

# **A G E N D A**

## **SPECIAL MEETING OF THE SUISUN CITY COUNCIL, REDEVELOPMENT AGENCY AND HOUSING AUTHORITY**

**TUESDAY, MAY 31, 2011**

**6:00 P.M.**

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*SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA*

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### **ROLL CALL**

### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

#### **Joint City Council / Redevelopment Agency / Housing Authority**

1. Adopting Year-End Budget Amendments – (Anderson).
  - a. Council Adoption of Resolution No. 2011-\_\_\_: Adopting the 20<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2010-53 to Adopt Year-End Budget Amendments.
  - b. Agency Adoption of Resolution No. RA 2011-\_\_\_: Adopting the 8<sup>th</sup> Amendment to the Annual Appropriation Resolution No. RA 2010-16 to Adopt Year-End Amendments.
  - c. Authority Adoption of Resolution No. HA 2011-\_\_\_: Adopting the First Amendment to the Annual Appropriation Resolution No. HA 2010-04 to Adopt Year-End Budget Amendments.

### **GENERAL BUSINESS**

#### **Joint City Council / Redevelopment Agency**

2. Fiscal Year 2011-12 Annual Budget Workshop – (Anderson).

**REPORTS: (Informational items only.)**

- 3. City Manager/Executive Director/Staff –
- 4. Mayor/Council -Chair/Boardmembers

**ADJOURNMENT**

A complete packet of information containing Staff Reports and exhibits related to each item is available for public review at least 72 hours prior to a Council /Agency/authority Meeting or, in the event that it is delivered to the Council/Boardmembers less than 72 hours prior to a Council/Agency/Authority Meeting, as soon as it is so delivered. The packet is available for review in the City Manager’s Office during normal business hours.

***PLEASE NOTE:***

- 1. *The City Council hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.*
- 2. *Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.*
- 3. *City Council agendas are posted at least 72 hours in advance of regular meetings at:*

*City Hall  
701 Civic Center Boulevard*

*Fire Station  
621 Pintail Drive*

*Senior Center  
318 Merganser Drive*

## AGENDA TRANSMITTAL

**MEETING DATE:** May 31, 2011

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**JOINT AGENDA ITEM:** Consider Adopting Year-End Budget Amendments for the City, Redevelopment Agency and Housing Authority:

- a. **Council** Consideration of the Adoption of Resolution No. 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. 2010-53 to Adopt Year-End Budget Amendments; and
- b. **Agency** Consideration of the Adoption of Resolution No. RA 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. RA 2010-16 to Adopt Year-End Budget Amendments; and
- c. **Authority** Consideration of the Adoption of Resolution No. HA 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. HA 2010-04 to Adopt Year-End Budget Amendments.

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**FISCAL IMPACT:** None; all of the increased appropriations are offset by existing cash reserves or new revenues.

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**BACKGROUND:** Staff routinely monitors the budget and reports to the Council/Agency/Authority on a quarterly basis. Near the end of each fiscal year, staff reviews existing budgets to verify that there will be sufficient appropriations in each fund/department. If not, staff recommends amendments to the governing body that adopted the budget. Generally, the adjustments do not reflect any serious financial problems or deviations, which is why the matter is placed on the Consent Calendar.

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**STAFF REPORT:** In reviewing the FY 2010-11 budget, the funds listed below need minor adjustments to ensure expenditures do not exceed budget limits. The following list includes the fund, the accounts impacted, the amounts involved and the source of funds.

### City Funds

Gas Tax Fund (\$40,000): Additional revenues have been received to more than offset the increased activity.

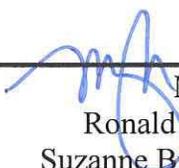
Boating Safety Grant (\$500): The minor increase will be covered 50% from the Grant and 50% from the General Fund. There are sufficient appropriations in the General Fund to cover the cost.

School Resource Officer (\$2,500): This is a one-time carryover amount that needs to be used up. It will be transferred to the General Fund to offset the cost of SRO services to the School District.

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

 Mark Joseph, Financial Services Manager  
Ronald C. Anderson, Jr., Assistant City Manager  
Suzanne Bragdon, City Manager/Executive Director



Neighborhood Stabilization Program (NSP) Grant (\$100,000): Half of the additional funds requested comes from grant proceeds already received, and the other half is from program income (sales of the refurbished homes). The money is used to purchase, refurbish and resale foreclosed homes to eligible families.

### **Agency Funds**

2003 Series A Bond Fund (\$237,000): This is the remaining amount of proceeds from the Bond. The money will be transferred to either the RDA Tax Increment Fund or the Transportation Capital Projects fund to pay for eligible projects. There will still be a small amount available to pay for the ADA Compliance project (\$19,200).

### **Housing Authority Funds**

Housing Authority Administration Fund (\$600,000): It is difficult to project in advance the revenues we will receive from the federal government, for a variety of reasons. For FY 2010-11, we received over \$600,000 more in Housing Assistance Payments (HAP) funds than we expected. There is a comparable increase in costs as well. This amendment merely recognizes the additional revenues and expenditures.

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**RECOMMENDATION:** It is recommended that the:

1. **Council** adopt Resolution No. 2011-\_\_\_: Resolution No. 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. 2010-53 to Adopt Year-End Budget Amendments; and
2. **Agency** adopt Resolution No. 2011-\_\_\_: Resolution No. RA 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. RA 2010-16 to Adopt Year-End Budget Amendments; and
3. **Authority** adopt Resolution No. 2011-\_\_\_: Resolution No. HA 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. HA 2010-04 to Adopt Year-End Budget Amendments.

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### **ATTACHMENTS:**

1. Resolution No. 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. 2010-53 to Adopt Year-End Budget Amendments.
2. Resolution No. RA 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. RA 2010-16 to Adopt Year-End Budget Amendments.
3. Resolution No. HA 2011-\_\_\_: Adopting the \_\_\_ Amendment to the Annual Appropriation Resolution No. HA 2010-04 to Adopt Year-End Budget Amendments.

**RESOLUTION NO. 2011-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE 20TH AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION  
NO. 2010-53 TO ADOPT YEAR-END BUDGET AMENDMENTS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:**

**THAT** Section 105 of Part III of the Annual Appropriation Resolution No. 2010-53 be and is hereby amended as follows:

		<u>Increase/ (Decrease)</u>
TO:	BLDG & PUBLIC WORKS DEPARTMENT	\$ 40,000
	Street Maintenance	
	TOTAL Section 105	<u>\$ 40,000</u>

**THAT** Section 150 of Part III of the Annual Appropriation Resolution No. 2010-53 be and is hereby amended as follows:

TO:	POLICE DEPARTMENT	\$ 500
	Police Operations	
	TOTAL Section 150	<u>\$ 500</u>

**THAT** Section 152 of Part III of the Annual Appropriation Resolution No. 2010-53 be and is hereby amended as follows:

TO:	POLICE DEPARTMENT	\$ 2,500
	Police Operations	
	TOTAL Section 152	<u>\$ 2,500</u>

**THAT** Section 181 of Part III of the Annual Appropriation Resolution No. 2010-53 be and is hereby amended as follows:

TO:	BLDG & PUBLIC WORKS DEPARTMENT	\$ 100,000
	Capital Improvements	
	TOTAL Section 181	<u>\$ 100,000</u>

**THAT** account titles and numbers requiring adjustment by this Resolution are as follows:

<u>Gas Tax Fund</u>		<u>Sources</u>	<u>Uses</u>
Revenues:			
A/C No. 105-76128-6320	Section 2103/Gas Tax	\$ 40,000	\$ -
Appropriations:			
A/C No. 105-91435-6320	Field Supplies	\$ -	<u>\$ 40,000</u>
	Total Section 105	<u>\$ 40,000</u>	<u>\$ 40,000</u>

BJA Safety Equipment Grant Fund

Revenues:

A/C No. 150-76220-2407 Safety Vests Grant \$ 500 \$ -

Appropriations:

A/C No. 150-93120-2407 Field Equipment Under \$2500 \$ - \$ 500

Total Section 150 \$ 500 \$ 500

School Resource Officer Grant Fund

Revenues:

A/C No. 152-00000-2408 Use of Reserves/SRO Program \$ 2,500 \$ -

Appropriations:

A/C No. 152-90160-2408 Salary Transfers \$ - \$ 2,500

Total Section 152 \$ 2,500 \$ 2,500

Neighborhood Stabilization Program Fund

Revenues:

A/C No. 181-75410-3481 Program Income/NSP \$ 50,000 \$ -

A/C No. 181-76330-3481 NSP Grant Proceeds \$ 50,000 \$ -

Appropriations:

A/C No. 181-96310-3481 CIP Construction Costs \$ - \$ 100,000

Total Section 181 \$ 100,000 \$ 100,000

**THAT** the purpose is to appropriate funds for year end budget adjustments. All the funds have sufficient reserves or have received offsetting revenues to justify the increased appropriations

**ADOPTED AND PASSED** at a regular meeting of the City Council of the City of Suisun City duly held on the 31st day of May, 2011 by the following vote:

**AYES:** COUNCILMEMBERS  
**NOES:** COUNCILMEMBERS  
**ABSENT:** COUNCILMEMBERS  
**ABSTAIN:** COUNCILMEMBERS

**WITNESS** my hand and seal of the said City this 31st day of May, 2011.

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Linda Hobson, CMC  
City Clerk

**RESOLUTION NO. RA 2011-\_\_**

**A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY  
ADOPTING THE 8TH AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION  
NO. RA 2010-16 TO ADOPT YEAR-END BUDGET AMENDMENTS**

**BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY:**

**THAT** Section 953 of Part III of the Annual Appropriation Resolution No. RA 2010-16 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: ECONOMIC DEVELOPMENT DEPARTMENT	\$ 237,000
Capital Improvements	
 TOTAL Fund 953	 <u>\$ 237,000</u>

**THAT** account titles and numbers requiring adjustment by this Resolution are as follows:

	<u>Sources</u>	<u>Uses</u>
2003 Series A Bond Proceeds Fund		
Revenues:		
A/C No. 953-00000-7531    Use of Reserves	\$ 237,000	\$ -
Appropriations:		
A/C No. 953-85115-7531    Transfer to Fund 115/Transporation Capital	\$ -	\$ 52,000
A/C No. 953-85950-7531    Transfer to Fund 950/RDA Tax Increment	<u>\$ -</u>	<u>\$ 185,000</u>
 Total 2003 Series A Bond Fund	 <u>\$ 237,000</u>	 <u>\$ 237,000</u>

**THAT** the purpose is to use the remaining bond proceeds on eligible Redevelopment Agency projects.

**ADOPTED AND PASSED** at a regular meeting of the Redevelopment Agency of the City of Suisun City duly held on the 31st of May, 2011 by the following vote:

<b>AYES:</b>	BOARD MEMBERS
<b>NOES:</b>	BOARD MEMBERS
<b>ABSENT:</b>	BOARD MEMBERS
<b>ABSTAIN:</b>	BOARD MEMBERS

**WITNESS** my hand and seal of the said Agency this 31st day of May, 2011.

\_\_\_\_\_  
Linda Hobson, CMC  
Secretary

**RESOLUTION NO. HA 2011-\_\_**

**A RESOLUTION OF THE SUISUN CITY HOUSING AUTHORITY  
ADOPTING THE FIRST AMENDMENT TO THE  
ANNUAL APPROPRIATION RESOLUTION NO. HA 2010-04  
TO ADOPT YEAR-END BUDGET AMENDMENTS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:**

**THAT** Section 945 of Part III of the Annual Appropriation Resolution No. HA 2010-04 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO:                                   COMMUNITY DEVELOPMENT DEPARTMENT Housing	<u>\$ 600,000</u>
 TOTAL Section 945	 <u><u>\$ 600,000</u></u>

**THAT** account titles and numbers requiring adjustment by this Resolution are as follows:

	<u>Sources</u>	<u>Uses</u>
<u>HA Administration Fund</u>		
Revenues:		
A/C No. 945-76416-3450   HAP Reimbursements/Sec. 8 Incoming	\$ 600,000	\$ -
Appropriations:		
A/C No. 945-91910-3450   Housing Assistance Payments (HAP)	<u>\$ -</u>	<u>\$ 600,000</u>
Total HA Administration Fund	<u>\$ 600,000</u>	<u>\$ 600,000</u>

**THAT** the purpose is to appropriate funds to recognize additional Housing Assistance Payments (HAP) received in excess of the original budget estimate.

