consistent with Current State Statute. Ordinance introduced and Reading Waived on June 21, 2011.
 - b. Council Adoption of Resolution No. 2011-__: Amending the Master Fee Resolution No. 2011-64 to Establish Fees for the Processing of Bingo Permit Applications.
4. Council Adoption of Resolution No. 2011-__: Approving Amendment No. 1 to the Agreement with the Solano Transportation Authority and the County of Solano for the Travis Air Force Base Access Improvement Project – (Kasperson).

Joint City Council / Redevelopment Agency / Housing Authority

5. Council/Agency/Commission Approval of the Minutes of the Regular and/or special Meetings of the Suisun City Council, Redevelopment Agency and Housing Authority Board held on June 7, 2011 – (Hobson).

GENERAL BUSINESS

City Council

6. Award Construction Contract for Lawler Falls Park Pond Project – (Kasperson).
 - a. Council Adoption of Resolution No. 2011-__: Adopting the First Amendment to the Annual Appropriation Resolution No. 2011-62 to Appropriate \$62,100 in Additional Funding for the Lawler Falls Park Pond Project.
 - b. Council Adoption of Resolution No. 2011-__: Authorizing the City Manager to Enter into a Construction Contract on the City’s Behalf with Pacific Aquascape for the Lawler Falls Park Pond Project.
7. Budget Adoption Follow-Up Report – (Anderson).

PUBLIC HEARINGS:

REPORTS: *(Informational items only.)*

8. City Manager/Executive Director/Staff
 - a. Redevelopment Agency Update – (Bragdon)
 - b. Animal Nuisance – (Dadisho)
9. Mayor/Council -Chair/Boardmembers

CLOSED SESSION

City Council / Redevelopment Agency / Housing Authority

10. Personnel Matters
Pursuant to California Government Code Section 54954.5 the Suisun City Council / Redevelopment Agency / Housing Authority will hold a Closed Session for the purpose of: Public Employee Appointment - City Attorney, Counsel to the Redevelopment Agency, and Housing Authority.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

A complete packet of information containing Staff Reports and exhibits related to each item is available for public review at least 72 hours prior to a Council /Agency/authority Meeting or, in the event that it is delivered to the Council/Boardmembers less than 72 hours prior to a Council/Agency/Authority Meeting, as soon as it is so delivered. The packet is available for review in the City Manager's Office during normal business hours.

PLEASE NOTE:

1. The City Council hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. City Council agendas are posted at least 72 hours in advance of regular meetings at:

City Hall	Fire Station	Senior Center
701 Civic Center Boulevard	621 Pintail Drive	318 Merganser Drive

AGENDA TRANSMITTAL

MEETING DATE: July 5, 2011

CITY AGENDA ITEM: Council Adoption of Ordinance No. 718: Amending Chapters 18.04, 18.26, 18.28, and 18.66 of Title 18 “Zoning” Regarding the Definition and Regulation of “Amusement Center”.

FISCAL IMPACT: There would be no fiscal impact associated with the adoption of this ordinance.

BACKGROUND: At the June 21, 2011 meeting, a Public Hearing was conducted by Council to consider text amendments to the Zoning Ordinance that would require a Conditional Use Permit application for “Amusement Centers” in the Commercial Service and General Commercial Zoning Districts. At this meeting, Council received no public comment and introduced and waived reading of the ordinance.

STAFF REPORT: The proposed amendments include making amusement centers a conditional use in the Commercial Service and General Commercial Zoning Districts. In addition, the ordinance modifies 18.66.100 to include reference to the General Commercial Zoning District.

If adopted, the ordinance would take effect 30 days from the date of adoption.

Attachment 1 is a complete version of the proposed ordinance with deletions from the existing ordinance having a strikethrough line (~~strikethrough line~~), and additions being included using underline (underline).

STAFF RECOMMENDATION: It is recommended that the City Council adopt Ordinance No. 718: Amending Chapters 18.04, 18.26, 18.28, and 18.66 of Title 18 “Zoning” Regarding the Definition and Regulation of “Amusement Center”.

ATTACHMENTS:

1. Ordinance No. 718: Amending Chapters 18.04, 18.26, 18.28, and 18.66 of Title 18 “Zoning” Regarding the Definition and Regulation of “Amusement Center”.

PREPARED BY:
REVIEWED/APPROVED BY:

April Wooden, Community Development Director
Suzanne Bragdon, City Manager

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY,
CALIFORNIA, AMENDING CHAPTERS 18.04, 18.26, 18.28, AND 18.66
OF TITLE 18 “ZONING” REGARDING THE DEFINITION AND
REGULATION OF “AMUSEMENT CENTERS”**

WHEREAS, the City Council of the City of Suisun City (the “City Council”) wishes to provide greater clarification and stricter regulation of amusement centers in the City; and

WHEREAS, the City Council believes that a conditional use permit should be required for the operation of an amusement center in the City; and

WHEREAS, the Planning Commission of the City of Suisun City, at its Special Meeting of June 6, 2011 adopted a resolution recommending approval of the proposed zoning text amendment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the above recitals are true and correct and incorporated herein by this reference.

SECTION 2. Chapter 18.04 “Definitions” of the Suisun City Municipal Code is hereby amended as follows (deletions are ~~stricken through~~; additions are underlined):

18.04.045 – Amusement Center. “Amusement Center” means a facility wholly enclosed in a building that offers games, including one or more of the following, but not limited to, bingo, bowling, billiards, pool, ski-ball, air hockey, skating, go-karts, miniature golf, and electronic arcade games.

SECTION 3. Chapter 18.26 “CS Commercial Service District” of the Suisun City Municipal Code is hereby amended as follows (deletions are ~~stricken through~~; additions are underlined):

18.26.020 “Uses Permitted.” ~~P. Amusement center, bowling alley, dancehall and similar places of amusement;~~

18.26.030 “Conditional Uses.” G. Amusement Center.

SECTION 4. Chapter 18.28 “CG General Commercial District” of the Suisun City Municipal Code is hereby amended as follows (deletions are ~~stricken through~~; additions are underlined):

18.28.020 “Uses permitted.” ~~D. Bowling alley, amusement center;~~

18.28.030 “Conditional uses.” M. Amusement Center.

SECTION 5. Chapter 18.66 “Use Permits” of the Suisun City Municipal Code is hereby amended as follows (deletions are ~~stricken through~~; additions are underlined):

18.66.100 ~~Place of amusement in CS District.~~

18.66.100 ~~Place of amusement in CS District.~~ Amusement center in CS District or CG District. Amusement center, bowling alley, dancehall and similar places of amusement in a CS or GC district shall:

- A. Provide parking as required with ingress and egress designed so as to avoid traffic congestion;
- B. Provide a minimum six-foot solid board fence or masonry wall separating parking areas from abutting residential property; and
- C. Show that adequate control or measures will be taken to prevent offensive noise and vibration.

SECTION 6. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause, and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 7. This ordinance shall be posted in at least three (3) public places within the City or published in a county newspaper that is circulated in the City within fifteen (15) days after its passage, there being no newspaper of general circulation printed and published within the City.

PASSED, APPROVED, AND ADOPTED as an Ordinance at a regular meeting of the City Council of the City of Suisun City, California, on this ____ day of _____ 2011.

Pete Sanchez
Mayor

CERTIFICATION

I, Linda Hobson, City Clerk of the City of Suisun City, California, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council on _____, 2011 and passed, approved, and adopted by the City Council of the City of Suisun City at a regular meeting held on the ____ day of _____ 2011 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this ____ day of _____ 2011.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: July 5, 2011

CITY AGENDA ITEM: Updating Bingo Permit Process:

- a. Council Adoption of Ordinance No. 719: Amending Chapter 5.08 – “Bingo” to Clarify the Process of Applying for and Issuing a Bingo License and to Update the Chapter to Be Consistent with Current State Statute (Ordinance Introduced and Reading Waived on June 21, 2011); and
 - b. Council Adoption of Resolution No. 2011-__: Amending the Master Fee Resolution No. 2011-64 to Establish Fees for the Processing of Bingo Permit Applications.
-

FISCAL IMPACT: There would be no adverse fiscal impact that would result from the adoption of the ordinance. Adoption of the Master Fee Resolution amendment would ensure that all staff costs related to the bingo permit process would be recovered.

BACKGROUND: On April 4, 2011, staff brought forward a discussion and direction item to the City Council outlining a proposal from the Blue Devils Performing Arts Organization to operate a bingo hall in Suisun City. Part of the discussion surrounded necessary changes to the City’s Bingo Ordinance to allow for a Bingo Hall Operation. Proposed changes to the City’s Bingo Ordinance were introduced by the Council on June 21, 2011, and the reading was waived.

STAFF REPORT: Since the last revision of the City’s Bingo Ordinance in 1983, the state statute under which the City’s Ordinance was adopted has been amended. As a result, portions of the City’s current Bingo Ordinance are outdated. In addition, after discussion with the Police Chief, who is charged with issuing bingo licenses, changes have been proposed which clarify the application process and allow the Chief to conduct a proper investigation of the applicant.

The proposed changes to the Bingo Ordinance generally include the following:

- Enhancements to the Application Process.
 - Provides that security personnel serving the bingo operator may be paid from bingo proceeds pursuant to state statute.
 - Updated language regarding bingo cards to comply with the standards approved and authorized by the California State Gambling Control Commission.
 - Updated the Accounting of Profits section to be consistent with language in the state statute.
 - Increase in allowed prize value from \$250 per game to \$500 per game consistent with the current state statute.
 - Amending permitted hours of operation to be determined on a case by case basis through the licensing process.
-

PREPARED BY:
APPROVED BY:

Jason D. Garben, Economic Development Director
Suzanne Bragdon, City Manager

Attachment 1 is a complete version of the proposed ordinance with deletions from the existing ordinance having a strikethrough line (~~strikethrough line~~), and additions being included using bold italics (*bold italics*). **Attachment 2** is a clean version of the proposed Ordinance that the City Council is being asked to adopt.

Attachment 3 is an amendment to the Master Fee Schedule to put in place the fees necessary to process a Bingo Permit application, as well as to conduct background checks on any new employees working at a bingo establishment. These fees would include:

<u>Proposed New Fees</u>	<u>Amount</u>
• Bingo Permit Application Fee (set by state law) [50% would be refundable if the app is denied.]	\$50
• Bingo Permit Background Check Fee	\$35 per hour
• Credit Check Fee	\$10 plus cost of Outside service

RECOMMENDATION: It is recommended the City Council adopt:

1. Ordinance No. 719: Amending Chapter 5.08 – “Bingo” to Clarify the Process of Applying for and Issuing a Bingo License and to Update the Chapter to Be Consistent with Current State Statute; and
2. Resolution No. 2011-__: Amending the Master Fee Resolution No. 2011-64 to Establish Fees for the Processing of Bingo Permit Applications.

ATTACHMENTS:

1. Tracked Change Version – Ordinance No. 719: Amending Chapter 5.08 – “Bingo” to Clarify the Process of Applying for and Issuing a Bingo License and to Update the Chapter to Be Consistent with Current State Statute.
2. Ordinance No. 719: Amending Chapter 5.08 – “Bingo” to Clarify the Process of Applying for and Issuing a Bingo License and to Update the Chapter to Be Consistent with Current State Statute.
3. Resolution No. 2011-__: Amending the Master Fee Resolution No. 2011-64 to Establish Fees for the Processing of Bingo Permit Applications.

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, AMENDING CHAPTER 5.08 – “BINGO” TO CLARIFY THE PROCESS OF APPLYING FOR AND ISSUING A BINGO LICENSE AND TO UPDATE THE CHAPTER TO BE CONSISTENT WITH CURRENT STATE STATUTE

WHEREAS, the City Council of the City of Suisun City (the “City Council”) wishes to amend the Bingo Ordinance to be consistent with State Statute to allow for a Bingo Hall Operation; and

WHEREAS, the amended language is intended to clarify the application process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the above recitals are true and correct and incorporated herein by this reference.

SECTION 2. Section 5.08 of Chapter 18.66 of the Suisun City Code “Bingo” is hereby amended as follows (deletions are ~~struck through~~; and additions are underlined).

5.08.010 - Authority.

This chapter is enacted pursuant to Article IV Section 19 of the California Constitution. (Ord. 411 § 1, 1978)

5.08.020 - Statutory authorization of bingo.

Pursuant to Penal Code Section 326.5, bingo games are authorized by and for the benefit of eligible organizations, to be conducted pursuant to this chapter. (Ord. 411 § 2, 1978)

5.08.030 - Definitions.

As used in this chapter, unless the context otherwise requires:

A. "Bingo" means a game of chance in which prizes are awarded on the basis of designated numbers or symbols on a card which conforms to numbers or symbols selected at random. The game of "bingo" includes cards having numbers or symbols which are concealed and preprinted in a manner providing for distribution of prizes. The winning cards shall not be known prior to the game by any person participating in the playing or operating of the bingo game. All such preprinted cards shall bear the legend "for sale or use only in a bingo game authorized under California law and pursuant to local ordinance." "Bingo," as defined in this section, applies exclusively to this chapter and shall not be applied in the construction or enforcement of any other provision of the law.

B. "Eligible organization" means an organization which is exempt from payment of the bank and corporation tax under California Revenue and Taxation Code Sections 23701(a), **23701(b)**, 23701(d), 23701(e), 23701(f), 23701(g), **23701(k)**, 23701(l), and **23701(w)**, or a mobile home park association or senior citizens' organization.
(Ord. 498 § 1, 1983; Ord. 411 § 3, 1978)

5.08.040 - License required.

No person shall conduct or participate in a bingo game which is not licensed pursuant to this chapter.

(Ord. 411 § 4, 1978)

5.08.050 - Application.

A. Each eligible organization seeking a license to conduct bingo games shall file with the *Department of Finance an application, as well as the applicable fee(s) set forth in the Master Fee schedule* ~~to be accompanied with a fifty dollar (\$50) application fee, one half of which is refundable if the application is denied~~ chief of police of the city an initial application fee of fifty dollars for the first term of operation. There shall be a renewal fee of fifty dollars for each additional term the license is in effect. *The issuing authority shall be the Chief of Police subject to a final review/approval by the City Council in the event the Chief of Police recommends the issuance of a license. The Chief of Police shall have a reasonable time in which to investigate the application and background of the applicant prior to the proposed date of the bingo game or games.*

B. The ~~renewal~~ application shall include *at least the following*:

1. The name and address of the eligible organization which is seeking to conduct the game;
2. The name and address of the eligible organization for whose benefit the game is conducted;
3. ~~The names and addresses of the officers of the organization;~~ A list of all officers of the organization to include their full name, date of birth, place of birth, physical description & driver's license number;
4. The building or location where the game will be conducted and the name and address of the owner thereof;
5. ~~The days or dates and hours during which the game will be conducted;~~ *The date(s) and time(s) of the proposed bingo game or games;*
6. Evidence of exemption under Revenue and Taxation Code Sections 23701(a), **23701(b)**, 23701(d), 23701(e), 23701(f), 23701(g), **23701(k)**, 23701(l), and **23701(w)**;

7. Evidence, in the alternative to subdivision 6 of this section, that the applicant is a mobile home park association or a senior citizens' organization;

8. Such other information as the chief of police deems relevant to the enforcement of this chapter.
(Ord. 411 § 5, 1978)

5.08.060 - Investigation of applicants *application*.

~~The chief of police, director of public works, fire chief and/or chief of the building division shall investigate the applicants and location of the proposed game to determine if the applicants meet the requirements of this chapter, and to determine if the location and times of the games comports with the public health, safety and welfare.~~

A. Upon receipt of an application for a license, the chief of police may send copies of such application to any office or department which the chief of police deems essential in order to carry out a proper investigation of the application.

B. The chief of police and every officer and/or department to which an application is referred shall investigate the truth of the matters set forth in the application and the character of the applicant, and may examine the premises to be used for the bingo game.

(Ord. 411 § 6, 1978)

5.08.070 - License issuance.

~~Upon finding that the applicant meets the qualifications of this chapter, and that the location and times of the proposed game comports with the public health, safety and welfare, the chief of police shall issue a license to the eligible organization setting forth the location, times and other conditions necessary to protect the public health, safety and welfare in the conduct of the game. The license may be issued for any term not to exceed one year. The license may be renewed from time to time for terms not to exceed one year.~~

A. Upon the recommendation of the Chief of Police to approve of an application for a bingo license, the Chief of Police shall refer the recommendation to the City Council for review and approval. Issuance of a bingo license does not constitute approval or issuance of any other applicable licenses, permits, or approvals that may be required to operate per SCMC.

B. The license may be issued for any term not to exceed one year. The license may be renewed in accordance with the application process described in SCMC 5.08.050 for terms not to exceed one year.

(Ord. 411 § 7, 1978)

5.08.080 - License revocation.

The chief of police may, upon notice and opportunity to be heard, revoke or suspend any license issued under this chapter for cause. Revocation or suspension may be appealed to the city council

upon written notice of appeal filed with the city manager within ten days of the date of the revocation or suspension. The action of the council shall be final.
(Ord. 511 § 2(part), 1985; Ord. 411 § 8, 1978)

5.08.090 - Minors.

No persons under eighteen years of age shall be allowed to participate in any bingo game.
(Ord. 411 § 9, 1978)

5.08.100 - Ownership or leasehold of premises.

An eligible organization shall conduct a bingo game only on property owned or leased by it. ~~and which property is used by such organization for an office or for performance of the purposes for which the organization is organized.~~
(Ord. 411 § 10, 1978)

5.08.110 - Public access.

All bingo games shall be open to the public, not just to members of the eligible organization.
(Ord. 411 § 11, 1978)

5.08.120 - Operational personnel.

A bingo game shall be operated and staffed only by members of the eligible organization which organized it. Such members shall not receive a profit, wage or salary from any bingo game. Only the organization authorized to conduct a bingo game shall operate such game, or participate in the promotion, supervision or any other phase of such game. ***Security personnel employed by the organization conducting the bingo game may be paid from the revenues of the bingo games, as provided by California Statute 326.5.***
(Ord. 498 § 2(part), 1983; 411 § 12(part), 1978)

5.08.125 - Operation of game—Cards.

A bingo game, which includes cards having figures, numbers or symbols which are concealed and preprinted in a manner providing for distribution of prizes to certain combinations of figures, numbers or symbols upon uncovering or disclosure of the same, are subject to the following rules and regulations:

A. It shall be conducted only by an organization licensed to conduct a bingo game and which prizes are awarded on the basis of designated numbers or symbols on a card which conforms to numbers or symbols selected at random.

B. It shall be conducted only at the time and place of the bingo game described in Section 5.08.050

C. All bingo cards shall comply with the standards approved and authorized by the California State Gambling Control Commission.

~~The boxes which hold the cards shall be kept in public view at all times during the operation of the bingo game.~~

~~D. The cards must be mixed or scrambled in public view before being sold.~~

~~E. All cards in a box must be sold before another box is opened and cards sold therefrom.~~

~~F. Winning cards of ten dollars or more shall be retained by the bingo game operator until the organization conducting the bingo game is audited.~~

~~G. D.~~ No person participating in the operation of a bingo game shall purchase a card on the night of his or her participation.

(Ord. 498 § 2(part), 1983; Ord. 411 § 12(part), 1978)

5.08.130 - Outside financial interests.

No individual, corporation, partnership or other legal entity except the organization authorized to conduct a bingo game shall hold a financial interest in the conduct of such bingo game.

(Ord. 411 § 13, 1978)

5.08.140 - Accounting of profits.

~~With respect to organizations exempt from payment of the bank and corporate tax by Section 23701(d) of the Revenue and Taxation Code, all profits derived from a bingo game shall be kept in a special fund or account and shall not be commingled with any other fund or account. Such profits shall be used only for charitable purposes. With respect to other organizations authorized to conduct bingo games pursuant to this section, all proceeds derived from a bingo game shall be kept in a special fund or account and shall not be commingled with any other fund or account. Such proceeds shall be used only for charitable purposes, except as follows:~~

~~A. Such proceeds may be used for prizes;~~

~~B. A portion of such proceeds, not to exceed twenty percent of the proceeds before the deduction for prizes, or one thousand dollars per month, whichever is less, may be used for rental of property, overhead, including the purchase of bingo equipment and administrative expenses;~~

~~C. Such proceeds may be used to pay licensing fees.~~

A. With respect to organizations exempt from payment of the bank and corporation tax by Section 23701d of the Revenue and Taxation Code, all profits derived from a bingo game shall be kept in a special fund or account and shall not be commingled with any other fund or account. Such profit shall be used only for charitable purposes.

B. With respect to other organizations authorized to conduct bingo games pursuant to Section 23701 of the Revenue and Taxation Code, except 23701d of the Revenue and Taxation Code, proceeds derived from a bingo game shall be kept in a special fund or

account and shall not be commingled with any other fund or account. "Proceeds" are the receipts of bingo games conducted by organization not within subsection (A) of this section. Such proceeds shall be used only for charitable purposes, except as follows:

- 1. Such proceeds may be used for prizes;*
- 2. A portion of such proceeds, not to exceed 20 percent of the proceeds before the deduction for prizes, or \$1,000 per month, whichever is less, may be used for rental of property and overhead including the purchase of bingo equipment, administrative expenses, security equipment and security personnel;*
- 3. Such proceeds may be used to pay license fees.*

(Ord. 512 § 1, 1985; Ord. 411 § 14, 1978)

5.08.150 - Presence of players.

No person shall be allowed to participate in a bingo game, unless the person is physically present at the time and place in which the bingo game is being conducted.

(Ord. 411 § 14, 1978)

5.08.160 - Prize value.

Throughout the conduct of any bingo session, the value of prizes awarded shall not exceed five hundred dollars (\$500) in cash or in kind, or both, for each separate game which is held.

~~The total value of prizes awarded during the conduct of any bingo games shall not exceed two hundred fifty dollars in cash or kind, or both, for each separate game which is held.~~

(Ord. 411 § 15, 1978)

5.08.170 - Alcoholic beverages.

No person shall consume any alcoholic beverages on any premises where a bingo game is being conducted.

(Ord. 411 § 16, 1978)

5.08.180 - Recordkeeping.

Licenses shall keep and maintain full, complete and accurate records and accounts and shall include in such accounts the amount of money obtained from players, the amount of money or type and value of prizes given for each bingo game played, and the disposition of all funds generated by the conduct of bingo games. The city shall have the right to inspect such records at any reasonable time.

(Ord. 411 § 17, 1978)

5.08.190 - Hours and days of operation.

Time(s) and day(s) of operation shall comply with the conditions set forth within any and all required permits and licenses.

~~No permittee shall conduct any bingo game except between the hours of twelve noon and twelve midnight, nor shall any permittee conduct bingo games for more than six hours during any twenty four hour period, nor shall any permittee conduct bingo games more than two days in any seven day period. Further, no location, including a single building or a series of contiguous rooms or buildings, shall be utilized to conduct bingo games more than six hours during any twenty four hour period or more than two days in any seven day period.~~

SECTION 3. EFFECTIVE DATE. In accordance with Section 36937 of the Government Code of the State of California, this Ordinance shall take effect and be in force thirty (30) days from and after the date of its passage.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause, and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. This ordinance shall be posted in at least three (3) public places within the City or published in a county newspaper that is circulated in the City within fifteen (15) days after its passage, there being no newspaper of general circulation printed and published within the City.

PASSED, APPROVED, AND ADOPTED as an Ordinance at a regular meeting of the City Council of the City of Suisun City, California, on this ____ day of _____ 2011.

Pete Sanchez
Mayor

CERTIFICATION

I, Linda Hobson, City Clerk of the City of Suisun City, California, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council on _____, 2011 and passed, approved, and adopted by the City Council of the City of Suisun City at a regular meeting held on the ____ day of _____ 2011 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this ____ day of _____ 2011.

Linda Hobson, CMC
City Clerk

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY,
CALIFORNIA, AMENDING CHAPTER 5.08 – “BINGO” TO CLARIFY THE
PROCESS OF APPLYING FOR AND ISSUING A BINGO LICENSE
AND TO UPDATE THE CHAPTER TO BE CONSISTENT WITH
CURRENT STATE STATUTE**

WHEREAS, the City Council of the City of Suisun City (the “City Council”) wishes to amend the Bingo Ordinance to be consistent with State Statute to allow for a Bingo Hall Operation; and

WHEREAS, the amended language is intended to clarify the application process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the above recitals are true and correct and incorporated herein by this reference.

SECTION 2. Section 5.08 of Chapter 18.66 of the Suisun City Code “Bingo” is hereby amended as follows (deletions are ~~stricken through~~; and additions are underlined.

5.08.010 - Authority.

This chapter is enacted pursuant to Article IV Section 19 of the California Constitution.