**ADOPTED AND PASSED** at a regular meeting of the Suisun City Housing Authority duly held on the 31st of May, 2011 by the following vote:

**AYES:**                   COMMISSIONERS  
**NOES:**                   COMMISSIONERS  
**ABSENT:**                COMMISSIONERS  
**ABSTAIN:**               COMMISSIONERS

**WITNESS** my hand and seal of the Suisun City Housing Authority this 31st day of May, 2011.

\_\_\_\_\_  
Linda Hobson, CMC  
Secretary

## AGENDA TRANSMITTAL

**MEETING DATE:** May 31, 2011

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**JOINT AGENDA ITEM:** Fiscal Year 2011-12 Annual Budget Workshop.

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**FISCAL IMPACT:** There would be no fiscal impact at this time.

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**BACKGROUND:** The FY 2011-12 Annual Budget will be presented to the City Council at the Budget Hearing on June 21, 2011. As a prelude to that, staff is herewith presenting the Estimated FY 2010-11 Annual Budget based on three-quarters of the year, as well as a summary and overview of the Recommended FY 2011-12 Annual Budget. This will provide the Council/Agency with the opportunity to give staff feedback about the proposed FY 2011-12 Annual Budget and supporting strategy prior to the preparation of the detailed budget document and its submission to the Council/Agency in early June.

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**STAFF REPORT:** Staff has worked diligently over the past months to develop a budget proposal for FY 2011-12 that is consistent with Council direction provided during the last budget cycle and reaffirmed in February 2011. This includes developing a balanced budget that:

- Looking three years out, assuming revenues and expenses remain the same, budgets monies to bridge for the future opening of Wal-Mart while maintaining emergency reserves in the 23 percent to 25 percent range.
- Maintains as many services and service levels as possible.
- Takes advantage of vacancies versus lay-offs, where possible.

The attached **FY 2011-12 Annual Budget Workshop Report (ABWR)** provides a detailed overview of the fiscal situation for both FY 2010-11 and FY 2011-12:

- **Section A:** The Economy and the City's Overall Fiscal Health
- **Section B:** FY 2011-11 Estimated Budget – Third Quarter Update
- **Section C:** Overview of Proposed FY 2011-12 Budget: Key Assumptions, Findings and Conclusions
- **Section D:** Proposed Five-Year Capital Improvement Program.

An overview of the proposed FY 2011-12 Annual Budget follows below including highlights of the last three years, accomplishments and new projects, proposed staffing/service level reductions in the General Fund and proposed Redevelopment strategy, programs and reductions.

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

Mark Joseph, Financial Services Manager  
Ronald C. Anderson, Jr., Assistant City Manager  
Suzanne Bragdon, City Manager



### **Recent History: The Last Three Years**

The proposed reductions for the FY 2011-12 budget are on top of cuts of roughly 25 percent that have been made in the General Fund over the past three years, and 40 percent reductions of RDA activities due to reduced Tax Increment revenues over the same period of time.

To put these reductions into perspective, we have realized significant ongoing savings by:

- Merging the Building and Public Works Department under the direction of a combined department head of **Building & Public Works Director** with Registered engineering support provided through a two-day a week contract.
- Building inspection staff has been cross-trained to cover the workload of the long-vacated position of **Public Works Inspector**.
- The workload of the vacated Police Support Services Supervisor is covered by a **Police Sergeant** and the **Senior Communications & Records Technician**, while reducing both sworn and civilian overtime budgets.
- When the **Youth Services Specialist** retired, the workload was reassessed and contracted out at a 20-hours per week basis.
- With the retirement of the **Recreation & Community Services Director**, the workload is being contracted back at a rate of roughly three days per week.
- The workload of the **Management Analyst** in Administration is being covered by the Assistant City Manager, Financial Services Manager, Deputy City Clerk, and temporary Office Assistant.

As the economy has still not settled down, property values are assumed to drop another 3 percent in the coming year. Overall, to maintain the three-year budget strategy approved by the Council for the current fiscal year, General Fund reductions of roughly \$550,000 are being proposed for FY 2011-12. Adjustments in the Redevelopment Agency are even more drastic given the uncertainty of redevelopment at this point in time.

### **Accomplishments and New Projects on the Horizon**

Despite the continued challenges of falling revenues and resources while still needing to address the service needs of our community, we have enjoyed a number of successes over the past year.

- Our crime rates continue to decline, while our police and fire response times remain strong.
- We completed the Sunset Avenue rehab street project and are wrapping up street and sidewalk improvements along Main Street, which have been delayed due to weather. Both projects were funded with grants.

- We have welcomed a number of new businesses to town, while celebrating the one year anniversary for the waterfront hotel, Dimitri's Lounge by the Bay and Cast Iron Grill & Bar, to mention only a few.

Looking forward, we have roughly \$5 million of capital projects in the works, including the Grizzly Island Trail, Senior Center improvements, asphalt overlay of Pintail Drive and a number of energy-efficiency improvements all funded through grants. In addition, a number of new enterprises are popping up around the waterfront, including Gypsy Island Tours, Eco-Tours and the new yellow taxi boat that has recently made an appearance on the marina.

### **Proposed Staffing/Service Level Reductions: General Fund**

As indicated above, a total of \$550,000 in cuts has been proposed in the General Fund in order to meet the following policy objectives of the Council:

- Planned "bridging" of \$1.1 million for FY 2011-12, FY 2012-13 and FY 2013-14. A bridging reserve of \$2.2 million has been budgeted to address FY 2012-13 and FY 2013-14.
- The above provides for an extra year of "cushion" or \$1.1 million; if Wal-Mart were to break ground in the summer of 2012, the store would be open for business in the spring of 2013, which would provide for a full year of ongoing revenue generation (estimated to be \$1.1 million) in FY 2013-14.
- Emergency reserves of 25 percent have been budgeted, which amounts to \$2.5 million. This reserve level is 5 percent above the formally adopted policy of a 20 percent Emergency Reserve, which provides for a cushion of roughly \$500,000.

The attachments to the ABWR provide a comprehensive listing of proposed cuts and reductions included in the General Fund for FY 2011-12. Those proposed reductions, however, that can have a direct impact on service levels provided to the public are highlighted below for ease of reference. The reductions include a combination of not filling vacancies, staffing adjustments and direct service reductions. These include:

- Reduction of temporary help in the City Manager's Office (\$20,000); roughly 60 percent cross-coverage will be provided by Building/Public Works Administrative Assistant.
- Cross-cover vacant Management Analyst for four months; overall savings to the General Fund is minimal as only \$10,000 of this position is paid through the General Fund.
- Leave unfilled the Recreation Supervisor position (\$73,843; General Fund portion = \$55,300).
- Leave unfilled one Police Officer position when a position is vacated; applying for CHPS grant to backfill with decision expected by August 2011 (\$136,000).
- Cross-cover Youth Services Bureau with detectives (\$30,000).

- Reduce landscape maintenance in Victorian Harbor C and General Fund-maintained parks to Level C, i.e., mowing every other week versus weekly (\$50,000).
- Reduce SCPD vehicle pool by two vehicles, including K-9 (\$37,000) as the K-9 has only been called out four times in four years (\$20,000).
- Provide public Recreation Guide on-line versus hardcopy (\$18,000).

Section C of the ABWR provides more detail relative to the cuts, reductions and cross-coverage proposed to develop a FY 2011-12 budget consistent with Council direction.

**Redevelopment: Proposed Strategy, Programs and Reductions**

Redevelopment has been in limbo ever since elimination of redevelopment became an aspect of Governor Brown’s supposed solution to the State budget crisis. Because of actions the Agency took on March 8, 2011, to pay back in full debts owed the General Fund (\$2.0 million) and Public Facility Fund (\$2.5 million), the Agency’s reserves have been virtually depleted. As proposed, \$27,500 is available in an operating reserve.

As the ultimate fate of redevelopment is unknown at this time, we have developed a balanced budget that assumes future tax increment through June 30, 2012. Highlights of the programs under this scenario that are able to be funded include:

- First-Time Homebuyer Program (FTHB)                    \$1.075 million
- Neighborhood Reinvestment Program                    \$100,000
- Iconic sign/related signage                                \$250,000 +/-
- Cleanup west side of Main, 700 Block                    \$5,000 (in RDA Asset Mgmt Fund 908)

Staffing and service level reductions proposed in the FY 2011-12 Redevelopment budget include:

- Leave unfilled the Redevelopment Project Manager position (\$138,000).
- Eliminate neighborhood clean-up days (\$20,000).
- Eliminate hard costs for marketing plan (\$70,000).
- Reduce number of issues and length of Discovery Newsletter (\$10,000).
- Reduce Special Events through December 2011 (\$130,000 +/-).

Obviously, if Redevelopment is eliminated, the impacts go beyond the programs outlined above. Although the specific implementation of such an action is unclear, it has been estimated that if Redevelopment were to be eliminated, the City’s General Fund would require additional cuts in the 10 percent range as General Fund-funded positions do provide support to the Agency.

Conversely, if Redevelopment is not eliminated, and there are additional programs and projects that the Council/Agency would like to see funded, staff would work to restructure the repayment of debt from the Agency to the City.

## **Next Steps**

Staff will continue to monitor unknowns related to the state's never-ending budget crisis, such as the RDA elimination proposal, the status of booking fees and CPOS funding. Jason has been tracking home sales, and it appears that Suisun City may be in the range of a two percent reduction as opposed to the County's estimate of three percent. We may have a little more breathing room with Tax Increment and General Fund Property Tax revenues, if the actual turns out to be more like two percent.

Based on the policy direction of the Council/Agency in terms of the identified budget goals and objectives contained herein, and the staff recommendations for service level adjustments to meet these goals and objectives, staff will prepare the full budget document for your review and consideration. Modifications, as appropriate, will be made to the recommendations contained herein based on the direction of the Council/Agency.

It is anticipated that the full budget document will be made available in early June, with the formal public hearing to adopt the FY 2011-12 budget scheduled for June 21, 2011.

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**RECOMMENDATION:** It is recommended that the Council/Agency/Authority receive a staff presentation, and provide staff with feedback about the proposed FY 2011-12 Annual Budget and supporting strategy prior to its submission to the Council/Agency/Authority in early June.

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## **ATTACHMENTS:**

1. FY 2011-12 Annual Budget Workshop Report (ABWR).

## **A: THE ECONOMY AND THE CITY'S OVERALL FISCAL HEALTH**

At the national level, the country is beginning to show positive signs. The recent jobs report indicated almost 300,000 new jobs were created, and prior month estimates were revised upwards. Job growth is a lagging indicator; meaning that it is the last thing to improve before a recovery is in full swing. This is not to suggest that we are on the verge of a strong recovery; most experts feel the recovery will be slow, and there are still several elements that can upset the apple cart. For example, the debt concerns in Europe set off a major sell-off on Wall Street at the beginning of this year. The "Arab Spring" triggered rising oil prices, which also upset the market. Even "Mother Nature" has begun to influence the economy (e.g., the earthquake in Japan, hurricanes and tornadoes in the southern United States).

On March 8, 2011, the City/Agency/Authority restructured the resources and assets of the RDA in response to the Governor's proposal to eliminate the Redevelopment Agencies throughout the state. Although the State has closed about half of its budget gap, the proposal remains a key portion of the Governor's "May Revise" Budget.

At the local level, we are still experiencing the same problems as other communities in California. Fortunately, many of the investments made by the Council/Agency, particularly in the Waterfront District, are beginning to pay off: the Hampton Inn & Suites, Cast Iron Grill & Bar, Dimitri's Lounge by the Bay, and Subway just to name a few. The Council's planned synergy is beginning to take hold.

Furthermore, the City/Wal-Mart prevailed in the appeal hearing on the EIR. Concurrently, mitigation issues raised through the RWQCB have likewise been worked through on this same timeline. Favorable decisions would position this project to work its way through the permitting process from fall 2011/spring 2012, with construction beginning shortly thereafter. Assuming a 9- to 12-month construction schedule, sales tax and Community Facilities Districts (CFDs) would be generated in the last quarter of FY 2012-13, as well as increased tax increment. Recognizing the significant revenues that the Wal-Mart project is projected to generate for the City, the proposed FY 2011-12 budget strategy plans for multiple contingencies regarding this project, which are discussed in more detail below.

The City has stayed ahead of these negative economic trends by reducing General Fund expenditures in mid-FY 2008-09. This contributed to the City's strong cash reserves, which have positioned us well to weather the current economic downturn without service reductions, layoffs or staff furloughs. Our General Fund reserves have been augmented by strategic property sales (i.e., Twin Sisters and the Community Center/TSA), repayment by the RDA of monies advanced by the General Fund tied to the Harbor Center Street Extension project, as well as the YMCA settlement payment. In addition, to mitigate a small portion of the potential catastrophe that would result from the Governor's proposed elimination of the Redevelopment Agency, the City, Agency and Authority restructured resources and assets. All of these actions, which have been taken by the Council/Agency/Authority, facilitate a continuation of a "bridging" strategy that ensures our ability to meet service level needs of the community until major development comes to fruition and/or the economy recovers in earnest.

## **B: FY 2010-11 ESTIMATED BUDGET: THIRD-QUARTER UPDATE**

We now have nine months of operating data upon which we can make projections about where we will be at June 30, 2011, which is the starting point for developing the FY 2011-12 Annual Budget. The two fund groupings discussed include General Fund and RDA.

### **FY 2010-11 Estimated General Fund**

**Attachment 1** presents the FY 2010-11 Estimated General Fund Budget. This table compares the current estimate with the one made at Mid-Year. As indicated, the estimates of General Fund revenues have changed significantly from the Mid-Year Fiscal Review presented on February 15, 2011, particularly in the following areas:

#### General Fund Revenues

- **Local Taxes** are now estimated to be nearly \$90,000 less due primarily to the underreporting of Sales Taxes by one vendor, as well as reduced Gas Franchise Fees.
- **Licenses & Permits** and **Service Charges** are down due to Wal-Mart's not pulling permits.
- **Fines & Forfeitures** are up due to increased vehicle/parking fees.
- **Interest Earnings** are up due to the increased cash balance due to the RDA restructure.
- **Intragovernmental/Transfers In** are up due to the March 8<sup>th</sup> restructure of RDA.

#### General Fund Expenditures

- **Personnel Services** is up due to unanticipated increases in assignment pay. This has been addressed in the tentative agreement with SCPOA. At the same time Overtime is down primarily in SCPD.
- **Services & Supplies** is up 2.1 percent from the Mid-Year estimate, but it is still 4.0 percent below the budget appropriation.
- **Interdepartmental Charges** are up slightly due to the March 8<sup>th</sup> restructure.
- **Non-Recurring Costs** are down dramatically due to cutbacks in dues, travel & training, and minor capital.

The bottom line is that our estimated Ending Balance went from \$4.3 million to \$7.2 million. This variance is primarily due to the March 8<sup>th</sup> restructure of RDA. (Please see the recap in the lower left-hand corner of **Attachment 1**.)

## **FY 2010-11 Estimated Redevelopment Agency**

The various adjustments made on March 8, 2011, by the City/Agency/Authority have dramatically changed the FY 2010-11 Estimated amounts for RDA funds. **Attachment 2** presents the FY 2010-11 Estimated RDA Budget for selected RDA non-housing funds. This table compares the current estimate with the one made at Mid-Year.

### RDA Revenues

- **Local Taxes** are up \$300,000 or 2.7 percent based on the second installment of tax increment payments from the County.
- **Interest Earnings** are down due to the reduced cash as a result of the March 8<sup>th</sup> restructure.
- **Service Charges** are up due to California Marine rent payments.
- **Transfers In** are up due to the sale of the Post Office site, which was part of the March 8<sup>th</sup> restructure.
- **Miscellaneous** is down due to the loss of donations associated with Special Events that was transferred to the General Fund as part of the restructure.

### RDA Expenditures

- **Personnel Services** is down due to the resignation of an employee.
- **Services & Supplies** is up due to increased business loan activity.
- **Interdepartmental Charges** are down due to the transfer of Special Events to the General Fund.
- **Non-Recurring Costs** are up due to legal costs associated with the 30-acre parcel.
- **Pass-Throughs** are up due to the increased tax increments.
- **All other expenditure categories** are changed due to the March 8<sup>th</sup> restructure.

The bottom line is that Ending Balances went from \$17.5 million to \$16.0 million primarily due to the March 8<sup>th</sup> restructure. (Please see the recap in the lower left-hand corner of **Attachment 2**.)

## **FY 2010-11 RDA Housing Set-Aside Funds**

The various adjustments made on March 8, 2011, by the City/Agency/Authority have dramatically changed the FY 2010-11 Estimated amounts for RDA Housing Set-Aside funds. **Attachment 3** presents the FY 2010-11 Estimated RDA Housing Set-Aside Budget for selected RDA housing funds. This table compares the current estimate with the one made at Mid-Year.

### RDA Housing Set-Aside Revenues

- **Interest Earnings** are down due to reduced cash associated with the March 8<sup>th</sup> restructure.
- **Miscellaneous** is up due to a legal settlement.
- **Transfers In** are up due to the increased tax increment.

### RDA Housing Set-Aside Expenditures

- **Personnel Services** is down due to the resignation of an employee.
- **Services & Supplies** is up due to less activity in the FTHB Program.
- **Transfers Out** have dramatically increased due to the March 8<sup>th</sup> restructure.
- **Major CIP** decreased dramatically as a result of the March 8<sup>th</sup> restructure.

The bottom line is that Ending Balances went from \$5.2 million to \$3.7 million primarily due to the March 8<sup>th</sup> restructure. (Please see the recap in the lower left-hand corner of **Attachment 3**.)

## **C: OVERVIEW OF THE PROPOSED FY 2011-12 ANNUAL BUDGET INCLUDING KEY ASSUMPTIONS, FINDINGS AND CONCLUSIONS**

This section covers the two major funding sources that make up our day-to-day operations: General Fund and Redevelopment Agency. The information covered includes goals, strategy and assumptions, as well as major cuts and reductions recommended by departmental staff to continue our efforts to manage through the next couple of years while maintaining, at a minimum, our emergency reserve levels (targeted at 25 percent) until either Wal-Mart ultimately comes on line and/or the economy stabilizes and begins to turn around. In the event that Wal-Mart does not come on line as anticipated, or the economy takes another dive, we are positioning ourselves to have a two-year period of time to systematically work with the Council and community to identify a “new normal” for the mix of services and service levels that match available resources.

It is worth repeating, however, that given our strong reserves and the promise of increased sales tax and transient occupancy tax tied to our ongoing economic development efforts, we are positioned to continue through the next fiscal year *without cutting staff, reducing compensation, instituting furloughs or significantly modifying service levels*. All while maintaining strong reserves.

### **Proposed FY 2011-12 General Fund**

Before getting into the specific assumptions and strategies behind the development of the proposed FY 2011-12 General Fund budget, it is worth recounting some of the decisions that have been made over the past couple of years that directly impact our current fiscal health. While we have not had to go through the painful cuts and reductions that virtually every agency around us experienced over the past two or so years, we have still been prudent in managing our limited resources.

For all vacancies, an assessment is completed to determine whether or not workload requires us to fill the position or, alternatively, whether or not there are other means of covering the workload. These efforts have resulted in ongoing savings of \$475,000, of which \$370,000 or roughly 78 percent is from the General Fund. Specifically:

- The Building and Public Works Departments have been merged under the direction of a combined department head of **Building & Public Works Director**, with Registered Engineering support provided under a two day per week contract. A new classification specification is being prepared to formalize this organizational change, which has proved to be very successful. (Operationally, pieces of this approach were instituted on an interim basis beginning with the current fiscal year, with a full transition of the corporation yard back to a single director after the retirement of the **Recreation & Community Services Director** in December of 2009.)
- Building Inspection staff have been cross trained to cover the workload of the long-vacated position of **Public Works Inspector** (a position that has historically been filled by contract).

- The workload of the vacated **Police Support Services Supervisor** is covered by a **Police Sergeant** and **Senior Communications & Records Technician**.
- When the **Youth Services Specialist** retired, the workload was reassessed and contracted out at 20-hours/week.
- With the retirement of the **Recreation & Community Services Director**, the workload is being contracted back at a rate of roughly 3 days per week (the decision to refill this position or reconfigure workload will be made once a determination is made re: Wal-Mart).
- The workload of the **Management Analyst** in Administration is being covered by the **Assistant City Manager, Financial Service Manager, Deputy City Clerk** and temporary **Office Assistant**.

Staff will continue to identify and assess alternative means of providing our core services to our residents.

### The Goals

Continuing with the direction set by Council over the past couple of years following the disintegration of the economy, we began this budget season with the following goals in mind:

- Maintain as many services and service levels as possible.
- Employ the use of “holds” to temporarily cut expenditures which may be added back in the future as the economy improves.
- Take advantage of vacancies without cutting positions.
- Develop a General Fund budget that is balanced.
- Maintain strong reserves in recognition of slow economic turnaround.

When these goals were first established a couple of years ago, our read of the economic picture anticipated two years of significant declines in assessed values in recognition of the foreclosure crisis, followed by a third year of stabilized values (no growth, but no further declines). Assessed values not only impact our property tax and “triple flip” receipts, but also tax increment for the RDA.

In November, the County Assessor indicated an “expectation” that average, county-wide assessed values will likely decline further for a fourth year in a row. In response to this news, the proposed budget for FY 2011-12 anticipates a 3 percent decline in General Fund property taxes and the “triple flip”. Although average, county-wide assessed value drops of 3 percent to 5 percent have been heard, it is likewise anticipated that a significant portion of this county-wide drop is driven by commercial values. In that Suisun City has a limited commercial tax base, the thinking is that the resulting overall impact to us will be less than what other cities will see, making the assumption of a 3 percent drop a conservative figure. This appears to be borne out by a comparison of residential

property sales from October – March, 2011 against assessed values. On average, the residential sales reflected a 1 percent *increase* over assessed values set in 2010. Ultimately, we will not truly know until the County Assessor’s Office releases its numbers. An early estimate is expected out in June, with final figures locked down by August.

### The Key Assumptions

The key assumptions that have been incorporated in the proposed FY 2011-12 budget include the following:

- A slower economic recovery than anticipated three years ago. Instead of a leveling off of tax revenues, we are assuming a 3 percent reduction in property-related revenues. For the General Fund, this includes property tax and the “triple flip”.
- In response, Departments targeted an overall 5 percent reduction in their operating budgets through a combination of reduced spending and/or increased department-driven revenues.
- No salary adjustments in the coming fiscal year. (Note that the City’s labor agreements all expired on December 31, 2010.)
- The only employee group that has enhanced retirement benefits currently is the POA, and they continue to pay 4 percent of their salary in exchange for this benefit. (This is not a “change”, however, it is noted because of the heightened public interest in enhanced retirement systems.)
- Emergency Reserves, targeted at 25 percent of operations, maintained over next two to three years (with all things being equal).
- The “bridging” strategy will be continued until the Wal-Mart project status is clarified. Sources of “bridge funds” include the reimbursement of funds advanced to the RDA by the General Fund, as well as the YMCA settlement

### **FY 2011-12 General Fund Base versus Recommended Budget**

**Attachment 4** is a copy of the cash position summary for the General Fund for the period of FY 2008-09 through FY 2011-12. **Attachment 5** provides a look at the FY 2011-12 Base budget displayed in Column 4 versus the FY 2011-12 Recommended budget displayed in Column 5. The following provides a more detailed look at how staff proposes balancing the FY 2011-12 General Fund budget:

### **FY 2011-12 General Fund Revenues**

- **Property Tax** estimates were adjusted based on preliminary projections from the County Auditor’s Office, showing a 3 percent decline. Because we assumed a lower estimate in the current year, the FY 2011-12 number is actually higher than we originally used in the Request Budget. The current year estimate includes various credits and adjustments that make a straight comparison difficult. **Property Taxes** are up \$48,400 from the request.

- **Sales Tax** estimates have been misleading, because there is a reporting issue relating to one of our larger businesses. The Recommended **Sales Tax** includes our sales tax consultant's estimate, assuming the reporting issue is resolved satisfactorily in next year's budget. The FY 2011-12 budget includes a one-time catch up of approximately \$100,000. Beyond the one irregularity, we are projecting a 15 percent increase in Fuel and Gas Station revenues, and modest increases in other categories.
- **Other Taxes**, such as **Franchise Fees**, **Transient Occupancy Tax** and **Property Transfer Tax** are assumed to remain fairly stable.
- **Interest Earnings** are up \$30,000, based on a larger cash balance (due to one-time transfers in from the RDA last March 2011).
- **Intergovernmental Revenues** are up \$41,100, reflecting a \$15,000 increase in SB 90 Reimbursements, and a \$26,100 increase in **SSWA Payments** (this figure will fluctuate with the costs of our Water Billing Office and Public Works support).
- **Service Charges** are up \$46,800 from the Request Budget. Most of this is from increases in **Recreation Fees** and **Room Rental Charges** (\$47,800). The other adjustments reflect a reduction in **Special Event Fees** and an increase in administrative fees for the Humphrey Place oversight committee.
- **Intragovernmental Fees** are up \$30,000 over the Base, because we expect to charge more for the several capital projects expected to be completed in the coming year.
- **Transfers In** are up a net of \$25,500. The breakout is listed below:
  - One-time transfer in of \$45,000 from Recycling Fund 132, to pay for a small street sweeper, which will be used to maintain our many miles of bike/pedestrian trails.
  - A reduction of \$27,000 in Traffic Towing revenues. Court cases have made it more difficult to tow and store vehicles, therefore reducing the revenue to the City.
  - \$7,500 in additional revenues as a result of cost-of-living adjustments from our MAD's and CFD's.
- Overall, **Revenues** are projected to be **up by \$173,400 over** the Base Budget.