(Ord. 411 § 1, 1978)

5.08.020 - Statutory authorization of bingo.

Pursuant to Penal Code Section 326.5, bingo games are authorized by and for the benefit of eligible organizations, to be conducted pursuant to this chapter.

(Ord. 411 § 2, 1978)

5.08.030 - Definitions.

As used in this chapter, unless the context otherwise requires:

A. "Bingo" means a game of chance in which prizes are awarded on the basis of designated numbers or symbols on a card which conforms to numbers or symbols selected at random. The game of "bingo" includes cards having numbers or symbols which are concealed and preprinted in a manner providing for distribution of prizes. The winning cards shall not be known prior to the game by any person participating in the playing or operating of the bingo game. All such preprinted cards shall bear the legend "for sale or use only in a bingo game authorized under California law and pursuant to

local ordinance." "Bingo," as defined in this section, applies exclusively to this chapter and shall not be applied in the construction or enforcement of any other provision of the law.

B. "Eligible organization" means an organization which is exempt from payment of the bank and corporation tax under California Revenue and Taxation Code Sections 23701(a), **23701(b)**, 23701(d), 23701(e), 23701(f), 23701(g), **23701(k)**, 23701(l), and **23701(w)**, or a mobile home park association or senior citizens' organization.

(Ord. 498 § 1, 1983; Ord. 411 § 3, 1978)

5.08.040 - License required.

No person shall conduct or participate in a bingo game which is not licensed pursuant to this chapter.

(Ord. 411 § 4, 1978)

5.08.050 - Application.

A. Each eligible organization seeking a license to conduct bingo games shall file with the Department of Finance an application to be accompanied with a fifty dollar (\$50) application fee, one-half of which is refundable if the application is denied. The issuing authority shall be the Chief of Police subject to a final review/approval by the City Council in the event the Chief of Police recommends the issuance of a license. The Chief of Police shall have a reasonable time in which to investigate the application and background of the applicant prior to the proposed date of the bingo game or games.

B. The-application shall include at least the following:

1. The name and address of the eligible organization which is seeking to conduct the game;
2. The name and address of the eligible organization for whose benefit the game is conducted;
3. A list of all officers of the organization to include their full name, date of birth, place of birth, physical description & driver's license number;
4. The building or location where the game will be conducted and the name and address of the owner thereof;
5. The date(s) and time(s) of the proposed bingo game or games;
6. Evidence of exemption under Revenue and Taxation Code Sections 23701(a), 23701(b), 23701(d), 23701(e), 23701(f), 23701(g), 23701(k), 23701(l), and 23701(w);

7. Evidence, in the alternative to subdivision 6 of this section, that the applicant is a mobile home park association or a senior citizens' organization;

8. Such other information as the chief of police deems relevant to the enforcement of this chapter.

(Ord. 411 § 5, 1978)

5.08.060 - Investigation of application.

A. Upon receipt of an application for a license, the chief of police may send copies of such application to any office or department which the chief of police deems essential in order to carry out a proper investigation of the application.

B. The chief of police and every officer and/or department to which an application is referred shall investigate the truth of the matters set forth in the application and the character of the applicant, and may examine the premises to be used for the bingo game.

(Ord. 411 § 6, 1978)

5.08.070 - License issuance.

A. Upon the recommendation of the Chief of Police to approve of an application for a bingo license, the Chief of Police shall refer the recommendation to the City Council for review and approval. Issuance of a bingo license does not constitute approval or issuance of any other applicable licenses, permits, or approvals that may be required to operate per SCMC.

B. The license may be issued for any term not to exceed one year. The license may be renewed in accordance with the application process described in SCMC 5.08.050 for terms not to exceed one year.

(Ord. 411 § 7, 1978)

5.08.080 - License revocation.

The chief of police may, upon notice and opportunity to be heard, revoke or suspend any license issued under this chapter for cause. Revocation or suspension may be appealed to the city council upon written notice of appeal filed with the city manager within ten days of the date of the revocation or suspension. The action of the council shall be final.

(Ord. 511 § 2(part), 1985; Ord. 411 § 8, 1978)

5.08.090 - Minors.

No persons under eighteen years of age shall be allowed to participate in any bingo game.

(Ord. 411 § 9, 1978)

5.08.100 - Ownership or leasehold of premises.

An eligible organization shall conduct a bingo game only on property owned or leased by it.

(Ord. 411 § 10, 1978)

5.08.110 - Public access.

All bingo games shall be open to the public, not just to members of the eligible organization.

(Ord. 411 § 11, 1978)

5.08.120 - Operational personnel.

A bingo game shall be operated and staffed only by members of the eligible organization which organized it. Such members shall not receive a profit, wage or salary from any bingo game. Only the organization authorized to conduct a bingo game shall operate such game, or participate in the promotion, supervision or any other phase of such game. Security personnel employed by the organization conducting the bingo game may be paid from the revenues of the bingo games, as provided by California Statute 326.5.

(Ord. 498 § 2(part), 1983; 411 § 12(part), 1978)

5.08.125 - Operation of game—Cards.

A bingo game, which includes cards having figures, numbers or symbols which are concealed and preprinted in a manner providing for distribution of prizes to certain combinations of figures, numbers or symbols upon uncovering or disclosure of the same, are subject to the following rules and regulations:

A. It shall be conducted only by an organization licensed to conduct a bingo game and which prizes are awarded on the basis of designated numbers or symbols on a card which conforms to numbers or symbols selected at random.

B. It shall be conducted only at the time and place of the bingo game described in Section 5.08.050

C. All bingo cards shall comply with the standards approved and authorized by the California State Gambling Control Commission.

D. No person participating in the operation of a bingo game shall purchase a card on the night of his or her participation.

(Ord. 498 § 2(part), 1983: Ord. 411 § 12(part), 1978)

5.08.130 - Outside financial interests.

No individual, corporation, partnership or other legal entity except the organization authorized to conduct a bingo game shall hold a financial interest in the conduct of such bingo game.

(Ord. 411 § 13, 1978)

5.08.140 - Accounting of profits.

- A. With respect to organizations exempt from payment of the bank and corporation tax by Section 23701d of the Revenue and Taxation Code, all profits derived from a bingo game shall be kept in a special fund or account and shall not be commingled with any other fund or account. Such profit shall be used only for charitable purposes.
- B. With respect to other organizations authorized to conduct bingo games pursuant to Section 23701 of the Revenue and Taxation Code, except 23701d of the Revenue and Taxation Code, proceeds derived from a bingo game shall be kept in a special fund or account and shall not be commingled with any other fund or account. "Proceeds" are the receipts of bingo games conducted by organization not within subsection (A) of this section. Such proceeds shall be used only for charitable purposes, except as follows:
 1. Such proceeds may be used for prizes;
 2. A portion of such proceeds, not to exceed 20 percent of the proceeds before the deduction for prizes, or \$1,000 per month, whichever is less, may be used for rental of property and overhead including the purchase of bingo equipment, administrative expenses, security equipment and security personnel;
 3. Such proceeds may be used to pay license fees.

(Ord. 512 § 1, 1985: Ord. 411 § 14, 1978)

5.08.150 - Presence of players.

No person shall be allowed to participate in a bingo game, unless the person is physically present at the time and place in which the bingo game is being conducted.

(Ord. 411 § 14, 1978)

5.08.160 - Prize value.

Throughout the conduct of any bingo session, the value of prizes awarded shall not exceed five hundred dollars (\$500) in cash or in kind, or both, for each separate game which is held.

(Ord. 411 § 15, 1978)

5.08.170 - Alcoholic beverages.

No person shall consume any alcoholic beverages on any premises where a bingo game is being conducted.

(Ord. 411 § 16, 1978)

5.08.180 - Recordkeeping.

Licensees shall keep and maintain full, complete and accurate records and accounts and shall include in such accounts the amount of money obtained from players, the amount of money or type and value of prizes given for each bingo game played, and the disposition of all funds generated by the conduct of bingo games. The city shall have the right to inspect such records at any reasonable time.

(Ord. 411 § 17, 1978)

5.08.190 - Hours and days of operation.

Time(s) and day(s) of operation shall comply with the conditions set forth within any and all required permits and licenses.

SECTION 3. EFFECTIVE DATE. In accordance with Section 36937 of the Government Code of the State of California, this Ordinance shall take effect and be in force thirty (30) days from and after the date of its passage.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause, and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. This ordinance shall be posted in at least three (3) public places within the City or published in a county newspaper that is circulated in the City within fifteen (15) days after its passage, there being no newspaper of general circulation printed and published within the City.

PASSED, APPROVED, AND ADOPTED as an Ordinance at a regular meeting of the City Council of the City of Suisun City, California, on this ____ day of _____ 2011.

Pete Sanchez
Mayor

CERTIFICATION

I, Linda Hobson, City Clerk of the City of Suisun City, California, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council on _____, 2011 and passed, approved, and adopted by the City Council of the City of Suisun City at a regular meeting held on the ____ day of _____ 2011 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this ____ day of _____ 2011.

Linda Hobson, CMC
City Clerk

RESOLUTION NO. 2011-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AMENDING THE MASTER FEE RESOLUTION NO. 2011-64 TO ESTABLISH FEES
FOR THE PROCESSING OF BINGO PERMIT APPLICATIONS**

WHEREAS, the City Council of the City of Suisun City deems it necessary to update the Master Fee Schedule; and

WHEREAS, the recommended changes are intended to recover the costs of providing the services to the public; and

WHEREAS, Section 326.5 of the California Penal Code allows collection of an application fee for a Bingo License, as well as the collection of certain fees associated with the investigation of a Bingo License application; and

WHEREAS, the City Council, as the governing body of the City of Suisun City, desires to incorporate applicable fees into the Master Fee Schedule attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby amends Section 1 of the Master Fee Schedule as reflected in Exhibit A attached hereto to become effective immediately.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 5th day of July 2011, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 5th day of July 2011.

Donna Pock, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: July 5, 2011

CITY AGENDA ITEM: Council Adoption of Resolution No. 2011__ : Approving Amendment No. 1 to the Agreement with the Solano Transportation Authority and the County of Solano for the Travis Air Force Base Access Improvement Project.

FISCAL IMPACT: There would be no additional fiscal impact to the City of Suisun City. The total cost of the project as revised is estimated to be \$2,548,000. Funding is \$2,038,000 from the Federal earmark, \$255,000 from the Suisun City local match, and \$255,000 from the Solano County local match. The City will reimburse to the County for its local match when the county area is annexed to the City. A total of \$530,000 is already allocated to this project from the OSSIP Fund for the City's share.

BACKGROUND: The Solano Transportation Authority (STA) has successfully obtained Federal High-Priority Project funding for the Travis Air Force Base Access Improvement Project (Project). The Project originally consisted of improvements to both the south gate (Petersen Road) and the north gate (Northgate Road and Canon Road) of Travis AFB. The south gate portion of the project is located in both the City and the unincorporated County. On October 7, 2008, the Suisun City Council approved an agreement jointly among the City, County and STA laying out the responsibilities of each of the agencies to implement the south gate portion of this Project. The parties realized that there was not sufficient money to complete both the south gate and north gate portions of the Project. The money was to be used to complete the south gate portion and as much as possible of the north gate portion of the Project. The County was established as the lead agency for management of the design and construction. STA was established as responsible for funding management.

STAFF REPORT: The purpose of the south gate project is to improve truck access to the south gate of Travis Air Force Base. The nature of the work includes a new three-lane roadway on Petersen Road from Walters Road to the south gate. The County has begun the environmental work necessary in advance of completing the construction documents. During this process the County has encountered unanticipated environmental-related work that was not included in the original cost estimate. At the same time circumstances have changed at the north gate due to a Fairfield development project. The anticipated north gate work will be abandoned. This releases the \$414,000 that is anticipated to be needed for the south gate project. This will allow the project to proceed as originally designed. The STA Board has already taken action the necessary action to reallocate money from the north gate to the south gate.

The proposed amendment is provided as **Attachment 2**. Exhibit A to that amendment shows the revised use of funds. In that chart it shows that the City's local match is now \$255,000. The County's match of \$255,000 is to be reimbursed to the County upon annexation of the county land. The total of \$510,000 is within the appropriated budget from the OSSIP Fund.

PREPARED BY:

Daniel Kasperson, Building & Public Works Director

REVIEWED/APPROVED BY:

Suzanne Bragdon, City Manager

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2011-___: Approving Amendment No. 1 to the Agreement with the Solano Transportation Authority and the County of Solano for the Travis Air Force Base Access Improvement Project.