### **FY 2011-12 General Fund Expenditures**

- Overall, **Expenditures** were cut almost \$400,000. A total of \$29,900 was used to restore our Emergency Reserves to the 25 percent level. The **Attachment 5** presents the changes by budget object (e.g., Personnel, Services & Supplies, etc.), while the list below highlights the cuts by department.

- **Police**
  - \$37,000 cut in vehicle maintenance. This includes taking two vehicles out of service, one of which is the K-9 vehicle.
  - \$10,000 cut in overtime in Dispatch.
  - \$28,000 shift in staffing the Boat Safety Grant. Historically, overtime and temporary help was used. We will now assign regular employees to the grant whenever possible.
  - \$42,000 reduction in temporary help.
  - \$136,600 One vacant Police Officer will be held open until next fiscal year.
  - \$26,000 in other operating costs.
  - Total reduction: \$279,600.
- **Building & Public Works**
  - \$20,000 savings by charging Contract City Engineer to Sewer and SSWA instead of the General Fund.
  - \$56,600 in savings in Landscaping, either by shifting work from the General Fund to Streets or other areas (\$42,600) or to Highway 12 landscaping (\$14,000).
  - \$31,900 reduced Info Tech (IT) Charges, by using cash reserves or cutting temporary help.
  - \$10,000 in other operating costs.
  - Total reduction: \$118,500 (this does not include revenue increases noted above).
- **Recreation & Community Services**
  - \$18,000 publish the Recreation Guide online.
  - \$55,300 leave the vacant Recreation Supervisor open until the next fiscal year.
  - Total reduction: \$73,300 (this does not include revenue increases noted above).
- **Fire**
  - \$4,500 dropped a request for three laptop computers (they will be financed through IT charges already in effect).
- **Community Development**
  - \$23,700 shifts in labor costs; assigning staff more to the Housing Authority or to grants.
- **Administration**
  - \$7,300 cuts in travel and memberships for City Council, City Manager and Finance.
  - \$18,500 reduction in legal services and litigation expense.
  - \$30,000 savings from shifting labor to non-General Fund operations or reductions in temporary help, or shifting full-time staff to wages.
  - Total Reduction: \$55,800.

- As can be seen, the cuts total over \$550,000. However, there were several unexpected increases, including the following:
  - \$43,000 increased staffing costs by shifting indirect labor from RDA to the General Fund.
  - \$27,000 reduced Traffic Towing revenue, noted above.
  - \$30,000 to maintain the 25 percent Emergency Reserve.

### **FY 2011-12 General Fund Reserves**

- At June 30, 2012 we expect to carryover \$5,928,800. These carryover funds are allocated as follows:
  - \$2,472,800 Emergency Reserves.
  - \$1,197,100 Capital Projects Reserve.
  - \$2,259,000 Available for future “bridging”.

### **General Fund Structural Analysis**

**Attachment 6** provides a three-year review of the relationship between ongoing revenues and ongoing expenditures. This structural analysis evaluates the funds ability to sustain itself over time. The General Fund’s structural deficit is in the range of \$1.1 million per year. Given the availability of \$2,259,000 “bridging” funds *at the end* of FY 2011-12, the General Fund has the resources necessary to sustain the proposed level of expenditures for *at least two years following next fiscal year*.

### **Worst-Case Scenario Analysis**

While staff feels that the budget strategy used to balance the budget is both fiscally prudent and based on the most likely scenarios that can be anticipated at this point in time, it is a good idea to look at what could happen if the worst case gets even worse. Two examples should be looked at:

- What if Wal-Mart does not pull building permits during FY 2011-12?
- What if the assessed values plummet even further than the 3.0 percent estimate included in the FY 2011-12 Recommended budget for both the General Fund and RDA Tax Increment?

### **Assume Wal-Mart Does Not Pull Permits:**

When Wal-Mart pulls building permits, it will pay a total of about \$1.4 million in fees. The General Fund portion would be about \$233,900 and the impact fee portion would be about \$1,119,000. The impact on the General Fund Bridging Reserve would be to reduce it from \$2,259,000 to \$2,025,100. The loss of the impact fees would result in delaying the need for and construction of capital improvements such as Railroad Avenue improvements or Petersen Road widening. The need for these improvements is driven by increased traffic generated by the project.

## Assessed Value Reduction Impacts

Each one percent drop in assessed value (AV) reduces General Fund revenues by about \$23,700, while each one percent drop in AV reduces RDA Tax Increment by about \$130,000.

## **FY 2011-12 RDA Funds Base versus Recommended Budget**

**Attachment 7** is a copy of the cash position summary for the RDA non-housing Funds for the period of FY 2008-09 through FY 2011-12. **Attachment 8** provides a look at the FY 2011-12 Base budget displayed in Column 4 versus the FY 2011-12 Recommended budget displayed in Column 5. The following provides a more detailed look at how staff proposes balancing the FY 2011-12 RDA non-housing budget:

### **FY 2011-12 Redevelopment Agency Revenues**

- **Tax Increment** was increased from \$10.9 million to \$11.0 million. We are projecting a 3 percent decline in Assessed Valuation, but it is now based on the current fiscal year's \$11.5 million estimate, rather than \$11.2 million. That 3 percent decline in AV translates to a 4 percent cut in actual revenues.
- **Interest Earnings** are up slightly, by \$5,000, based on a better projection of cash flow.
- **Service Charges** are up \$21,300, due to the improved rental income, as noted in the current year estimate.
- **Transfers In** are down by \$140,700. This reflects the fact that we originally assumed the General Fund would be responsible for Agency assets. In the Recommended Budget, we are assuming the Agency will continue to pay.
- Overall, revenues are almost static, with a small drop of \$14,400 from the Base.

### **FY 2011-12 Redevelopment Agency Expenditures**

- **Personnel Costs** were substantially reduced, from \$782,200 to \$591,200, or a drop of \$191,000. Major reasons for the decline:
  - \$138,000-The vacant Project Manager position. The actual savings are greater than the position, because of the overall redistribution of work between the now vacant position and the remaining staff (the Department Head, for example).
  - \$43,000-Shifting indirect costs back to the General Fund.
  - \$10,000-Shifting some of the indirect staffing costs in Code Enforcement.
- **Services & supplies** are down by \$32,500. This is mainly the result of eliminating Cleanup days (\$20,000) and the rest were cuts in legal and office costs.

- **Interdepartmental Charges** are down by \$156,300, because the Base charges from Special Events were left in the Request budget, pending a resolution of reallocating the costs. Ultimately, there was enough money from the original transfer to the General Fund to cover a partial year's worth of charges. There was also a small savings of \$1700 due to reductions in IT charges.
- **Non-Recurring Costs** are up \$32,000, but that is because there is an Operating Contingency of \$38,500 in the RDA Asset Management Fund. Overall, the Base budget was cut \$11,500, mainly in the areas of Travel and Memberships, and professional studies.
- **Pass-Throughs** are up because of the increased estimate of **Tax Increment**.
- Other **Transfers Out** are down mainly because we made a one-time reduction in the Transfer to Marina Operations (\$171,900), to reduce that fund's large ending balance.
- The bottom line is that expenditures were cut over \$500,000 compared to the original Base budget.

#### **FY 2011-12 Redevelopment Agency Reserves**

- There is a modest ending balance of \$27,500 in Fund 950. This is due to a slightly better current year estimated carryover.

#### **FY 2011-12 RDA Housing Set-Aside Funds Base versus Recommended Budget**

**Attachment 9** is a copy of the cash position summary for the RDA Housing Set-Aside Funds for the period of FY 2008-09 through FY 2011-12. **Attachment 10** provides a look at the FY 2011-12 Base budget displayed in Column 4 versus the FY 2011-12 Recommended budget displayed in Column 5. The following provides a more detailed look at how staff proposes balancing the FY 2011-12 RDA Housing Set-Aside budget:

#### **FY 2011-12 Housing Set-Aside Revenues**

- **Interest earnings** are up slightly (\$2,100), reflecting a growing cash balance from the current fiscal year.
- **Transfers In** are up by \$20,000 due to the higher **Tax Increment** estimate.

#### **FY 2011-12 Housing Set-Aside Expenditures**

- **Personnel costs** are up slightly, based on reallocating staff due to the vacant Project Manager position.
- **Transfers Out** are up slightly as well.
- The two Capital Projects for Housing are Neighborhood Revitalization program for \$100,000 and the First-Time Homebuyer Program at \$1,075,000.

## **FY 2011-12 Housing Set-Aside Reserves**

- The large ending balance of \$1,039,600 is all in Almond Gardens Fund 907.

## **Conclusion**

The Recommended FY 2010-11 Annual Budget assumptions and strategy continue to be conservative as can be seen below:

- Reserves in both the General Fund and RDA continue to be strong.
- The use of “bridging” is linked to the anticipation of specific project-related outcomes.
- Assumptions related to reductions in property-related revenues continue to be conservative in both the proposed FY 2011-12 and the two years following.
- Decisions to fill certain positions are triggered by improvements in ongoing revenues.
- Costs are assumed for litigation (known and anticipated), but not for damage awards.
- Going into the next fiscal year, we will continue to use a proactive approach to monitoring our financial condition, including the use of quarterly reviews with Council.

## **D: FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

Attachment 11 is the Five-Year Capital Improvement Plan (CIP) Summary by Fund. The only new projects being proposed are those with outside funding. For example, the Railroad Avenue Extension (OSSIP and developer contributions), the federal Neighborhood Road Rehabilitation project (Pintail & Walters Roads), Energy Efficiency Block Grant projects, and Temporary Downtown Parking. Other projects are carryovers or ongoing projects, such as vehicle replacements.

**FY 2010-11 GENERAL FUND FISCAL ANALYSIS**

Based on Actuals through April 2011

*Attachment 1*

<u>Budget Activity</u>	<u>Column 1</u> FY 2008-09 <u>Actual</u>	<u>Column 2</u> FY 2009-10 <u>Actual</u>	<u>Column 3</u> FY 2010-11 <u>Amended</u>	<u>Column 4</u> FY 2011 Est. <u>Mid-Year</u>	<u>Column 5</u> FY 2011 Est. <u>Third Qtr.</u>	<u>Column 6</u> FY 11 M-Y Est <u>vs. 3rd Qtr Est</u>	<u>Comments</u>
<b>RESOURCES</b>							
<i>Beginning Balance</i>	\$ 5,125,510	\$ 3,253,128	\$ 3,663,400	\$ 4,046,700	\$ 4,046,700	\$ -	
Local Taxes							
Property Tax	\$ 1,070,214	\$ 1,003,586	\$ 987,500	\$ 987,500	\$ 998,000	\$ 10,500	Based on 2nd Installment pmt from County. HdL revised due to underreporting by one vendor.
Sales Tax	\$ 994,170	\$ 921,662	\$ 986,000	\$ 941,300	\$ 875,300	\$ (66,000)	
TOT	\$ -	\$ 89,524	\$ 225,000	\$ 200,000	\$ 200,000	\$ -	
Other Taxes	\$ 899,776	\$ 841,393	\$ 808,500	\$ 878,200	\$ 844,800	\$ (33,400)	
<i>Subtotal Taxes</i>	\$ 2,964,160	\$ 2,856,165	\$ 3,007,000	\$ 3,007,000	\$ 2,918,100	\$ (88,900)	
Licenses & Permits	\$ 287,165	\$ 281,284	\$ 406,100	\$ 406,100	\$ 324,500	\$ (81,600)	No Wal-Mart in FY 11, but TSA.
Fines/Forfeits	\$ 210,683	\$ 219,724	\$ 197,000	\$ 189,000	\$ 236,500	\$ 47,500	Increased activity for vehicle/parking fines.
Use of Money/Interest Earnings	\$ 736,210	\$ 1,679,563	\$ 625,700	\$ 850,700	\$ 902,800	\$ 52,100	Increase in GF cash due to RDA transfers.
Intergovernmental	\$ 3,226,845	\$ 2,627,482	\$ 2,602,600	\$ 2,552,600	\$ 2,559,500	\$ 6,900	
Service Charges	\$ 776,018	\$ 838,199	\$ 861,300	\$ 861,300	\$ 763,600	\$ (97,700)	No Wal-Mart in FY 11, but TSA.
Intragovernmental/Trfs In	\$ 1,160,209	\$ 3,714,149	\$ 5,186,000	\$ 1,825,400	\$ 5,186,000	\$ 3,360,600	RDA transfer/YMCA settlement.
Misc. Revenues	\$ 49,712	\$ 12,922	\$ 17,200	\$ 692,200	\$ 695,800	\$ 3,600	
<i>Subtotal Revenues &amp; Transfers</i>	\$ 9,411,002	\$ 12,229,488	\$ 12,902,900	\$ 10,384,300	\$ 13,586,800	\$ 3,202,500	
<b>TOTAL RESOURCES</b>	\$ 14,536,512	\$ 15,482,616	\$ 16,566,300	\$ 14,431,000	\$ 17,633,500	\$ 3,202,500	
<b>EXPENDITURES</b>							
Personnel Services							
Salaries & Wages	\$ 3,927,998	\$ 4,043,075	\$ 4,044,400	\$ 4,014,900	\$ 4,176,200	\$ 161,300	Minimal turnover; unanticipated assignment pay. Reduced primarily in SCPD.
Overtime	\$ 383,734	\$ 249,529	\$ 253,300	\$ 262,200	\$ 232,900	\$ (29,300)	
Employee Benefits & Taxes	\$ 2,209,911	\$ 2,219,473	\$ 2,423,400	\$ 2,451,900	\$ 2,458,300	\$ 6,400	
<i>Subtotal Personnel Services</i>	\$ 6,521,643	\$ 6,512,077	\$ 6,721,100	\$ 6,729,000	\$ 6,867,400	\$ 138,400	
Services & Supplies	\$ 2,065,648	\$ 1,869,855	\$ 1,918,100	\$ 1,804,800	\$ 1,841,900	\$ 37,100	Still well below budget.
Interdepartmental Charges	\$ 418,469	\$ 414,895	\$ 541,300	\$ 541,300	\$ 570,500	\$ 29,200	
Non-Recurring Charges	\$ 351,653	\$ 252,810	\$ 1,081,600	\$ 630,400	\$ 378,300	\$ (252,100)	Dues, travel, training, minor capital all down.
<i>Subtotal Operating Expend.</i>	\$ 9,357,413	\$ 9,049,637	\$ 10,262,100	\$ 9,705,500	\$ 9,658,100	\$ (47,400)	
Transfers Out	\$ 312,357	\$ 2,314,003	\$ 462,300	\$ 442,300	\$ 429,700	\$ (12,600)	YMCA settlement.
Major CIP/Debt Service	\$ 1,606,075	\$ 72,266	\$ 1,412,900	\$ -	\$ 393,200	\$ 393,200	RDA transfers.
<i>Subtotal Non-Operating Exp.</i>	\$ 1,918,432	\$ 2,386,269	\$ 1,875,200	\$ 442,300	\$ 822,900	\$ 380,600	
<b>TOTAL EXPENDITURES</b>	\$ 11,275,845	\$ 11,435,906	\$ 12,137,300	\$ 10,147,800	\$ 10,481,000	\$ 333,200	
<b>RESERVES/ENDING BALANCES</b>	\$ 3,260,667	\$ 4,046,710	\$ 4,429,000	\$ 4,283,200	\$ 7,152,500	\$ 2,869,300	
<b>Reserve Recap</b>							
Emergency Reserves (at 25%)	\$ 2,339,353	\$ 2,262,409	\$ 2,565,525	\$ 2,426,375	\$ 2,414,525	\$ (11,850)	Operating Budget reduced.
Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ 1,197,000	\$ 1,197,000	Railroad Avenue Extension Reserve.
Bridging Reserve	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 2,200,000	\$ 1,100,000	Two years of Bridging Reserve.
General Contingency	\$ (178,686)	\$ 684,301	\$ 763,475	\$ 756,825	\$ 1,340,975	\$ 584,150	YMCA Settlement/RDA Transfer.
	\$ 3,260,667	\$ 4,046,710	\$ 4,429,000	\$ 4,283,200	\$ 7,152,500	\$ 2,869,300	
<i>Reserve Percentage</i>	34.85%	44.72%	43.16%	44.13%	74.06%		

# FY 2010-11 REDEVELOPMENT FUNDS FISCAL ANALYSIS\*

Attachment 2

Based on Actuals through April 2011

<u>Budget Activity</u>	<u>Column 1</u> FY 2009-10 <u>Actual</u>	<u>Column 2</u> FY 2010-11 <u>Amended</u>	<u>Column 3</u> FY 2011 Est. <u>Mid-Year</u>	<u>Column 4</u> FY 2011 Est. <u>Third Qtr.</u>	<u>Column 5</u> FY 11 M-Y Est vs. 3rd Qtr Est	<u>Column 6</u> <u>Comments</u>
<b>RESOURCES</b>						
<i>Beginning Balance</i>	\$ 7,660,551	\$ 5,863,800	\$ 5,959,400	\$ 5,970,200	\$ 10,800	
Local Taxes	\$ 11,730,400	\$ 11,200,000	\$ 11,200,000	\$ 11,500,000	\$ 300,000	Revised based on 2nd Installment from County.
Use of Money/Interest Earnings	\$ 308,376	\$ 210,000	\$ 230,300	\$ 219,800	\$ (10,500)	Reduced cash due to transfers to other funds.
Service Charges	\$ 56,162	\$ 66,000	\$ 75,000	\$ 82,300	\$ 7,300	CA Marine Sports rent.
Transfers In	\$ 6,553,017	\$ 3,998,500	\$ 2,038,500	\$ 3,998,500	\$ 1,960,000	Sale of PO site to Housing Authority.
Misc. Revenues	\$ 17,122	\$ 21,000	\$ 21,000	\$ 1,000	\$ (20,000)	Reduced donations to Special Events.
<i>Subtotal Revenues</i>	<u>\$ 18,665,077</u>	<u>\$ 15,495,500</u>	<u>\$ 13,564,800</u>	<u>\$ 15,801,600</u>	<u>\$ 2,236,800</u>	
<b>TOTAL RESOURCES</b>	<b>\$ 26,325,628</b>	<b>\$ 21,359,300</b>	<b>\$ 19,524,200</b>	<b>\$ 21,771,800</b>	<b>\$ 2,247,600</b>	
<b>EXPENDITURES</b>						
Personnel Services	\$ 848,946	\$ 878,900	\$ 878,900	\$ 836,400	\$ (42,500)	Resignation of an employee.
Services & Supplies	\$ 446,966	\$ 413,400	\$ 413,400	\$ 517,600	\$ 104,200	Increased Business Loan activity.
Interdepartmental Charges	\$ 484,227	\$ 436,800	\$ 436,800	\$ 407,100	\$ (29,700)	Special Events transferred to GF.
Non-Recurring Charges	\$ 53,233	\$ 53,100	\$ 53,100	\$ 70,300	\$ 17,200	Increased legal costs.
<i>Subtotal Operating Expenditures</i>	<u>\$ 1,833,372</u>	<u>\$ 1,782,200</u>	<u>\$ 1,782,200</u>	<u>\$ 1,831,400</u>	<u>\$ 49,200</u>	
Transfers Out:						
Pass-Thru's (including Hsg S/A)	\$ 5,690,437	\$ 5,648,000	\$ 5,648,000	\$ 5,766,000	\$ 118,000	Up due to increased Tax Increment revenues.
State-imposed SERAF	\$ 5,723,194	\$ 1,200,000	\$ 1,200,000	\$ 1,178,300	\$ (21,700)	
To General Fund/Harbor Rd.	\$ 500,000	\$ 2,000,000	\$ 500,000	\$ 2,000,000	\$ 1,500,000	Transfers to GF due to March 8th restructure.
Other Transfers-Net	\$ 538,451	\$ 5,249,100	\$ 560,400	\$ 5,513,700	\$ 4,953,300	Transfers to other funds due to March 8th.
<i>Subtotal Transfers Out</i>	<u>\$ 12,452,082</u>	<u>\$ 14,097,100</u>	<u>\$ 7,908,400</u>	<u>\$ 14,458,000</u>	<u>\$ 6,549,600</u>	
Debt Service	\$ 5,557,209	\$ 5,008,900	\$ 5,008,900	\$ 5,025,000	\$ 16,100	
Major CIP	\$ 523,565	\$ 300,200	\$ 890,000	\$ 277,600	\$ (612,400)	Projects transferred out due to restructure.
<i>Subtotal Non-Operating Exp.</i>	<u>\$ 18,532,856</u>	<u>\$ 19,406,200</u>	<u>\$ 13,807,300</u>	<u>\$ 19,760,600</u>	<u>\$ 5,953,300</u>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 20,366,228</b>	<b>\$ 21,188,400</b>	<b>\$ 15,589,500</b>	<b>\$ 21,592,000</b>	<b>\$ 6,002,500</b>	
<b>ENDING BALANCES</b>	<b>\$ 5,959,400</b>	<b>\$ 170,900</b>	<b>\$ 3,934,700</b>	<b>\$ 179,800</b>	<b>\$ (3,754,900)</b>	

\* The numbers are based on Funds 900, 908, 912, 920, 950, 951 and 953. Transfers In & Out are net of transfers between these funds.

# FY 2010-11 RDA HOUSING SET-ASIDE FUNDS FISCAL ANALYSIS\*

Attachment 3

Based on Actuals through April 2011

<u>Budget Activity</u>	<u>Column 1</u> FY 2009-10 <u>Actual</u>	<u>Column 2</u> FY 2010-11 <u>Amended</u>	<u>Column 3</u> FY 2011 Est. <u>Mid-Year</u>	<u>Column 4</u> FY 2011 Est. <u>Third Qtr.</u>	<u>Column 5</u> FY 11 M-Y Est vs. 3rd Qtr Est	<u>Column 6</u> <u>Comments</u>
<b>RESOURCES</b>						
<i>Beginning Balance</i>	\$ 12,867,059	\$ 3,327,200	\$ 3,467,500	\$ 3,467,500	\$ -	
Fines/Forfeits	\$ 720	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	
Use of Money/Interest Earnings	\$ 256,310	\$ 130,000	\$ 90,000	\$ 67,100	\$ (22,900)	Interest earnings down due to reduced cash.
Service Charges	\$ 442,338	\$ 430,000	\$ 430,000	\$ 430,000	\$ -	
Misc. Revenues	\$ 35,903	\$ 14,000	\$ 17,200	\$ 65,200	\$ 48,000	Proceeds from legal settlement.
Transfers In	\$ 2,346,080	\$ 2,240,000	\$ 2,240,000	\$ 2,300,000	\$ 60,000	Higher Tax Increment estimate.
<i>Subtotal Revenues</i>	<u>\$ 3,081,351</u>	<u>\$ 2,815,200</u>	<u>\$ 2,778,400</u>	<u>\$ 2,863,500</u>	<u>\$ 85,100</u>	
<b>TOTAL RESOURCES</b>	<b>\$ 15,948,410</b>	<b>\$ 6,142,400</b>	<b>\$ 6,245,900</b>	<b>\$ 6,331,000</b>	<b>\$ 85,100</b>	
<b>EXPENDITURES</b>						
Personnel Services	\$ 305,593	\$ 354,800	\$ 354,800	\$ 339,100	\$ (15,700)	Resignation of an employee.
Services & Supplies	\$ 6,020,292	\$ 1,643,400	\$ 1,548,400	\$ 1,404,000	\$ (144,400)	Legal costs down, and FTHB Program down.
Interdepartmental Charges	\$ 47,700	\$ 46,500	\$ 46,500	\$ 46,500	\$ -	
Non-Recurring Charges	\$ 385	\$ 3,800	\$ 800	\$ 3,800	\$ 3,000	
<i>Subtotal Operating Exp.</i>	<u>\$ 6,373,970</u>	<u>\$ 2,048,500</u>	<u>\$ 1,950,500</u>	<u>\$ 1,793,400</u>	<u>\$ (157,100)</u>	
Transfers Out	\$ 557,218	\$ 3,717,300	\$ 557,300	\$ 3,717,300	\$ 3,160,000	Transfers to other funds due to March 8th.
Major CIP	\$ 5,950,715	\$ 30,000	\$ 1,325,000	\$ 200	\$ (1,324,800)	Due to March 8th restructure.
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Subtotal Non-Operating Exp.</i>	<u>\$ 6,507,933</u>	<u>\$ 3,747,300</u>	<u>\$ 1,882,300</u>	<u>\$ 3,717,500</u>	<u>\$ 1,835,200</u>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,881,903</b>	<b>\$ 5,795,800</b>	<b>\$ 3,832,800</b>	<b>\$ 5,510,900</b>	<b>\$ 1,678,100</b>	
<b>ENDING BALANCES</b>	<b>\$ 3,066,507</b>	<b>\$ 346,600</b>	<b>\$ 2,413,100</b>	<b>\$ 820,100</b>	<b>\$ (1,593,000)</b>	

\* The numbers are based on Funds 905, 907, and 966. Transfers In & Out are net of transfers between these funds.