ATTACHMENTS:

1. Resolution No. 2011__ : Approving Amendment No. 1 to the Agreement with the Solano Transportation Authority and the County of Solano for the Travis Air Force Base Access Improvement Project.
2. Amendment No. 1 to the Agreement among the County of Solano, the City of Suisun City, and the Solano Transportation Authority regarding the Travis Air Force Base Access Improvement Project.

RESOLUTION NO. 2011-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING AMENDMENT NO. 1 TO THE AGREEMENT WITH THE SOLANO
TRANSPORTATION AUTHORITY AND THE COUNTY OF SOLANO FOR THE
TRAVIS AIR FORCE BASE ACCESS IMPROVEMENT PROJECT**

WHEREAS, the Solano Transportation Authority (STA) has successfully obtained Federal High-Priority Project funding for the Travis Air Force Base Access Improvement Project (Project); and

WHEREAS, the south gate portion of the Project is located in both the City and the unincorporated County; and

WHEREAS, on October 7, 2008, the Suisun City Council did approve an agreement jointly between the City, County and STA laying out the responsibilities of each of the agencies to implement the south gate portion of this Project; and

WHEREAS, the south gate portion of the Project has encountered environmental and other obstacles which will require additional funding to mitigate; and

WHEREAS, there are cost savings available due to the abandonment of the north gate portion of the Project that can now be used on the south gate portion of the Project; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City does hereby approve Amendment No. 1 to the agreement with the Solano Transportation Authority and the County of Solano for the Travis Air Force Base Access Improvement Project, and authorizes the City Manager to execute the amendment on the City’s behalf and to take all necessary and appropriate actions to implement the agreement.

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 5th of July 2011, by the following vote:

AYES: Councilmembers _____
NOES: Councilmembers _____
ABSTAIN: Councilmembers _____
ABSENT: Councilmembers _____

WITNESS my hand and the seal of the City of Suisun City this 5th of July 2011.

Linda Hobson, CMC
City Clerk

**AMENDMENT NO. 1 TO THE AGREEMENT AMONG
THE COUNTY OF SOLANO, THE CITY OF SUISUN CITY AND
THE SOLANO TRANSPORTATION AUTHORITY REGARDING
THE TRAVIS AIR FORCE BASE ACCESS IMPROVEMENT PROJECT**

This Amendment No. 1 (Amendment) dated _____, 2011 among the County of Solano (County), the City of Suisun City (City) and the Solano Transportation Authority (STA), collectively known as “the Parties”, is based upon the following facts:

- A. On October 28, 2008 the Parties entered into an “Agreement among the County of Solano, the City of Suisun City and the Solano Transportation Authority regarding the Travis Air Force Base Access Improvement Project” (Agreement), which this Amendment modifies.
- B. Under the terms of the Agreement, the Parties were to cooperate in making various improvements to the access to both the north gate and the south gate of Travis Air Force Base (Project).
- C. A development is being proposed by the City of Fairfield that would result in the future removal of most of the roadways proposed for improvement as part of the north gate portion of the Project, as a result of which the Parties agree that work on the north gate portion of the Project should be abandoned.
- D. The south gate portion of the Project has encountered environmental obstacles which will require additional funding to mitigate.
- E. The Solano Transportation Authority, in conjunction with Solano County and the City of Fairfield, is working on improvements to Vanden Road as part of a regional roadway improvement project known as the Jepson Parkway. Improvements to Vanden Road will significantly improve the safety of access to the north gate of Travis Air Force Base.
- F. The Parties agree that the funding originally allocated to the Project should be modified to reflect the revised conditions described above.

In consideration of the foregoing facts it is agreed as follows:

- 1. The County will stop work on the north gate portion of the Project, and will work with Caltrans to close out that portion of the Project, retaining the portion of the Federal High Priority Funding already expended for the work performed to date.
- 2. The funding made available from the north gate portion of the Project will be reallocated as shown in Exhibit A. Each agency will be responsible for its share of the local match as shown in Exhibit A.
- 3. Solano County shall be the lead agency for working with Caltrans to allocate a portion of the available north gate funding to the south gate portion of the Project, as shown in Exhibit A.

4. The STA, with the support of Solano County, shall be the lead agency for working with Caltrans to allocate a portion of the available north gate funding to the Jepson Parkway, as shown in Exhibit A. The STA may delegate this authority to another public agency with that agency's approval. Solano County will receive a credit toward its share of cost for the Vanden Road segment of the Jepson Parkway in the amount of such reallocated funding.
5. All other terms and conditions of the original Agreement shall remain in full force and affect.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 the day and year first above written.

SOLANO TRANSPORTATION
AUTHORITY

COUNTY OF SOLANO

Daryl Halls
Executive Director

Birgitta E. Corsello
County Administrator

Approved as to form:

Approved as to form:

Bernadette Curry
STA Legal Counsel

Lori Mazzella
Deputy County Counsel

CITY OF SUISUN CITY

Suzanne Bragdon
City Manager

Approved as to form:

Anthony Taylor
City Attorney

Exhibit A

Travis AFB Access Improvement Project Planning Level Cost Estimate - Amendment 1

<u>Project Costs</u>	<u>South Gate</u>	<u>North Gate</u>	<u>Jepson Parkway</u>	<u>Total</u>
Preliminary Engineering	\$188,000	\$60,000	incl.	\$248,000
Right-of-Way	\$265,000	\$0	incl.	\$265,000
Environmental Mitigation	\$248,000	\$0	incl.	\$248,000
Construction (incl. Const. Eng.)	<u>\$1,847,000</u>	<u>\$0</u>	<u>\$991,000</u>	<u>\$2,838,000</u>
Total	\$2,548,000	\$60,000	\$991,000	\$3,599,000

<u>Project Funding</u>	<u>South Gate</u>	<u>North Gate</u>	<u>Jepson Parkway</u>	<u>Total</u>
Federal earmark	\$2,038,000	\$48,000	\$793,000	\$2,879,000
Suisun City local match	\$255,000	\$0	\$0	\$255,000
Solano County local match (to be reimbursed by Suisun City upon annexation of the County portion of Petersen Road)	\$255,000	\$0	\$0	\$255,000
Solano County local match	\$0	\$12,000	\$0	\$12,000
STA local match	<u>\$0</u>	<u>\$0</u>	<u>\$198,000</u>	<u>\$198,000</u>
Total Funding	\$2,548,000	\$60,000	\$991,000	\$3,599,000

Note: South Gate improvements are on Petersen Road; North Gate improvements are on North Gate Road and Canon Road; Jepson Parkway improvements are on Vanden Road and Canon Road. Jepson Parkway expenses only include a portion of the project cost.

June 2, 2011

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MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL, REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

TUESDAY, JUNE 7, 2011

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

ROLL CALL

Mayor / Chairman Sanchez called the meeting to order at 7:00 PM with Council / Board Members Day, Derting, Hudson, and Segala
Pledge of Allegiance was led by Council Member Day.
Invocation was given by City Manager Bragdon.

PRESENTATIONS/APPOINTMENTS - None

(Presentations, Awards, Proclamations, Appointments).

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

Richard Giddens expressed concern about police report in newspaper, reported a burglary happens daily and cost efficiency of use of police.

George Guynn expressed concern about a mileage sign on Pintail stating 20 miles per hour and it's not near a school.

Robert Francis stated the pond in Lawler Ranch was discussed the first of March, however, nothing has been done; expressed concern about vehicles being parked in yard, tree roots that are causing damage to the sidewalk, and street repairs on roads that appear to be speed bumps. Building and Public Works Director Kasperson commented on Mr. Francis's concerns and advised the wet weather had delayed the pond construction and sidewalk repairs.

CONFLICT OF INTEREST NOTIFICATION -

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

Council / Board Members Day and Derting advised a conflict with Item 4.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

1. Council Adoption of Resolution No. 2011-49: Amending the Salary Resolution No. 2010-54 to Create the Job Class of Administrative Fire Captain – (Anderson).

2. Council Adoption of Resolution No. 2011-50: Approving the Memorandum of Understanding with the Suisun City Police Officers' Association – (Anderson).
3. Council Adoption of Resolution No. 2011-51: Authorizing the City Manager to Execute an Amendment to the Memorandum of Understanding with Solano County for the Provision of Animal Shelter Services – (Anderson).

Redevelopment Agency

4. Agency Adoption of Resolution No. RA 2011-23: Accepting the Main Street West Partners, LLC, Public Improvement and Reimbursement Agreement as Complete and Authorizing the Notice of Completion for the Public Improvement and Reimbursement Agreement to be Recorded. – (Garben).

Joint City Council / Redevelopment Agency / Housing Authority

5. Council/Agency/Commission Approval of the Minutes of the Regular and Special Meetings of the Suisun City Council, Redevelopment Agency Board and Housing Authority Board held on May 3, 2011, May 17, 2011, and May 31, 2011 – (Hobson).

Motioned by Council / Board Member Day and seconded by Council / Board Member Derting to approve Consent Calendar Items 1-3 and 5. Motion carried unanimously.

Item 4 was pulled from the Consent Calendar. Motioned by Board Member Segala and seconded by Board Member Hudson to adopt Agency Resolution No. 2011-23. Motion carried by the following vote:

AYES: Board Members Segala, Hudson, Sanchez

Absent: Board Member Day Derting (Due to conflict of interest)

GENERAL BUSINESS

City Council

6. Council Adoption of Resolution No. 2011-52: Approving Comprehensive Revisions of the Personnel Rules and Regulations/Administrative Directive No. 7: Resolution No. 2002-12 – (Anderson).

George Guynn commented on having too many rules, suggested staff should review the document annually, and suggested document be placed on City web site.

Motioned by Council Member Segala and seconded by Council Member Derting to adopt Resolution No. 2011-52. Motion carried unanimously.

7. Council Adoption of Resolution No. 2011-53: Providing Confirmation of the Grizzly Island Trail Concept Design and Authorization to Prepare Bid Documents – (Kasperson).

George Guynn commented on the ease of getting a grant but then the maintenance expense will be the City's.

Motioned by Council Member Day and seconded by Council Member Hudson to adopt Resolution No. 2011-53. Motion carried unanimously.

PUBLIC HEARINGS: - None

REPORTS: *(Informational items only.)*

8. City Manager/Executive Director/Staff –

Reported on the 150th anniversary of the Fire Department with the Firemen's muster and the Tops and Blues happening this weekend.

9. Mayor/Council -Chair/Boardmembers

Council / Board Member Segala commented on the graffiti on Bridge property and the sign at Joe Nelson Center "No smoking within 25 feet" and asked if that was State law.

Council / Board Member Hudson reported graffiti on Buena Vista.

Council / Board Member Derting stated citizens come to the Council Meetings complaining about staff not doing enough but then complain the City is spending too much money; and commended the staff for doing a good job.

ADJOURNMENT

There being no further business, Mayor Sanchez adjourned the Special City Council meeting at 8:22 PM.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: July 5, 2011

CITY AGENDA ITEM: Award Construction Contract for Lawler Falls Park Pond Project:

- a. Council Adoption of Resolution No. 2011-__: Adopting the First Amendment to the Annual Appropriation Resolution No. 2011-62 to Appropriate \$62,100 in Additional Funding for the Lawler Falls Park Pond Project; and
- b. Council Adoption of Resolution No. 2011-__: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Pacific Aquascape for the Lawler Falls Park Pond Project.

FISCAL IMPACT: A total of \$143,000 has been appropriated for the Lawler Falls Park Pond Project in the Lawler Ranch Maintenance Assessment District's FY 2011-2012 Capital Project Budget. This project is funded entirely from the Lawler Ranch Maintenance Assessment District (MAD). Pacific Aquascape, the low bidder, submitted a construction bid of \$178,300 for the project. After a 10 percent contingency (\$17,830) and 5 percent for staff time (\$8,915), the total cost for the construction phase of the project would be \$205,045. It is proposed that an additional \$62,100 be appropriated from the available Lawler Ranch Maintenance Assessment District fund balance. An estimated balance of \$171,300 would remain in fund balance at the end of FY 2011-12 in the Lawler Ranch MAD Fund, if this resolution were adopted.

BACKGROUND: : On June 1, 2010, the City Council authorized the City Manager to enter into a professional services agreement with KASL Consulting Engineers (KASL) to comprehensively investigate the factors contributing to the water loss of the ponds at Lawler Falls Park. KASL's scope of work included site inspection and evaluation of plans, monitoring variations in the groundwater, field borings and trenching, percolation tests, and soil tests. Inspections and tests were performed to determine whether the existing on-site material was suitable for an effective pond lining, to evaluate of groundwater samples to determine whether the groundwater quality is detrimental to the soil lining, to evaluate seepage through utility trenches, and to evaluate the pump/recirculation system.

Over June and July of 2010, KASL completed field and laboratory investigations to study the water loss problem in the two ponds in Lawler Falls Park. To this end, KASL completed piezometer borings to evaluate groundwater influences and completed geotechnical and engineering studies to evaluate seepage at trenches and along vertical walls to quantify evaporation losses, and to measure and observe the performance of the pond circulation system. KASL completed its investigation of the ponds in mid-August and prepared a report of the findings and recommendations. KASL's investigations resulted in the following conclusions: 1) there is no effective clay liner to control pond seepage; 2) the ponds are not hydraulically connected to the groundwater or to tides in the Suisun Marsh; 3) the waterfall pump performs adequately; and 4) in general, the City should expect approximately 3 feet of loss each year from evaporation not accounting for any seepage.

PREPARED BY:

Lee Braddock Evans, Associate Engineer / Project Manager

REVIEWED/APPROVED BY:

Daniel Kasperson, Building & Public Works Director

Suzanne Bragdon, City Manager

KASL's findings state that to properly rehabilitate the ponds, a reliable and properly designed impermeable liner is needed. Therefore, KASL recommended for both ponds the placement of an appropriate geomembrane liner as a cost-effective solution to the water-loss problem. Studying alternatives, it was determined that a gunite lining of the west and east ponds would be a considerably more costly way to achieve similar results. Further, KASL recommended that seepage be controlled at the utility conduits by constructing concrete seals. KASL estimated the repair costs at approximately \$147,825. Budget requests were based on this estimate.

STAFF REPORT: In general, this project would remove the first foot of the pond floor, install an appropriate geomembrane liner and replace the top foot of the pond floor as a cost-effective solution to the water-loss problem. Staff developed a bid package for the project based on the installation of a geomembrane liner and advertised the project beginning on May 19, 2011.

Bids for the project were opened on June 16, 2011, at 2:00 PM, at which time five bids were received and read aloud. Staff has reviewed the low bidder's proposal and bid documents and has determined that the bid submitted by Pacific Aquascape is responsive and that Pacific Aquascape is a responsible bidder. The bid results were as follows:

<u>Company</u>	<u>Base Bid</u>
<i>KASL's Cost Estimate</i>	<i>147,825.00</i>
Pacific Aquascape	178,300.00
Waterworks Industries	213,215.75
McNabb Construction	219,590.00
W R FordeAssociates	293,075.00
Tricon Construction	400,040.25

The discrepancy between KASL's estimated construction costs and the actual low bid amount can be attributed to cost variations for the geomembrane liner and related components which are specialty items. To complete the project, staff is recommending a 10% construction contingency (\$17,300) to cover the costs of any unforeseen conditions encountered during construction, as well as a 5% percent allowance for Staff time (\$8,915) to manage the construction contract and inspect the work. The total of all construction costs is \$205,045 and the total budget available is \$143,000. The Public Works Engineering Department recommends that the additional \$62,100 be appropriated from the Lawler Ranch Maintenance Assessment District fund balance to complete this project. This additional allocation will decrease the estimated FY12 ending balance for this MAD to approximately \$171,280.

RECOMMENDATION: It is recommended that the City Council Adopt:

1. Resolution No. 2011-___: Adopting the First Amendment to the Annual Appropriation Resolution No. 2011-62 to Appropriate \$62,100 in Additional Funding for the Lawler Falls Park Pond Project; and
 2. Resolution No. 2011-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Pacific Aquascape for the Lawler Falls Park Pond Project.
-

ATTACHMENTS:

1. Resolution No. 2011-__: Adopting the First Amendment to the Annual Appropriation Resolution No. 2011-62 to Appropriate \$62,100 in Additional Funding for the Lawler Falls Park Pond Project.
2. Resolution No. 2011-__: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Pacific Aquascape for the Lawler Falls Park Pond Project.

RESOLUTION NO. 2011-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE FIRST AMENDMENT TO THE ANNUAL APPROPRIATION
RESOLUTION NO. 2011-62 TO APPROPRIATE \$62,100 IN ADDITIONAL FUNDING FOR
THE LAWLER FALLS PARK POND PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:

THAT Section 420 of Part III of the Annual Appropriation Resolution No. 2011-62 be and is hereby amended as follows:

		<u>Increase/ (Decrease)</u>
TO:	BUILDING & PUBLIC WORKS DEPARTMENT	\$ 62,100
	Capital Improvements	
	TOTAL Section 420	<u>\$ 62,100</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

		<u>Sources</u>	<u>Uses</u>
<u>Lawler Ranch MAD Fund</u>			
Revenues:			
A/C No. 420-00000-6425	Retained Earnings	\$ 62,100	\$ -
Appropriations:			
A/C No. 420-96310-9956	CIP Construction	\$ -	\$ 40,400
A/C No. 420-96315-9956	CIP In-House Labor	\$ -	\$ 3,900
A/C No. 420-96900-9956	CIP Contingency	<u>\$ -</u>	<u>\$ 17,800</u>
	Total 420 Fund	<u>\$ 62,100</u>	<u>\$ 62,100</u>

THAT the purpose is to appropriate funds for

ADOPTED AND PASSED at a regular meeting of the City Council of the City of Suisun City duly held on the 5th day of July, 2011 by the following vote:

AYES:	COUNCILMEMBERS
NOES:	COUNCILMEMBERS
ABSENT:	COUNCILMEMBERS
ABSTAIN:	COUNCILMEMBERS

WITNESS my hand and seal of the said City this 5th day of July 2011.

Linda Hobson, CMC
City Clerk

RESOLUTION NO. 2011 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION
CONTRACT ON THE CITY'S BEHALF WITH PACIFIC AQUASCAPE
FOR THE LAWLER FALLS PARK POND PROJECT**

WHEREAS, staff has prepared plans, specifications, and an estimate for bidding the Lawler Falls Park Pond Project; and

WHEREAS, five bid proposals were received by the City at 2:00 pm on the June 16, 2011, and were opened and read aloud; and

WHEREAS, Pacific Aquascape, was determined to be a responsible bidder and provided the lowest responsive bid of \$178,300 for the project; and

WHEREAS, staff has recommended that the construction contract for the project be awarded to Pacific Aquascape.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to enter into a construction contract on behalf of the City with Pacific Aquascape for the Lawler Falls Park Pond Project in the amount of \$178,300, and to take any and all necessary and appropriate actions to implement this contract. The City Council further authorizes the City Manager to approve changes for contingencies up to 10% or (\$17,830).

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 5th of July 2011, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of the City of Suisun City this 5^h of July 2011.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: July 5, 2011

CITY AGENDA ITEM: Budget Adoption Follow-Up Report.

FISCAL IMPACT: There would be no fiscal impact associated with this report.

BACKGROUND: On June 21, 2011, the City Council adopted the FY 2011-12 Annual Budget. Staff was directed to return to Council on July 5, 2011, with additional information regarding the following two subjects:

- Fleet Maintenance budget.
- Memberships and Dues budgets.

These budgets are discussed in more detail in the following report and attachments.

STAFF REPORT: This report is presented in two sections: Fleet Maintenance, and Memberships & Dues.

Fleet Maintenance

For about ten years, the City has maintained its fleet in one of three ways:

- **In-House Fleet Mechanic** – Most cars, trucks, and heavy equipment, as well as light equipment such as lawn mowers and jet skis have been maintained by in-house staff, or sent by in-house staff to be repaired by private-sector vendors.
- **In-House Fire Department Staff** – Most Fire Department apparatus is maintained by in-house staff (primarily volunteers), or sent by in-house staff to be repaired by private-sector vendors.
- **Police Vehicles through agreement with the County** – Most Police Department vehicles and owned and maintained by the County of Solano.

Each of these is discussed below.

In-House Mechanic

About three years ago, staff in the Public Works Maintenance Division acquired a fleet maintenance software package that facilitates the fiscal management of the maintenance and repair of vehicles and equipment. This has allowed the City realize the following savings:

- Dramatically reduce the costs tied up in parts inventory.

PREPARED BY:

Mark Joseph, Financial Services Manager

REVIEWED/APPROVED BY:

Suzanne Bragdon, City Manager

- More closely monitor actual repair and maintenance costs by vehicle, which allows for a 1) comparison of costs for in-house versus outside repair, 2) programming the optimum time to replace the vehicle/equipment, and 3) refining annual budget needs.
- Determined that the workload is only about 1,000 hours per year, so the Fleet Maintenance staff time has been cut in half, and the residual is used to staff the street sweeper.
- Implemented a more proactive routine maintenance program to enhance safety and to attempt to avoid major repair costs.
- During the extended absence of the Fleet Mechanic, staff has been able to develop an excellent working relationship with a local car dealer to not only address warranty issues, but also to perform routine maintenance and repairs not covered under warranty.

The Fleet Maintenance charges have been reduced from \$191,800 to \$112,000 or 41.6%.

In-House Fire Department Staff

Routine maintenance of fire apparatus is accomplished with in-house staff including volunteers. Complicated repairs are sent out to private-sector vendors.

The Fire Department spends about \$36,000 per year maintaining and repairing its apparatus.

Police Vehicles through agreement with the County

The Police Department leases vehicles from Solano County. The annual costs for the past four years have been: \$196,388, \$189,010, \$147,700 and \$143,000. Just like renting a car from a rental company, the lease payments cover the acquisition, maintenance, repair, and replacement of the vehicles. The City pays for fuel using local vendors. About three years ago, staff compared these lease costs to the costs of the City's acquiring, maintaining, repairing, and replacing its own vehicles. The City was not able to beat the County's price at that time. Since that analysis, staff has annually questioned the County about why the lease costs are so high. Each time the County has lowered the price in response to these queries. As it has been three years since this analysis was completed and even though the County's lease rates have continued to decline, the Police Chief has proposed that staff analyze the County's lease program in detail, as well as identify and evaluate alternatives for FY 2012-13. Staff has planned to conduct this study this summer.

Memberships & Dues

Attachment 1 is a table that lists payments for memberships and dues for the City/Agency and some of its employees. The table includes actual information from FY 2009-10 and FY 2010-11, as well as the adopted budget information for FY 2011-12. Organization wide these costs would be reduced from \$73,772 to \$55,670. That is a decrease of \$18,102 or 24.5%.

Membership costs as a percentage of the overall net Citywide Budget represent a mere **two-tenths of one percent (0.2%)**. Put another way, out of every \$100 that the City organization spends, a total of \$0.20 (20 cents) is spent on memberships and dues. Prior to the current budget discussions, this is a budget activity that has historically been trimmed and tightened.

It is also appropriate to emphasize that these memberships do not necessarily translate into conference attendance, as some comments during discussions on this item implied. For example, staff does not attend the Annual League of California Conference. Similarly, at most only one staff member attends the Annual IMCA Conference in any given year. In fact in the past six years, only two times has a staff member attended. In the case of building and fire memberships, benefits include the ability to acquire updates to codes (required by staff to perform inspections and plan checks) at a savings that exceeds the cost of the membership.

The final area to be addressed is the Solano Economic Development Commission dues. These payments have been reduced from \$7,500 in FY 2008-09, to \$5,000 in FY 2009-10, and to \$4,000 in FY 2010-11. During the last discussion on the subject, Council direction was to negotiate further reductions in these payments below the \$4,000 level. Solano EDC has agreed to cut that amount in half to \$2,000 for FY 2011-12.

Attachment 2 is a table that sorts the information presented in **Attachment 1** by Programs within Funds. The totals by Fund are as follows:

<u>Fund Title</u>	<u>FY 10 Act</u>	<u>FY 11 Act</u>	<u>FY 12 Bud</u>
General Fund	\$23,113	\$24,556	\$22,904
Gas Tax Fund	16,738	16,738	16,738
SSWA	9,120	9,820	0
PW Maintenance Fund	351	155	0
Liability Self-Ins Fund	5,903	6,038	6,038
RDA Admin Fund	13,870	14,640	9,840
Marina Ops Fund	2,021	1,675	0
HA Admin Fund	<u>147</u>	<u>150</u>	<u>150</u>
Total	<u>\$71,263</u>	<u>\$73,772</u>	<u>\$55,670</u>

Attachment 3 is a table that sorts the information presented in **Attachment 1** by Programs within Departments. The totals by Department are as follows:

<u>Department</u>	<u>FY 10 Act</u>	<u>FY 11 Act</u>	<u>FY 12 Bud</u>
City Clerk	\$ 290	\$ 600	\$ 465
City Manager	3,419	3,868	3,468
Admin Services	15,453	16,568	6,748
Police	925	795	795
Fire	4,494	4,729	4,729
B&PW	18,245	19,063	18,526
Com Dev	407	530	410
Rec & Com Svcs	2,746	1,985	155
Econ Dev	13,750	14,640	9,840
Non-Departmental	<u>11,534</u>	<u>10,994</u>	<u>10,534</u>
Total	<u>\$71,263</u>	<u>\$73,772</u>	<u>\$55,670</u>

Attachment 4 is a table that provides more detailed descriptions of the various memberships included in the FY 2011-12 Annual Budget. As our staff resources continue to contract, we need to continue to be vigilant to stay current with best management practices in our various disciplines.