**CITY OF SUISUN CITY FY 2011-12 ANNUAL BUDGET  
CASH POSITION SUMMARIES**

<b>Fund Title:</b>			<b>Fund Type:</b>			<b>Fund No.</b>
General Fund			General Fund			010
<b>Fund Description:</b>						
This is the largest City fund with the fewest restrictions on the uses of those resources. With the exception of Property Tax Increment receipts in the RDA Tax Increment Fund (950), all local taxes are deposited in the General Fund.						
<b>Budget Activity</b>	<b>FY 08/09 Actual</b>	<b>FY 09/10 Actual</b>	<b>FY 10/11 Amended</b>	<b>FY 10/11 Estimated</b>	<b>FY 11/12 Recommend</b>	
<b>RESOURCES</b>						
Beginning Balance	\$ 5,921,584	\$ 1,254,118	\$ 3,620,400	\$ 4,046,700	\$ 7,152,500	
Local Taxes	\$ 2,954,119	\$ 2,856,165	\$ 3,007,000	\$ 2,918,100	\$ 3,082,800	
Licenses & Permits	\$ 287,165	\$ 281,284	\$ 406,100	\$ 324,500	\$ 407,600	
Fines & Forfeitures	\$ 210,683	\$ 219,724	\$ 197,000	\$ 236,500	\$ 186,700	
Use of Money & Property	\$ 736,210	\$ 3,679,563	\$ 625,700	\$ 902,800	\$ 241,900	
Intergovernmental	\$ 3,226,845	\$ 2,627,482	\$ 2,602,600	\$ 2,559,500	\$ 2,597,600	
Charges for Service	\$ 776,018	\$ 838,199	\$ 861,300	\$ 763,600	\$ 934,100	
Intragovernmental/Transfers In	\$ 1,160,209	\$ 3,714,149	\$ 5,186,000	\$ 5,186,000	\$ 1,393,700	
Miscellaneous Revenues	\$ 49,712	\$ 12,922	\$ 17,200	\$ 695,800	\$ 12,300	
Subtotal: Revenue & Transfers	<u>\$ 9,400,961</u>	<u>\$ 14,229,488</u>	<u>\$ 12,902,900</u>	<u>\$ 13,586,800</u>	<u>\$ 8,856,700</u>	
<b>TOTAL RESOURCES</b>	<u>\$ 15,322,545</u>	<u>\$ 15,483,606</u>	<u>\$ 16,523,300</u>	<u>\$ 17,633,500</u>	<u>\$ 16,009,200</u>	
<b>USE OF RESOURCES</b>						
Personnel Services	\$ 6,521,643	\$ 6,512,077	\$ 6,646,100	\$ 6,867,400	\$ 6,743,600	
Services & Supplies	\$ 2,065,648	\$ 1,869,855	\$ 1,918,100	\$ 1,840,700	\$ 1,880,800	
Interdepartmental Charges	\$ 418,469	\$ 418,552	\$ 541,300	\$ 570,500	\$ 690,000	
Non-Recurring Charges	\$ 351,653	\$ 253,810	\$ 1,081,600	\$ 379,500	\$ 575,900	
Subtotal: Operating	<u>\$ 9,357,413</u>	<u>\$ 9,054,294</u>	<u>\$ 10,187,100</u>	<u>\$ 9,658,100</u>	<u>\$ 9,890,300</u>	
Transfers To Other Funds or Agencies	\$ 312,357	\$ 2,314,003	\$ 462,300	\$ 429,700	\$ 189,800	
Debt Service	\$ 21,759	\$ -	\$ -	\$ -	\$ -	
Major Capital	<u>\$ 1,584,316</u>	<u>\$ 68,609</u>	<u>\$ 1,412,900</u>	<u>\$ 393,200</u>	<u>\$ -</u>	
Subtotal: Non-Operating	<u>\$ 1,918,432</u>	<u>\$ 2,382,612</u>	<u>\$ 1,875,200</u>	<u>\$ 822,900</u>	<u>\$ 189,800</u>	
"Bridging" Reserves (minimum of \$2.2 million)			\$ 1,957,200		\$ 2,259,300	
Capital Reserves			\$ -		\$ 1,197,100	
Emergency Reserves (at 25%)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,546,800</u>	<u>\$ -</u>	<u>\$ 2,472,700</u>	
Subtotal: Reserves & Contingencies	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,504,000</u>	<u>\$ -</u>	<u>\$ 5,929,100</u>	
Ending Balance	<u>\$ 4,046,700</u>	<u>\$ 4,046,700</u>	<u>\$ (43,000)</u>	<u>\$ 7,152,500</u>	<u>\$ -</u>	
<b>TOTAL USE OF RESOURCES</b>	<u>\$ 15,322,545</u>	<u>\$ 15,483,606</u>	<u>\$ 14,566,100</u>	<u>\$ 17,633,500</u>	<u>\$ 16,009,200</u>	

**FY 2011-12 GENERAL FUND FISCAL ANALYSIS**

Based on Actuals through April 2011

<b>Budget Activity</b>	<b>Column 1 FY 2009-10 Actual</b>	<b>Column 2 FY 2010-11 Amended</b>	<b>Column 3 FY 2011-11 Estimated</b>	<b>Column 4 FY 2011-12 Base</b>	<b>Column 5 FY 2011-12 Recommend</b>	<b>Column 6 Comments</b>
<b>RESOURCES</b>						
<i>Beginning Balance</i>	\$ 3,253,128	\$ 3,663,400	\$ 4,046,700	\$ 7,131,300	\$ 7,152,500	Changes in the Beg. Bal. reflect revisions to the FY11 Estimate; FY12 is up due to YMCA Settlement, TSA land sale, CIP Reserve, other RDA Asset Transfers.
Local Taxes						
Property Tax	\$ 1,003,586	\$ 987,500	\$ 998,000	\$ 954,300	\$ 1,002,700	Base assumed a lower FY 11 Estimate and cut 3%; FY 12 is per County Memo.
Sales Tax	\$ 921,662	\$ 986,000	\$ 875,300	\$ 1,088,000	\$ 1,039,600	FY11 Est. tax reporting issue; FY 12 assumes resolution, including back payments.
TOT	\$ 89,524	\$ 225,000	\$ 200,000	\$ 200,000	\$ 200,000	No Change.
Other Taxes	\$ 841,393	\$ 808,500	\$ 844,800	\$ 840,500	\$ 840,500	
<i>Subtotal Taxes</i>	\$ 2,856,165	\$ 3,007,000	\$ 2,918,100	\$ 3,082,800	\$ 3,082,800	
Licenses & Permits	\$ 281,284	\$ 406,100	\$ 324,500	\$ 407,600	\$ 407,600	
Fines/Forfeits	\$ 219,724	\$ 197,000	\$ 236,500	\$ 186,700	\$ 186,700	FY12 is very cautious; Abandoned Veh. Revenues are down.
Use of Money/Interest Earnings	\$ 1,679,563	\$ 625,700	\$ 902,800	\$ 211,900	\$ 241,900	Higher FY12 estimate based on larger cash reserves.
Intergovernmental	\$ 2,627,482	\$ 2,602,600	\$ 2,559,500	\$ 2,556,500	\$ 2,597,600	Higher SSWA Payments; SB 90 Reimbursements; POST reimbursements.
Service Charges	\$ 838,199	\$ 861,300	\$ 763,600	\$ 887,300	\$ 934,100	Higher Rec Fees & Facility Charges (\$44,000); Wal-Mart charges.
Intragovernmental	\$ 517,114	\$ 547,400	\$ 547,400	\$ 551,200	\$ 581,200	Higher Charges for staff support on CIP, Grants (\$25,000).
Misc. Revenues	\$ 12,922	\$ 17,200	\$ 695,800	\$ 12,300	\$ 12,300	FY 11 reflects one-time YMCA settlement.
Transfers In	\$ 3,197,035	\$ 4,638,600	\$ 4,638,600	\$ 787,000	\$ 812,500	\$45k from Recycling Fund 132 (Sweeper); \$27k drop in Towing Fees; MAD/CFD increases (\$7,500).
<i>Subtotal Revenues &amp; Transfers</i>	\$ 12,229,488	\$ 12,902,900	\$ 13,586,800	\$ 8,683,300	\$ 8,856,700	
<b>TOTAL RESOURCES</b>	<b>\$ 15,482,616</b>	<b>\$ 16,566,300</b>	<b>\$ 17,633,500</b>	<b>\$ 15,814,600</b>	<b>\$ 16,009,200</b>	
<b>EXPENDITURES</b>						
Personnel Services						
Salaries & Wages	\$ 4,043,075	\$ 4,044,400	\$ 4,176,200	\$ 4,144,600	\$ 3,937,700	Cuts in temp labor; shifts of Contract City Engin. PD & Rec vacancies.
Overtime	\$ 249,529	\$ 253,300	\$ 232,900	\$ 245,800	\$ 235,800	Strong control from PD to keep OT at current levels (& less than FY 11 Adopted).
Employee Benefits	\$ 1,856,847	\$ 2,081,200	\$ 2,092,400	\$ 2,297,500	\$ 2,218,700	Related savings based on vacancies above (note increase from FY11 Adopted).
Payroll Taxes	\$ 362,626	\$ 342,200	\$ 365,900	\$ 359,500	\$ 351,900	Unemployment Ins. Fund not as bad as predicted; charges were lowered.
<i>Subtotal Personnel Services</i>	\$ 6,512,077	\$ 6,721,100	\$ 6,867,400	\$ 7,047,400	\$ 6,744,100	
Services & Supplies	\$ 1,869,855	\$ 1,918,100	\$ 1,841,900	\$ 2,020,700	\$ 1,880,800	Cuts in Contract Veh Maint (\$37k), Rec Guide online (\$18k); Legal/Office.
Interdepartmental Charges	\$ 414,895	\$ 541,300	\$ 570,500	\$ 627,600	\$ 689,800	Increase reflects transfer of Special Events to GF (bulk is PW Crew support).
Non-Recurring Charges	\$ 252,810	\$ 1,081,600	\$ 378,300	\$ 576,000	\$ 575,900	
<i>Subtotal Operating Expend.</i>	\$ 9,049,637	\$ 10,262,100	\$ 9,658,100	\$ 10,271,700	\$ 9,890,600	
Transfers Out*	\$ 2,314,003	\$ 462,300	\$ 429,700	\$ 206,300	\$ 189,800	Reductions in Vic Harbor C landscaping support.
Major CIP	\$ 72,266	\$ 1,412,900	\$ 393,200	\$ -	\$ -	
<i>Subtotal Non-Operating Exp.</i>	\$ 2,386,269	\$ 1,875,200	\$ 822,900	\$ 206,300	\$ 189,800	
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,435,906</b>	<b>\$ 12,137,300</b>	<b>\$ 10,481,000</b>	<b>\$ 10,478,000</b>	<b>\$ 10,080,400</b>	
<b>RESERVES/ENDING BALANCES</b>	<b>\$ 4,046,710</b>	<b>\$ 4,429,000</b>	<b>\$ 7,152,500</b>	<b>\$ 5,336,600</b>	<b>\$ 5,928,800</b>	
<b>Reserve Recap</b>						
Emergency Reserves (at 25%)	\$ 2,262,409	\$ 2,585,525	\$ 2,414,525	\$ 2,442,900	\$ 2,472,700	Adjusted to maintain Emergency Reserves at 25%.
Capital Reserve	\$ -	\$ -	\$ 1,197,000	\$ 1,197,000	\$ 1,197,100	RR/Marina Road project (\$1.05m); Crystal MS (\$150k).
Bridging Reserve	\$ 1,100,000	\$ 1,100,000	\$ 2,200,000	\$ 1,696,700	\$ 2,259,000	Extra \$550k needed for an additional year of "bridging".
General Contingency	\$ 684,301	\$ 783,475	\$ 1,340,975	\$ -	\$ -	
<b>Total Reserves</b>	<b>\$ 4,046,710</b>	<b>\$ 4,469,000</b>	<b>\$ 7,152,500</b>	<b>\$ 5,336,600</b>	<b>\$ 5,928,800</b>	
<i>Reserve Percentage</i>	<i>44.72%</i>	<i>43.16%</i>	<i>74.06%</i>	<i>51.95%</i>	<i>59.94%</i>	