RECOMMENDATION: It is recommended that the City Council receive and file this requested information.

ATTACHMENTS:

1. Detailed listing of memberships.
2. Memberships listed by Programs within Funds.
3. Memberships listed by Programs within Departments.
4. Memberships detailed descriptions

Membership Listing by Dollar Amount

Description	Dept.	Fund/Prog.	FY10 Act	FY11 Act.	FY12 Bud
ABAG PLAN Dues	Finance	715 1770	\$5,553	\$5,653	\$5,653
AHA Training Center (Health Ed. Services)	Fire	010 2610	\$150	\$175	\$175
American Planning Association	Planning	010 3410	\$260	\$260	\$260
American Public Works Association	B&PW	713 6395	\$151	\$155	\$0
American Public Works Association; Northern CA Chapter	B&PW	010 6010	\$151	\$155	\$0
CA Apartment Association	Planning	945 3490	\$147	\$150	\$150
CA Assoc. of Law Enforcement Background Invest. (CALEBI)	Police	010 2310	\$100	\$0	\$0
CA Delta Chambers	Rec	909 8910	\$150	\$150	\$0
CA Fire Chiefs Association (2 memberships)	Fire	010 2610	\$375	\$375	\$375
CA Harbor Masters & Port Capt. (CAHM & PC)	Rec	909 8910	\$275	\$275	\$0
CA Marine Affairs & Naviation/Small Shallow Draft Harbors	Rec	909 8910	\$1,250	\$1,250	\$0
CA Muni Rev & Tax Association (CMRTA)	Finance	010 1810	\$50	\$50	\$50
CA Municipal Treasurer's Association	Finance	010 1810	\$155	\$0	\$0
CA Police Chiefs Association	Police	010 2310	\$380	\$380	\$380
CA Redevelopment Association	RDA	900 3510	\$7,840	\$7,840	\$7,840
CalFest (Festival & Events Planners)	Rec	900 8810	\$120	\$0	\$0
California Building Officials (CalBO)	B&PW	010 3310	\$215	\$430	\$215
California Conference of Arson Investigators	Fire	010 2610	\$70	\$65	\$65
CAPE Membership	Police	010 2310	\$0	\$45	\$45
CAPRCBM (CA Assoc. of Parks & Rec. Comm. Bd. Members)	Rec	010 8610	\$175	\$0	\$0
CCAC Membership	Clerk	010 1020	\$0	\$165	\$165
CCMF Dues (California City Manager Foundation)	C/Mgr	010 1710	\$0	\$400	\$0
Chamber of Commerce/Fairfield-Suisun City	Non-Dept	010 1910	\$1,000	\$460	\$0
CMC Application for Pock (one-time)	Clerk	010 1020	\$0	\$135	\$0
CPRS Membership (CA Parks & Rec) (2 memberships)	Rec	010 8610	\$310	\$310	\$155
Gov't Finance Officers Association	Finance	010 1810	\$225	\$225	\$225
ICMA Dues (Anderson)	C/Mgr	010 1710	\$1,113	\$1,135	\$1,135
ICMA Dues (Bragdon)	C/Mgr	010 1710	\$1,326	\$1,353	\$1,353
International Assoc. of Plumbing & Mechanical Officials	B&PW	010 3310	\$150	\$150	\$150
International Association of Chiefs of Police	Police	010 2310	\$120	\$120	\$120
International Association of Fire Chiefs	Fire	010 2610	\$299	\$274	\$274
International Code Council	B&PW	010 3310	\$100	\$100	\$100
International Code Council Napa/Solano Chapter	B&PW	010 3310	\$340	\$340	\$340
International Conference of Police Chaplains	Police	010 2310	\$125	\$125	\$125
International Council of Shopping Centers	RDA	900 3510	\$150	\$50	\$0
International Institute of Municipal Clerks (Hobson)	Clerk	010 1020	\$190	\$200	\$200
International Institute of Municipal Clerks (Pock)	Clerk	010 1020	\$100	\$100	\$100
League of Cities Annual Membership	Non-Dept	010 1910	\$9,534	\$9,534	\$9,534
Marina Recreation Association	Rec	909 8910	\$346	\$0	\$0
Nat'l. Fire Protection Assoc. Membership & Subscription	B&PW	010 3310	\$150	\$150	\$150
Other (GFOA "Finance Recognition Award Application)	Finance	010 1810	\$0	\$435	\$435
Other/Misc (Fire Dept Training Network-FDTN)	Fire	010 2610	\$0	\$240	\$240
Other/Misc (National Assoc. of Town Watch)	Police	010 2310	\$0	\$25	\$25
Other/Misc/NFPA Subscription	B&PW	010 3310	\$0	\$833	\$833
Pesticides Applicators Professional Association (PAPA)	B&PW	713 6395	\$200	\$0	\$0
Public Risk Management Association (PRMA)	Finance	715 1770	\$350	\$385	\$385
Responsible Hospitality Membership	Planning	010 3410	\$0	\$120	\$0
Rotary Club	C/Mgr	010 1710	\$980	\$980	\$980
Sacramento Valley Assoc. of Building Officials	B&PW	010 3310	\$50	\$13	\$0
Sister Cities International	RDA	900 3510	\$510	\$0	\$0

Membership Listing by Dollar Amount

<u>Description</u>	<u>Dept.</u>	<u>Fund/Prog.</u>	<u>FY10 Act</u>	<u>FY11 Act.</u>	<u>FY12 Bud</u>
Solano Center for Business Innovation	RDA	900 3510	\$0	\$2,500	\$0
Solano County Hazardous Materials Response Team	Fire	010 2610	\$3,400	\$3,400	\$3,400
Solano County Law Enforcement	Police	010 2310	\$200	\$100	\$100
Solano EDC	RDA	900 3510	\$5,000	\$4,000	\$2,000
Solano Fire Chiefs Association	Fire	010 2610	\$200	\$200	\$200
Solano Transportation Authority Membership Fee	B&PW	105 6320	\$16,738	\$16,738	\$16,738
Sports Assoc. of No. CA Rec. Agencies (SANCRA)	Rec	010 8610	\$120	\$0	\$0
Travis Community Consortium	Non-Dept	010 1910	\$1,000	\$1,000	\$1,000
Urban Land Institute	RDA	900 3510	\$250	\$250	\$0
Worker's Comp	Finance	750 1780	\$0	\$0	\$0
Wtr Authority Assoc. of CA Wtr Agencies	Finance	507 5080	\$9,120	\$9,820	\$0
Grand Total			\$71,263	\$73,772	\$55,670

Membership Listing by Fund and Department

<u>Fnd.</u>	<u>Dept/Prg.</u>	<u>Description</u>	<u>FY10 Act</u>	<u>FY11 Act.</u>	<u>FY12 Bud</u>
010					
	Clerk				
	1020	CCAC Membership	\$0	\$165	\$165
		CMC Application for Pock (one-time)	\$0	\$135	\$0
		International Institute of Municipal Clerks (Hobson)	\$190	\$200	\$200
		International Institute of Municipal Clerks (Pock)	\$100	\$100	\$100
	1020 Total		\$290	\$600	\$465
	Clerk Total		\$290	\$600	\$465
	C/Mgr				
	1710	CCMF Dues (California City Manager Foundation)	\$0	\$400	\$0
		ICMA Dues (Anderson)	\$1,113	\$1,135	\$1,135
		ICMA Dues (Bragdon)	\$1,326	\$1,353	\$1,353
		Rotary Club	\$980	\$980	\$980
	1710 Total		\$3,419	\$3,868	\$3,468
	C/Mgr Total		\$3,419	\$3,868	\$3,468
	Finance				
	1810	CA Muni Rev & Tax Association (CMRTA)	\$50	\$50	\$50
		CA Municipal Treasurer's Association	\$155	\$0	\$0
		Gov't Finance Officers Association	\$225	\$225	\$225
		Other (GFOA "Finance Recognition Award Application)	\$0	\$435	\$435
	1810 Total		\$430	\$710	\$710
	Finance Total		\$430	\$710	\$710
	Police				
	2310	CA Assoc. of Law Enforcement Background Invest. (CALEBI)	\$100	\$0	\$0
		CA Police Chiefs Association	\$380	\$380	\$380
		CAPE Membership	\$0	\$45	\$45
		International Association of Chiefs of Police	\$120	\$120	\$120
		International Conference of Police Chaplains	\$125	\$125	\$125
		Other/Misc (National Assoc. of Town Watch)	\$0	\$25	\$25
		Solano County Law Enforcement	\$200	\$100	\$100
	2310 Total		\$925	\$795	\$795
	Police Total		\$925	\$795	\$795
	Fire				
	2610	AHA Training Center (Health Ed. Services)	\$150	\$175	\$175
		CA Fire Chiefs Association (2 memberships)	\$375	\$375	\$375
		California Conference of Arson Investigators	\$70	\$65	\$65
		International Association of Fire Chiefs	\$299	\$274	\$274
		Other/Misc (Fire Dept Training Network-FDTN)	\$0	\$240	\$240
		Solano County Hazardous Materials Response Team	\$3,400	\$3,400	\$3,400
		Solano Fire Chiefs Association	\$200	\$200	\$200
	2610 Total		\$4,494	\$4,729	\$4,729
	Fire Total		\$4,494	\$4,729	\$4,729
	B&PW				
	3310	California Building Officials (CalBO)	\$215	\$430	\$215
		International Assoc. of Plumbing & Mechanical Officials	\$150	\$150	\$150
		International Code Council	\$100	\$100	\$100
		International Code Council Napa/Solano Chapter	\$340	\$340	\$340
		Nat'l. Fire Protection Assoc. Membership & Subscription	\$150	\$150	\$150
		Other/Misc/NFPA Subscription	\$0	\$833	\$833
		Sacramento Valley Assoc. of Building Officials	\$50	\$13	\$0
	3310 Total		\$1,005	\$2,015	\$1,788
	6010	American Public Works Association; Northern CA Chapter	\$151	\$155	\$0
	6010 Total		\$151	\$155	\$0
	B&PW Total		\$1,156	\$2,170	\$1,788

Membership Listing by Fund and Department

<u>Fnd.</u>	<u>Dept/Prg.</u>	<u>Description</u>	<u>FY10 Act</u>	<u>FY11 Act.</u>	<u>FY12 Bud</u>
010	Planning				
	3410	American Planning Association	\$260	\$260	\$260
		Responsible Hospitality Membership	\$0	\$120	\$0
	3410 Total		\$260	\$380	\$260
	Planning Total		\$260	\$380	\$260
	Rec				
	8610	CAPRCBM (CA Assoc. of Parks & Rec. Comm. Bd. Members)	\$175	\$0	\$0
		CPRS Membership (CA Parks & Rec) (2 memberships)	\$310	\$310	\$155
		Sports Assoc. of No. CA Rec. Agencies (SANCRA)	\$120	\$0	\$0
	8610 Total		\$605	\$310	\$155
	Rec Total		\$605	\$310	\$155
	Non-Dept				
	1910	Chamber of Commerce/Fairfield-Suisun City	\$1,000	\$460	\$0
		League of Cities Annual Membership	\$9,534	\$9,534	\$9,534
		Travis Community Consortium	\$1,000	\$1,000	\$1,000
	1910 Total		\$11,534	\$10,994	\$10,534
	Non-Dept Total		\$11,534	\$10,994	\$10,534
010 Total			\$23,113	\$24,556	\$22,904
105	B&PW				
	6320	Solano Transportation Authority Membership Fee	\$16,738	\$16,738	\$16,738
	6320 Total		\$16,738	\$16,738	\$16,738
	B&PW Total		\$16,738	\$16,738	\$16,738
105 Total			\$16,738	\$16,738	\$16,738
507	Finance				
	5080	Wtr Authority Assoc. of CA Wtr Agencies	\$9,120	\$9,820	\$0
	5080 Total		\$9,120	\$9,820	\$0
	Finance Total		\$9,120	\$9,820	\$0
507 Total			\$9,120	\$9,820	\$0
713	B&PW				
	6395	American Public Works Association	\$151	\$155	\$0
		Pesticides Applicators Professional Association (PAPA)	\$200	\$0	\$0
	6395 Total		\$351	\$155	\$0
	B&PW Total		\$351	\$155	\$0
713 Total			\$351	\$155	\$0
715	Finance				
	1770	ABAG PLAN Dues	\$5,553	\$5,653	\$5,653
		Public Risk Management Association (PRMA)	\$350	\$385	\$385
	1770 Total		\$5,903	\$6,038	\$6,038
	Finance Total		\$5,903	\$6,038	\$6,038
715 Total			\$5,903	\$6,038	\$6,038
750	Finance				
	1780	Worker's Comp	\$0	\$0	\$0