# General Fund Structural Analysis

Attachment 6

<u>Budget Activity</u>	<u>Column 1</u> FY 2010-11 <u>Estimated</u>	<u>Column 2</u> FY 2011-12 <u>Recommend</u>	<u>Column 3</u> FY 2013 <u>Projected</u>	<u>Column 4</u> <u>Comments</u>
<b>Revenues</b>				
<i>Rev. &amp; Transfers In (No Beg. Bal.)</i>	\$ 13,586,800	\$ 8,856,700	\$ 8,571,700	<i>Assumes revenues stay constant.</i>
Less: Twin Sisters	\$ (392,000)		\$ -	
Less YMCA Settlement	\$ (675,000)		\$ -	
Less TSA Land Purchase	\$ (250,000)		\$ -	
Less CIP Reserve	\$ (1,197,100)			RR/Marina Road; Crystal MS.
Less Harbor Rd Reimb.(Bal.)	\$ (2,000,000)			\$500k budgeted; \$1.5m on 3/8/11.
Less PW charges (CIP proj.)		\$ (25,000)	\$ -	\$100k is still in base.
Less One-time Sales Tax		\$ (100,000)	\$ -	PY Adjustment per HdL. est.
Less Small Sweeper Transfer		\$ (45,000)		Transfer from Recycling Fund 132.
Less Special Event Revenues		\$ (15,000)		Stays in if Events stay in.
Less: Wal-Mart Dev. Fees	\$ -	\$ (100,000)	\$ -	Net is (\$125k); \$25k in new growth?
Less: One-time Revenues	\$ (4,514,100)	\$ (285,000)	\$ -	
<b>Ongoing Revenues</b>	<b>\$ 9,072,700</b>	<b>\$ 8,571,700</b>	<b>\$ 8,571,700</b>	
<b>Expenditures</b>				
<i>Expenditures (No Reserves)</i>	\$ 10,487,000	\$ 10,080,400	\$ 9,610,400	<i>Assumes expenses stay constant.</i>
Less GP Update	\$ (175,000)	\$ (240,000)	\$ -	Extra is for legal review (15k).
Less YMCA Legal fees	\$ (190,000)		\$ -	
Less Special Events	\$ (100,000)	\$ (185,000)	\$ -	Stays in if Events stay in.
Less Iconic Sign/RDA stuff	\$ (393,000)		\$ -	Bus. Loans, too.
Less: Small Sweeper Purchase		\$ (45,000)		From Fund 132.
<b>Plus: PERS/Health</b>			<b>\$ 65,000</b>	<b>PERS (\$33k); H/W (5% Inc./\$32k).</b>
<b>Plus: Step Increases (&amp; PERS)</b>			<b>\$ 42,000</b>	<b>5% Step &amp; related PERS.</b>
Plus: Rec Supervisor			\$ -	GF cost is \$55,000.
Plus: Parks & Rec Director			\$ -	Net Increase is \$93,700 (vs. Temp.).
Plus: One Police Officer			\$ -	Police Officer is \$136k.
Plus: Min. increases to ID Charges			\$ 35,000	Alternate is \$25k per ID Chg, or \$75k.
Plus: Fire Ladder Truck Depr.	\$ -	\$ -	\$ -	Need to add \$10k over next 18 yrs.
Less: One-time Expenditures	\$ (858,000)	\$ (470,000)	\$ 142,000	
<b>Ongoing Expenditures</b>	<b>\$ 9,629,000</b>	<b>\$ 9,610,400</b>	<b>\$ 9,752,400</b>	
<b>Structural Surplus/(Deficit)</b>	<b>\$ (556,300)</b>	<b>\$ (1,038,700)</b>	<b>\$ (1,180,700)</b>	

## CITY OF SUISUN CITY FY 2011-12 ANNUAL BUDGET

## CASH POSITION SUMMARIES

<b>Fund Title:</b>							<b>Fund No.</b>
Redevelopment Agency Funds							RDA
<b>Fund Description:</b>	This is a consolidation of several Redevelopment Agency Funds: Funds 900, 908, 912, 920, 950, 951, and 953. Transfers In and Out may be overstated, because Fund 950 is the funding source for most of the other funds. However, any excess Transfers In are offset by the same excess Transfer Out. The ending balance for the Recommended Budget is correct.						
<b>Budget Activity</b>	<b>FY 08/09</b>	<b>FY 09/10</b>	<b>FY 10/11</b>	<b>FY 10/11</b>	<b>FY 11/12</b>	<b>FY 11/12</b>	
	<u>Actual</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Base2</u>	<u>Recommend</u>	
<b>RESOURCES</b>							
Beginning Balance	\$ 6,746,042	\$ 7,177,900	\$ 5,863,800	\$ 5,970,200	\$ 179,800	\$ 179,800	
Local Taxes	\$ 15,260,756	\$ 11,730,400	\$ 11,200,000	\$ 11,500,000	\$ 11,500,000	\$ 11,000,000	
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Use of Money & Property	\$ 381,252	\$ 308,376	\$ 210,000	\$ 219,800	\$ 210,000	\$ 215,000	
Intergovernmental	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -	
Charges for Service	\$ 68,547	\$ 56,162	\$ 66,000	\$ 82,300	\$ 66,000	\$ 66,300	
Intragovernmental/Transfers In	\$ 4,840,113	\$ 3,391,461	\$ 6,395,700	\$ 6,086,000	\$ 3,449,900	\$ 1,971,200	
Miscellaneous Revenues	\$ 9,714	\$ 8,240,322	\$ 21,000	\$ 1,000	\$ 21,000	\$ -	
Subtotal: Revenue & Transfers	\$ 20,572,882	\$ 23,726,721	\$ 17,892,700	\$ 17,889,100	\$ 15,246,900	\$ 13,252,500	
<b>TOTAL RESOURCES</b>	<u>\$ 27,318,924</u>	<u>\$ 30,904,621</u>	<u>\$ 23,756,500</u>	<u>\$ 23,859,300</u>	<u>\$ 15,426,700</u>	<u>\$ 13,432,300</u>	
<b>USE OF RESOURCES</b>							
Personnel Services	\$ 1,014,837	\$ 848,946	\$ 878,900	\$ 836,400	\$ 900,900	\$ 591,200	
Services & Supplies	\$ 472,852	\$ 577,216	\$ 417,800	\$ 517,600	\$ 417,800	\$ 232,300	
Interdepartmental Charges	\$ 477,225	\$ 484,227	\$ 436,800	\$ 407,100	\$ 517,600	\$ 360,900	
Non-Recurring Charges	\$ 87,599	\$ 58,790	\$ 53,100	\$ 70,300	\$ 53,100	\$ 40,900	
Subtotal: Operating	\$ 2,052,513	\$ 1,969,179	\$ 1,786,600	\$ 1,831,400	\$ 1,889,400	\$ 1,225,300	
Transfers To Other Funds or Agencies	\$ 11,676,000	\$ 17,020,275	\$ 16,752,900	\$ 16,545,500	\$ 9,736,100	\$ 7,109,100	
Debt Service	\$ 5,029,968	\$ 5,552,959	\$ 5,004,500	\$ 5,025,000	\$ 4,987,900	\$ 5,011,900	
Major Capital	\$ 2,590,243	\$ 392,008	\$ 300,200	\$ 277,600	\$ -	\$ 20,000	
Subtotal: Non-Operating	\$ 19,296,211	\$ 22,965,242	\$ 22,057,600	\$ 21,848,100	\$ 14,724,000	\$ 12,141,000	
Contingencies & Reserves	\$ -	\$ -	\$ 196,600	\$ -	\$ -	\$ 38,500	
Ending Balance	\$ 5,970,200	\$ 5,970,200	\$ (284,300)	\$ 179,800	\$ (1,186,700)	\$ 27,500	
<b>TOTAL USE OF RESOURCES</b>	<u>\$ 27,318,924</u>	<u>\$ 30,904,621</u>	<u>\$ 23,756,500</u>	<u>\$ 23,859,300</u>	<u>\$ 15,426,700</u>	<u>\$ 13,432,300</u>	

**Notes:**

The ending balance is all in Fund 950 (RDA/Tax Increment), and is available for reuse (or to reduce transfer from Marina Ops).

\$5,000 budgeted in Fund 908 for façade improvements of Agency-owned buildings on 700 block of Main.

**FY 2011-12 REDEVELOPMENT FUNDS FISCAL ANALYSIS\***

Based on Actuals through April 2011

<b>Budget Activity</b>	<b>Column 1 FY 2009-10 Actual</b>	<b>Column 2 FY 2010-11 Amended</b>	<b>Column 3 FY 2010-11 Estimated</b>	<b>Column 4 FY 2011-12 Base</b>	<b>Column 5 FY 2011-12 Recommend</b>	<b>Column 6 Comments</b>
<b>RESOURCES</b>						
Beginning Balance	\$ 7,660,551	\$ 5,863,800	\$ 5,970,200	\$ 179,800	\$ 179,800	Reduced Carryover from prior years due to RDA Asset Transfers.
Local Taxes	\$ 11,730,400	\$ 11,200,000	\$ 11,500,000	\$ 10,900,000	\$ 11,000,000	Base assumed lower FY10 revenues; still a 3% drop in AV for FY12.
Use of Money/Interest Earnings	\$ 308,376	\$ 210,000	\$ 219,800	\$ 210,000	\$ 215,000	Most of the Cash is in Debt Service Reserve funds; better yields.
Service Charges	\$ 56,162	\$ 66,000	\$ 82,300	\$ 45,000	\$ 66,300	Rental income from Agency Assets better than expected.
Transfers In	\$ 6,553,017	\$ 3,998,500	\$ 3,998,500	\$ 980,200	\$ 839,500	
Misc. Revenues	\$ 17,122	\$ 21,000	\$ 1,000	\$ -	\$ -	Donations from Special Events no longer included.
<b>TOTAL RESOURCES</b>	<b>\$ 26,325,628</b>	<b>\$ 21,359,300</b>	<b>\$ 21,771,800</b>	<b>\$ 12,315,000</b>	<b>\$ 12,300,600</b>	
<b>EXPENDITURES</b>						
						<i>Note: Base includes Special Events Program (\$410k)</i>
Personnel Services	\$ 848,946	\$ 878,900	\$ 836,400	\$ 782,200	\$ 591,200	Vacancies; reallocate indirect labor (\$43k).
Services & Supplies	\$ 446,966	\$ 413,400	\$ 517,600	\$ 264,800	\$ 232,300	No Clean Up days; cuts in legal & office costs.
Interdepartmental Charges	\$ 484,227	\$ 436,800	\$ 407,100	\$ 517,200	\$ 360,900	Special Event costs.
Non-Recurring Charges	\$ 53,233	\$ 53,100	\$ 70,300	\$ 47,400	\$ 79,400	FY12 includes \$38.5k Contingency in Asset Mgmt. Fund.
<i>Subtotal Operating Expenditures</i>	<i>\$ 1,833,372</i>	<i>\$ 1,782,200</i>	<i>\$ 1,831,400</i>	<i>\$ 1,611,600</i>	<i>\$ 1,263,800</i>	
Transfers Out:						
Pass-Thru's (including Hsg S/A)	\$ 5,690,437	\$ 5,648,000	\$ 5,766,000	\$ 5,675,800	\$ 5,711,100	Assumed lower Tax Increment in Base.
State-imposed SERAF	\$ 5,723,194	\$ 1,200,000	\$ 1,178,300	\$ -	\$ -	Only two years!
To General Fund/Harbor Rd.	\$ 500,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	Harbor Road Loan paid in full in FY 11.
Other Transfers-Net	\$ 538,451	\$ 5,249,100	\$ 5,513,700	\$ 458,600	\$ 266,300	Reduced Transfer to Marina Ops fund (use Marina's cash balance).
<i>Subtotal Transfers Out</i>	<i>\$ 12,452,082</i>	<i>\$ 14,097,100</i>	<i>\$ 14,458,000</i>	<i>\$ 6,134,400</i>	<i>\$ 5,977,400</i>	
Debt Service	\$ 5,557,209	\$ 5,008,900	\$ 5,025,000	\$ 5,011,900	\$ 5,011,900	FY 12 includes Prop. Tax Admin Charge (from Srvc/Sup.).
Major CIP	\$ 523,565	\$ 300,200	\$ 277,600	\$ 20,000	\$ 20,000	ADA compliance only.
<i>Subtotal Non-Operating Exp.</i>	<i>\$ 18,532,856</i>	<i>\$ 19,406,200</i>	<i>\$ 19,760,600</i>	<i>\$ 11,166,300</i>	<i>\$ 11,009,300</i>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 20,366,228</b>	<b>\$ 21,188,400</b>	<b>\$ 21,592,000</b>	<b>\$ 12,777,900</b>	<b>\$ 12,273,100</b>	
<b>ENDING BALANCES</b>	<b>\$ 5,959,400</b>	<b>\$ 170,900</b>	<b>\$ 179,800</b>	<b>\$ (462,900)</b>	<b>\$ 27,500</b>	

\* The numbers are based on Funds 900, 908, 912, 920, 950, 951 and 953. Transfers In & Out are net of transfers between these funds.