Membership Listing by Fund and Department

<u>Fnd.</u>	<u>Dept/Prg.</u>	<u>Description</u>	<u>FY10 Act</u>	<u>FY11 Act.</u>	<u>FY12 Bud</u>
750	Financi	1780 Total	\$0	\$0	\$0
		Finance Total	\$0	\$0	\$0
750	Total		\$0	\$0	\$0
900					
	Rec				
		8810 CalFest (Festival & Events Planners)	\$120	\$0	\$0
		8810 Total	\$120	\$0	\$0
	Rec Total		\$120	\$0	\$0
	RDA				
		3510 CA Redevelopment Association	\$7,840	\$7,840	\$7,840
		International Council of Shopping Centers	\$150	\$50	\$0
		Sister Cities International	\$510	\$0	\$0
		Solano Center for Business Innovation	\$0	\$2,500	\$0
		Solano EDC	\$5,000	\$4,000	\$2,000
		Urban Land Institute	\$250	\$250	\$0
		3510 Total	\$13,750	\$14,640	\$9,840
	RDA Total		\$13,750	\$14,640	\$9,840
900	Total		\$13,870	\$14,640	\$9,840
909					
	Rec				
		8910 CA Delta Chambers	\$150	\$150	\$0
		CA Harbor Masters & Port Capt. (CAHM & PC)	\$275	\$275	\$0
		CA Marine Affairs & Naviation/Small Shallow Draft Harbors	\$1,250	\$1,250	\$0
		Marina Recreation Association	\$346	\$0	\$0
		8910 Total	\$2,021	\$1,675	\$0
	Rec Total		\$2,021	\$1,675	\$0
909	Total		\$2,021	\$1,675	\$0
945					
	Planning				
		3490 CA Apartment Association	\$147	\$150	\$150
		3490 Total	\$147	\$150	\$150
	Planning Total		\$147	\$150	\$150
945	Total		\$147	\$150	\$150
Grand Total			\$71,263	\$73,772	\$55,670

Membership Listing by Department, Fund & Program

Attachment 3

<u>Dept.</u>	<u>Fnd. Prog.</u>	<u>Description</u>	<u>FY10 Act</u>	<u>FY11 Act.</u>	<u>FY12 Bud</u>
Clerk					
	010				
	1020				
		CCAC Membership	\$0	\$165	\$165
		CMC Application for Pock (one-time)	\$0	\$135	\$0
		International Institute of Municipal Clerks (Hobson)	\$190	\$200	\$200
		International Institute of Municipal Clerks (Pock)	\$100	\$100	\$100
	010 Total		\$290	\$600	\$465
Clerk Total			\$290	\$600	\$465
C/Mgr					
	010				
	1710				
		CCMF Dues (California City Manager Foundation)	\$0	\$400	\$0
		ICMA Dues (Anderson)	\$1,113	\$1,135	\$1,135
		ICMA Dues (Bragdon)	\$1,326	\$1,353	\$1,353
		Rotary Club	\$980	\$980	\$980
	010 Total		\$3,419	\$3,868	\$3,468
C/Mgr Total			\$3,419	\$3,868	\$3,468
Finance					
	010				
	1810				
		CA Muni Rev & Tax Association (CMRTA)	\$50	\$50	\$50
		CA Municipal Treasurer's Association	\$155	\$0	\$0
		Gov't Finance Officers Association	\$225	\$225	\$225
		Other (GFOA "Finance Recognition Award Application)	\$0	\$435	\$435
	010 Total		\$430	\$710	\$710
	507				
	5080				
		Wtr Authority Assoc. of CA Wtr Agencies	\$9,120	\$9,820	\$0
	507 Total		\$9,120	\$9,820	\$0
	715				
	1770				
		ABAG PLAN Dues	\$5,553	\$5,653	\$5,653
		Public Risk Management Association (PRMA)	\$350	\$385	\$385
	715 Total		\$5,903	\$6,038	\$6,038
	750				
	1780				
		Worker's Comp	\$0	\$0	\$0
	750 Total		\$0	\$0	\$0
Finance Total			\$15,453	\$16,568	\$6,748
Police					
	010				
	2310				
		CA Assoc. of Law Enforcement Background Invest. (CALEBI)	\$100	\$0	\$0
		CA Police Chiefs Association	\$380	\$380	\$380
		CAPE Membership	\$0	\$45	\$45
		International Association of Chiefs of Police	\$120	\$120	\$120
		International Conference of Police Chaplains	\$125	\$125	\$125
		Other/Misc (National Assoc. of Town Watch)	\$0	\$25	\$25
		Solano County Law Enforcement	\$200	\$100	\$100

Membership Listing by Department, Fund & Program

<u>Dept.</u>	<u>Fnd.</u>	<u>Prog.</u>	<u>Description</u>	<u>FY10 Act</u>	<u>FY11 Act.</u>	<u>FY12 Bud</u>
Police	010	Total		\$925	\$795	\$795
Police	Total			\$925	\$795	\$795
Fire						
	010					
		2610				
			AHA Training Center (Health Ed. Services)	\$150	\$175	\$175
			CA Fire Chiefs Association (2 memberships)	\$375	\$375	\$375
			California Conference of Arson Investigators	\$70	\$65	\$65
			International Association of Fire Chiefs	\$299	\$274	\$274
			Other/Misc (Fire Dept Training Network-FDTN)	\$0	\$240	\$240
			Solano County Hazardous Materials Response Team	\$3,400	\$3,400	\$3,400
			Solano Fire Chiefs Association	\$200	\$200	\$200
	010	Total		\$4,494	\$4,729	\$4,729
Fire	Total			\$4,494	\$4,729	\$4,729
B&PW						
	010					
		3310				
			California Building Officials (CalBO)	\$215	\$430	\$215
			International Assoc. of Plumbing & Mechanical Officials	\$150	\$150	\$150
			International Code Council	\$100	\$100	\$100
			International Code Council Napa/Solano Chapter	\$340	\$340	\$340
			Nat'l. Fire Protection Assoc. Membership & Subscription	\$150	\$150	\$150
			Other/Misc/NFPA Subscription	\$0	\$833	\$833
			Sacramento Valley Assoc. of Building Officials	\$50	\$13	\$0
	6010					
			American Public Works Association; Northern CA Chapter	\$151	\$155	\$0
	010	Total		\$1,156	\$2,170	\$1,788
	105					
		6320				
			Solano Transportation Authority Membership Fee	\$16,738	\$16,738	\$16,738
	105	Total		\$16,738	\$16,738	\$16,738
	713					
		6395				
			American Public Works Association	\$151	\$155	\$0
			Pesticides Applicators Professional Association (PAPA)	\$200	\$0	\$0
	713	Total		\$351	\$155	\$0
B&PW	Total			\$18,245	\$19,063	\$18,526
Planning						
	010					
		3410				
			American Planning Association	\$260	\$260	\$260
			Responsible Hospitality Membership	\$0	\$120	\$0
	010	Total		\$260	\$380	\$260
	945					
		3490				
			CA Apartment Association	\$147	\$150	\$150
	945	Total		\$147	\$150	\$150
Planning	Total			\$407	\$530	\$410
Rec						

Membership Listing by Department, Fund & Program

<u>Dept.</u>	<u>Fnd. Prog.</u>	<u>Description</u>	<u>FY10 Act</u>	<u>FY11 Act.</u>	<u>FY12 Bud</u>
Rec	010				
	8610				
		CAPRCBM (CA Assoc. of Parks & Rec. Comm. Bd. Members)	\$175	\$0	\$0
		CPRS Membership (CA Parks & Rec) (2 memberships)	\$310	\$310	\$155
		Sports Assoc. of No. CA Rec. Agencies (SANCRA)	\$120	\$0	\$0
	010 Total		\$605	\$310	\$155
	900				
	8810				
		CalFest (Festival & Events Planners)	\$120	\$0	\$0
	900 Total		\$120	\$0	\$0
	909				
	8910				
		CA Delta Chambers	\$150	\$150	\$0
		CA Harbor Masters & Port Capt. (CAHM & PC)	\$275	\$275	\$0
		CA Marine Affairs & Naviation/Small Shallow Draft Harbors	\$1,250	\$1,250	\$0
		Marina Recreation Association	\$346	\$0	\$0
	909 Total		\$2,021	\$1,675	\$0
Rec Total			\$2,746	\$1,985	\$155
RDA					
	900				
	3510				
		CA Redevelopment Association	\$7,840	\$7,840	\$7,840
		International Council of Shopping Centers	\$150	\$50	\$0
		Sister Cities International	\$510	\$0	\$0
		Solano Center for Business Innovation	\$0	\$2,500	\$0
		Solano EDC	\$5,000	\$4,000	\$2,000
		Urban Land Institute	\$250	\$250	\$0
	900 Total		\$13,750	\$14,640	\$9,840
RDA Total			\$13,750	\$14,640	\$9,840
Non-Dept					
	010				
	1910				
		Chamber of Commerce/Fairfield-Suisun City	\$1,000	\$460	\$0
		League of Cities Annual Membership	\$9,534	\$9,534	\$9,534
		Travis Community Consortium	\$1,000	\$1,000	\$1,000
	010 Total		\$11,534	\$10,994	\$10,534
Non-Dept Total			\$11,534	\$10,994	\$10,534
Grand Total			\$71,263	\$73,772	\$55,670

City of Suisun City

Memberships in Fund/Department Order, with explanations

<u>Fund/Dept.</u>	<u>Organization Name/Membership</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>Comments/Notes</u>
010 1020	City Clerk Assoc. of California	\$0	\$165	\$165	Keeps current on Election Law, Brown Act and other "transparency" laws
010 1020	Certified Municipal Clerk Application/D Pock	\$0	\$135	\$0	One-time application to certify Deputy City Clerk
010 1020	International Institute of Municipal Clerks	\$100	\$100	\$100	Secondary membership for the Deputy City Clerk
010 1020	International Institute of Municipal Clerks	<u>\$190</u>	<u>\$200</u>	<u>\$200</u>	Primary Membership for the elected City Clerk.
	City Clerk Subtotal	\$290	\$600	\$465	
010 1710	ICMA Dues	\$1,113	\$1,135	\$1,135	International City Management Association is the national professional organization for City Managers and Assistants. Paying the membership is a typical provision in most City Manager contracts.
010 1710	ICMA Dues	\$1,326	\$1,353	\$1,353	
010 1710	Rotary Club	\$980	980	\$980	International Service Club supporting community/leadership networking; fundraising efforts supported personally. Typical provision in contract.
010 1710	CCMF Dues (California City Manager Foundation)	\$0	400	\$0	A statewide professional association for City Managers and advocacy effort for "cities first". Dropped in the current fiscal year.
	City Manager Subtotal	\$3,419	\$3,868	\$3,468	
010 1810	CA Muni Rev & Tax Association (CMRTA)	\$50	\$50	\$50	This is an Association that focuses on ways to enhance local revenues, such as Business Tax, Hotel TOT, etc.
010 1810	CA Municipal Treasurer's Association	\$155	\$0	\$0	This is the Professional Association for Treasurers. A duplicate membership was already deleted.
010 1810	Gov't Finance Officers Association	\$225	\$225	\$225	This is the premier Professional association for Governmental Finance Officers.
010 1810	GFOA "Finance Recognition Award" application	\$0	\$435	\$435	Fee for Certificate of Excellence award program.
	Finance Subtotal	\$430	\$710	\$710	
010 1910	Travis Community Consortium	\$1,000	\$1,000	\$1,000	Regional Advocacy group to support Travis AFB and avoid any losses due to future BRAC base closures.
010 1910	Chamber of Commerce/Fairfield-Suisun City	\$1,000	\$460	\$0	The primary organization that supports the business community. Also provides advocacy on local gov't issues that impact business and economic development.
010 1910	League of Cities Annual Membership	<u>\$9,534</u>	<u>\$9,534</u>	<u>\$9,534</u>	This is the Statewide organization that looks out for City interests relative to State Budget actions, as well as provides training and support for Elected and Appointed officials.
	Non-Departmental Subtotal	\$11,534	\$10,994	\$10,534	
010 2310	CA Assoc. of Law Enforcement Background Invest. (CALEBI)	\$100	\$0	\$0	CALEBI provides legal updates and discusses industry trends pertaining to background investigations.
010 2310	International Association of Chiefs of Police	\$120	\$120	\$120	IACP provides a national prospective in law enforcement programs and research for police agencies.

City of Suisun City

Attachment 4

Memberships in Fund/Department Order, with explanations

<u>Fund/Dept.</u>	<u>Organization Name/Membership</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>Comments/Notes</u>
010 2310	International Conference of Police Chaplains	\$125	\$125	\$125	ICPC is the training, endorsing, and accountability agency that oversees chaplains for Police Department internationally.
010 2310	National Assoc. of Town Watch	\$0	\$25	\$25	Useful for the City's "National Night Out" program & Neighborhood Watch program.
010 2310	Solano County Law Enforcement	\$200	\$100	\$100	SCLE is a countywide Police Chief's organization which works on Countywide issues. Discussing issues such as countywide task forces, SECA radio interoperability, and countywide public safety programs and protocols.
010 2310	CAPE Membership	\$0	\$45	\$45	The purpose of C.A.P.E. is to promote the professionalism of property and evidence processing within the State of California through the coordination of information and the networking of local associations and individual agencies responsible for handling property and evidence.
010 2310	CA Police Chiefs Association	\$380	\$380	\$380	Cal Chiefs is the statewide Police Chiefs organization and it provides a forum for statewide issues, such as state/federal police funding/grants, early parole/release programs which impact public safety, and budgets.
Police Subtotal					
010 2610	California Conference of Arson Investigators	\$925	\$795	\$795	CCAI is the training, Continuing Education, and certifying organization for fire investigators, Chief O'Brien is a Certified Fire Investigator and needs continuing education to maintain the certification.
010 2610	Solano Fire Chiefs Association	\$70	\$65	\$65	
010 2610	Solano Fire Chiefs Association	\$200	\$200	\$200	SCFA is the County association that coordinates interdepartment fire mutual aid, the Fire Investigation Team, Training Officers, Fire Prevention Officers, EMS, Operations Chiefs, Incident Management Support Team Technical Rescue Team, radio frequency utilization, Countywide Fire Policies.
010 2610	International Association of Fire Chiefs	\$299	\$274	\$274	IAFC Tracks national fire policy, provides training, fire research, firefighter health and safety research, training and policy development.
010 2610	AHA Training Center (Health Ed. Services)	\$150	\$175	\$175	Provides training & certification for our CPR Instructors, Training materials and certifications for the firefighters in CPR.
010 2610	CA Fire Chiefs Association	\$375	\$375	\$375	CFCA is the state fire organization providing legislative reports and support for fire & EMS issues at the state level. Chief O'Brien is the liaison between CFCA and CCAI.
010 2610	Fire Dept. Training Network-FDTN	\$0	\$240	\$240	Provides the department with low-cost educational videos.
010 2610	Solano County Hazardous Materials Response Team	\$3,400	\$3,400	\$3,400	We are a signature to the MOU that formed the cooperative SCHMT team. As a member any response to a HM incident we are responsible for will be free.
Fire Subtotal					
		\$4,494	\$4,729	\$4,729	

City of Suisun City

Attachment 4

Memberships in Fund/Department Order, with explanations

<u>Fund/Dept.</u>	<u>Organization Name/Membership</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>Comments/Notes</u>
010 3310	Sacramento Valley Assoc. of Building Officials	\$50	\$13	\$0	This is a local professional association of Building Officials. For budgetary purposes, it was deleted from the current budget.
010 3310	International Code Council	\$100	\$100	\$100	This is Building Code professional organization that develops building codes and standards for residential and commercial buildings, helps us keep up to date with new building code developments, continuing education, and provides seminars and training at discounted rates to members.
010 3310	National Fire Protection Association (NFPA) Membership & Subscription	\$150	\$983	\$983	This is the professional organization that helps us keep up to date with fire and building safety codes, continuing education, and provides seminars and training at discounted rates to members. Includes subscription service.
010 3310	International Assoc. of Plumbing & Mechanical Officials	\$150	\$150	\$150	This is Building Officials professional organization that helps us keep up to date with plumbing and mechanical system codes, continuing education, and provides seminars and training at discounted rates to members.
010 3310	California Building Officials (CalBO)	\$215	\$430	\$215	This is California Building Officials professional organization that helps us keep up to date with California building safety codes, continuing education, and provides seminars and training at discounted rates to members.
010 3310	International Code Council Napa/Solano Chapter	\$340	\$340	\$340	This is a local ICC Chapter made up of Napa/Solano Building Officials and Building Inspectors that meet monthly to discuss latest news and trends with all of the various building codes and provides speakers, seminars and continuing education at discounted rates to members.
Building Subtotal		\$1,005	\$2,016	\$1,788	
010 3410	American Planning Association	\$260	\$260	\$260	The department used to have two memberships and, at one time, may have also provided memberships for at least the Planning Commission chair. <i>A few years ago this was reduced to one membership.</i> APA membership provides important updates on changes in planning law, trends in the field, and discounts on training and conferences.
010 3410	Responsible Hospitality Membership	\$0	\$120	\$0	The RHI provides valuable information, free webinars, and discounts on conferences regarding entertainment districts and issues related to alcohol, parking, public safety enforcement, marketing, etc. in entertainment districts.
Planning Subtotal		\$260	\$380	\$260	
010 6010	American Public Works Association; Northern CA Chapter	\$151	\$155	\$0	This is a Public Works and Engineering professional organization that helps us keep up to date with public works trends, continuing education, and provides seminars and training at discounted rates to members.

Memberships in Fund/Department Order, with explanations

<u>Fund/Dept.</u>	<u>Organization Name/Membership</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>Comments/Notes</u>
Engineering Subtotal					
010 8610	Sports Assoc. of No. CA Rec. Agencies (SANCRA)	\$151	\$155	\$0	Assoc. of Solano Co City agencies to collaborate on Youth & adult sports leagues.
010 8610	CPRS Membership (CA Parks & Rec)	\$310	\$310	\$155	A State Professional Parks & Recreation membership for 2 FT staff.
010 8610	CAPRCBM (CA Assoc. of Parks & Rec. Comm. Bd. Mem	\$175	\$0	\$0	SC P&R Commissioners membership as a group to CPRS to stay current in the profession.
Recreation Subtotal					
105 6320	Solano Transportation Authority Membership Fee	\$605	\$310	\$155	This is the membership fee of the City's JPA with Solano Transportation Authority which serves as the Solano County's Congestion Management Authority and responsible for countywide transportation planning, programming transportation funds, managing and providing transportation programs and services, delivering transportation projects, and setting transportation priorities.
		\$16,738	\$16,738	\$16,738	
Streets Subtotal					
507 5080	Wtr Authority Assoc. of CA Wtr Agencies	\$16,738	\$16,738	\$16,738	This is a professional Association for Water purveyors. However, SID also maintains a membership, so this can be deleted.
		\$9,120	\$9,820	\$0	
Water (SSWA) Subtotal					
713 6395	American Public Works Association	\$9,120	\$9,820	\$0	This is a Public Works and Engineering professional organization that helps us keep up to date with public works trends, continuing education, and provides seminars and training at discounted rates to members.
		\$151	\$155	\$0	
PW Maintenance Subtotal					
713 6395	Pesticides Applicators Professional Association (PAPA)	\$200	\$0	\$0	This is a Public Works professional organization that provides and documents continuing education for the City Landscape Crew, a requirement for them to maintain their QAC license with the State of California (authorizing you to be able to apply chemical pesticides).
Risk Management Subtotal					
715 1770	Public Risk Management Association (PRMA)	\$351	\$155	\$0	National Association that supports and provides training for Risk Management.
		\$350	\$385	\$385	
715 1770	ABAG PLAN Dues	\$5,553	\$5,653	\$5,653	This is the membership to the SF Regional Planning Association, as well as to our Liability & Workers Comp Insurance/JPA.
		\$5,903	\$6,038	\$6,038	
Risk Management Subtotal					
900 3510	International Council of Shopping Centers	\$150	\$50	\$0	Their annual Conference & Trade Show is the premier opportunity to attract retail projects to the community. Given current economic climate, can be deleted at this time; networking opportunity through development community.

Memberships in Fund/Department Order, with explanations

Fund/Dept.	Organization Name/Membership	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	Comments/Notes
900 3510	Urban Land Institute	\$250	\$250	\$0	ULI facilitates an open exchange of ideas, information, and experience among local, national, and international industry leaders and policy makers dedicated to creating better places. Recommended to be dropped at this time.
900 3510	Sister Cities International	\$510	\$0	\$0	Association that supports cities that have entered into Sister City relationships. Use of "Sister City Designation" requires membership.
900 3510	Solano Center for Business Innovation	\$0	\$2,500	\$0	The purpose of the Center is to improve employment within the County by helping small businesses to be more successful.
900 3510	Solano EDC	\$5,000	\$4,000	\$2,000	The County wide organization that collects/distributes business leads to members; also provides training and networking for ED professionals and bird-dogging of State regulatory matters of interest of cities and small businesses. Dues have dropped from \$7500 in FY 2009 to only \$2000 this fiscal year.
900 3510	CA Redevelopment Association	<u>\$7,840</u>	<u>\$7,840</u>	<u>\$7,840</u>	The statewide professional association that supports Redevelopment Agencies. Led the fight against the State's efforts to take money from Agencies.
RD/Econ Dev Subtotal					
900 8810	CalFest (Festival & Events Planners)	<u>\$13,750</u>	<u>\$14,640</u>	<u>\$9,840</u>	Professional association for Festival & Events Planners. Tool for ongoing enhancement of event vendors.
Special Events Subtotal					
909 8910	CA Delta Chambers	<u>\$120</u>	<u>\$0</u>	<u>\$0</u>	Allow SC to advertise marina & SC events; membership cheaper than cost of outside advertising in publication.
909 8910	CA Harbor Masters & Port Capt. (CAHM & PC)	<u>\$150</u>	<u>\$150</u>	<u>\$0</u>	Connection to Public Marinas in Calif. For info and Advertising. Membership cheaper than cost of outside advertising in publication.
909 8910	Marina Recreation Association	<u>\$275</u>	<u>\$275</u>	<u>\$0</u>	Connection to Private Marinas in Calif. For info and Advertising.
909 8910	CA Marine Affairs & Navigation/Small Shallow Draft Harbo	<u>\$346</u>	<u>\$0</u>	<u>\$0</u>	Provides info & lobbying efforts for Fed funding on marine issues
Marina Subtotal					
945 3490	CA Apartment Association	<u>\$1,250</u>	<u>\$1,250</u>	<u>\$0</u>	The nation's largest statewide trade association for people who own or manage rental property. Useful for our Housing Authority.
Housing Authority Subtotal					
		<u>\$147</u>	<u>\$150</u>	<u>\$150</u>	
TOTAL					
		<u>\$71,263</u>	<u>\$73,773</u>	<u>\$55,670</u>	

City of Suisun City

Memberships in Fund/Department Order, with explanations

<u>Fund/Dept.</u>	<u>Organization Name/Membership</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>Comments/Notes</u>
<u>RECAP-BY FUND:</u>					
	General Fund	\$23,113	\$24,557	\$22,904	
	Gas Tax Fund	\$16,738	\$16,738	\$16,738	
	SSWA Fund	\$9,120	\$9,820	\$0	
	Public Works Crew Fund	\$351	\$155	\$0	
	Risk Management Fund	\$5,903	\$6,038	\$6,038	
	RDA Funds (includes Marina Fund)	\$15,891	\$16,315	\$9,840	
	Housing Authority Fund	\$147	\$150	\$150	
	Total	<u>\$71,263</u>	<u>\$73,773</u>	<u>\$55,670</u>	