**CITY OF SUISUN CITY FY 2011-12 ANNUAL BUDGET  
CASH POSITION SUMMARIES**

<b>Fund Title:</b> Redevelopment Agency Funds	<b>Fund No.</b> HSG/SET-ASIDE
<b>Fund Description:</b> This is a consolidation of Housing Set-Aside Funds: Funds 905, 907 and 966. Transfers In and Out may be overstated, because most projects in Fund 966 received their funding through a Transfer from Fund 905. However, any excess Transfers In are offset by the same excess Transfer Out. The ending balance for the Recommended Budget is correct.	

<b>Budget Activity</b>	<b>FY 08/09 Actual</b>	<b>FY 09/10 Actual</b>	<b>FY 10/11 Amended</b>	<b>FY 10/11 Estimated</b>	<b>FY 11/12 Base2</b>	<b>FY 11/12 Recommend</b>
<b>RESOURCES</b>						
Beginning Balance	\$ 9,982,406	\$ 13,268,051	\$ 3,327,200	\$ 3,467,500	\$ 820,100	\$ 820,100
Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ 1,020	\$ 720	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Use of Money & Property	\$ 386,152	\$ 256,310	\$ 130,000	\$ 67,100	\$ 130,000	\$ 47,100
Intergovernmental	\$ 328	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ 432,407	\$ 442,338	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000
Intragovernmental/Transfers In	\$ 3,769,598	\$ 9,350,909	\$ 3,565,000	\$ 3,322,900	\$ 3,565,000	\$ 3,370,200
Miscellaneous Revenues	\$ 1,305,132	\$ 35,903	\$ 14,000	\$ 65,200	\$ 14,000	\$ 14,000
Subtotal: Revenue & Transfers	\$ 5,894,637	\$ 10,086,180	\$ 4,140,200	\$ 3,886,400	\$ 4,140,200	\$ 3,862,500
<b>TOTAL RESOURCES</b>	<b>\$ 15,877,043</b>	<b>\$ 23,354,231</b>	<b>\$ 7,467,400</b>	<b>\$ 7,353,900</b>	<b>\$ 4,960,300</b>	<b>\$ 4,682,600</b>
<b>USE OF RESOURCES</b>						
Personnel Services	\$ 285,357	\$ 305,593	\$ 354,800	\$ 339,100	\$ 372,300	\$ 336,000
Services & Supplies	\$ 933,324	\$ 6,632,034	\$ 1,643,400	\$ 1,404,000	\$ 348,400	\$ 1,492,600
Interdepartmental Charges	\$ 45,900	\$ 47,700	\$ 46,500	\$ 46,500	\$ 49,300	\$ 49,300
Non-Recurring Charges	\$ 1,574	\$ 385	\$ 3,800	\$ 3,800	\$ 800	\$ 800
Subtotal: Operating	\$ 1,266,155	\$ 6,985,712	\$ 2,048,500	\$ 1,793,400	\$ 770,800	\$ 1,878,700
Transfers To Other Funds or Agencies	\$ 1,271,965	\$ 7,562,046	\$ 5,042,300	\$ 4,740,200	\$ 1,882,300	\$ 1,729,600
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ 70,872	\$ 5,338,973	\$ 30,000	\$ 200	\$ -	\$ 30,000
Subtotal: Non-Operating	\$ 1,342,837	\$ 12,901,019	\$ 5,072,300	\$ 4,740,400	\$ 1,882,300	\$ 1,759,600
Contingencies & Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 13,268,051	\$ 3,467,500	\$ 346,600	\$ 820,100	\$ 2,307,200	\$ 1,044,300
<b>TOTAL USE OF RESOURCES</b>	<b>\$ 15,877,043</b>	<b>\$ 23,354,231</b>	<b>\$ 7,467,400</b>	<b>\$ 7,353,900</b>	<b>\$ 4,960,300</b>	<b>\$ 4,682,600</b>

**Notes:**

Ending Balance is from Fund 907, Almond Gardens.

The loan to Fund 950/RDA to pay the State Raid in FY10 is included in Services/Supplies.

# FY 2011-12 RDA HOUSING SET-ASIDE FUNDS\*

Attachment 10

Based on Actuals through April 2011

<u>Budget Activity</u>	<u>Column 1</u> FY 2009-10 <u>Actual</u>	<u>Column 2</u> FY 2010-11 <u>Amended</u>	<u>Column 3</u> FY 2010-11 <u>Estimated</u>	<u>Column 4</u> FY 2011-12 <u>Base</u>	<u>Column 5</u> FY 2011-12 <u>Recommend</u>	<u>Column 6</u> <u>Comments</u>
<b>RESOURCES</b>						
Beginning Balance	\$ 12,867,059	\$ 3,327,200	\$ 3,467,500	\$ 2,413,100	\$ 820,100	Base relies on Mid-Year Ending Balance estimate.
Fines/Forfeits	\$ 720	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	
Use of Money/Interest Earnings	\$ 256,310	\$ 130,000	\$ 67,100	\$ 100,000	\$ 47,100	Reduced cash position in FY 12.
Service Charges	\$ 442,338	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000	All from Fund 907, Almond Gardens.
Misc. Revenues	\$ 35,903	\$ 14,000	\$ 65,200	\$ 14,000	\$ 14,000	
Transfers In	\$ 2,346,080	\$ 2,240,000	\$ 2,300,000	\$ 2,300,000	\$ 2,200,000	Lower in Recommended, due to lower Tax Increment.
<b>TOTAL RESOURCES</b>	<b>\$ 15,948,410</b>	<b>\$ 6,142,400</b>	<b>\$ 6,331,000</b>	<b>\$ 5,258,300</b>	<b>\$ 3,512,400</b>	
<b>EXPENDITURES</b>						
Personnel Services	\$ 305,593	\$ 354,800	\$ 339,100	\$ 372,300	\$ 336,400	Proj. Mgr. Vacancy, even after reallocating Agency staff.
Services & Supplies	\$ 6,020,292	\$ 1,643,400	\$ 1,404,000	\$ 348,400	\$ 1,496,900	Recommended includes First-Time Homebuyer (vs. CIP).
Interdepartmental Charges	\$ 47,700	\$ 46,500	\$ 46,500	\$ 49,300	\$ 49,300	
Non-Recurring Charges	\$ 385	\$ 3,800	\$ 3,800	\$ 800	\$ 800	
<i>Subtotal Operating Exp.</i>	<i>\$ 6,373,970</i>	<i>\$ 2,048,500</i>	<i>\$ 1,793,400</i>	<i>\$ 770,800</i>	<i>\$ 1,883,400</i>	
Transfers Out	\$ 557,218	\$ 3,717,300	\$ 3,717,300	\$ 557,300	\$ 559,400	
Major CIP	\$ 5,950,715	\$ 30,000	\$ 200	\$ -	\$ 30,000	Reflects staff charges for FTHB Program.
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Subtotal Non-Operating Exp.</i>	<i>\$ 6,507,933</i>	<i>\$ 3,747,300</i>	<i>\$ 3,717,500</i>	<i>\$ 557,300</i>	<i>\$ 589,400</i>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,881,903</b>	<b>\$ 5,795,800</b>	<b>\$ 5,510,900</b>	<b>\$ 1,328,100</b>	<b>\$ 2,472,800</b>	
<b>ENDING BALANCES</b>	<b>\$ 3,066,507</b>	<b>\$ 346,600</b>	<b>\$ 820,100</b>	<b>\$ 3,930,200</b>	<b>\$ 1,039,600</b>	All of Recommended ending balance is in Almond Gard.

\* The numbers are based on Funds 905, 907, and 966. Transfers In & Out are net of transfers between these funds.

## CITY OF SUISUN CITY FY 2011-12 ANNUAL BUDGET

## FIVE-YEAR CAPITAL IMPROVEMENT PLAN

## CIP PROJECTS BY CIP CATEGORY

Project No.	CIP CATEGORY CIP Project Title	FY 11/12 Recommend	FY 12/13 Projected	FY 13/14 Projected	FY 14/15 Projected	FY 15/16 Projected	Five-Year Total
<b>USE OF RESOURCES</b>							
<b>A. ECONOMIC DEVELOPMENT/REDEVELOPMENT</b>							
9885	Downtown Beautification/Blight Removal	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
9886	Gateway Signage/Way-Finding System	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000
9901	Façade Improvements Program	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
9902	Crystal Middle Site Remediation	\$ 156,000	\$ -	\$ -	\$ -	\$ -	\$ 156,000
9938	RDA Marketing & Branding	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
	<b>Total Economic Development/Redevelopment</b>	<b>\$ 471,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 1,071,000</b>
<b>B. PUBLIC SAFETY/EMERGENCY SERVICES</b>							
----	----	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Public Safety/Emergency Services</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>C. PUBLIC INFRASTRUCTURE</b>							
<u>Streets &amp; Roadway Maintenance</u>							
9905	Street Repairs - SSWA	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 425,000
9906	Annual Street Repair Program	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ 350,000	\$ 1,050,000
9921	Petersen Road Widening	\$ -	\$ -	\$ 530,600	\$ -	\$ -	\$ 530,600
9949	Main Street Rehab Phase I	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
9950	Chyrl Way Sewer, Water & Road Rehabilitation	\$ 855,000	\$ -	\$ -	\$ -	\$ -	\$ 855,000
9963	Railroad Avenue Extension (Marina to Main)	\$ 330,000	\$ 1,080,000	\$ 1,944,000	\$ -	\$ -	\$ 3,354,000
9964	Federal Neighborhood Road Rehab (Pintail & Walters)	\$ 590,000	\$ -	\$ 15,000	\$ 416,790	\$ -	\$ 1,021,790
	<b>Subtotal Streets &amp; Roadway Maintenance</b>	<b>\$ 2,270,000</b>	<b>\$ 1,165,000</b>	<b>\$ 2,924,600</b>	<b>\$ 501,790</b>	<b>\$ 435,000</b>	<b>\$ 7,296,390</b>
<u>Other Infrastructure</u>							
6385	Vehicle and Equipment Replacements	\$ 198,000	\$ 282,000	\$ 463,000	\$ 92,000	\$ 144,500	\$ 1,179,500
9212	ADA Compliance	\$ 20,000	\$ 20,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 160,000
9945	Sanitary Sewer Master Plan	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
9947	Lawler Ranch Storm Drain Repair	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
9957	Grizzly Island Trail Phase I	\$ 1,981,100	\$ -	\$ -	\$ -	\$ -	\$ 1,981,100
	<b>Subtotal Other Infrastructure</b>	<b>\$ 2,319,100</b>	<b>\$ 302,000</b>	<b>\$ 503,000</b>	<b>\$ 132,000</b>	<b>\$ 184,500</b>	<b>\$ 3,440,600</b>
	<b>Total Public Infrastructure</b>	<b>\$ 4,589,100</b>	<b>\$ 1,467,000</b>	<b>\$ 3,427,600</b>	<b>\$ 633,790</b>	<b>\$ 619,500</b>	<b>\$ 10,736,990</b>
<b>D. COMMUNITY SERVICES/PARKS</b>							
9955	Batting Cage Removal and Improvements Phase I	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
9956	Lawler Ranch Falls Park Repair	\$ 143,000	\$ -	\$ -	\$ -	\$ -	\$ 143,000
9970	Hall Park Improvements & Waterline Installation	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
	<b>Total Community Services/Parks</b>	<b>\$ 303,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 303,000</b>

**CITY OF SUISUN CITY FY 2011-12 ANNUAL BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

**CIP PROJECTS BY CIP CATEGORY**

Project No.	CIP CATEGORY CIP Project Title	FY 11/12 <u>Recommend</u>	FY 12/13 <u>Projected</u>	FY 13/14 <u>Projected</u>	FY 14/15 <u>Projected</u>	FY 15/16 <u>Projected</u>	Five-Year <u>Total</u>
<b>E. HOUSING/COMMUNITY DEVELOPMENT</b>							
3481	Neighborhood Stabilization Program	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
9899	Neighborhood Reinvestment Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
9940	First-Time Buyer/Foreclosure	\$ 1,252,000	\$ 1,250,000	\$ 900,000	\$ -	\$ -	\$ 3,402,000
	<b>Total Housing/Community Development</b>	<b>\$ 1,952,000</b>	<b>\$ 1,350,000</b>	<b>\$ 1,000,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 4,502,000</b>
<b>F. GENERAL GOVERNMENT</b>							
9965	Neighborhood Stabilization Program	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
9969	Corporation Yard Improvements	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
	<b>Total General Government</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 290,000</b>
<b>TOTAL USE OF RESOURCES</b>		<b>\$ 7,605,100</b>	<b>\$ 2,967,000</b>	<b>\$ 4,577,600</b>	<b>\$ 883,790</b>	<b>\$ 869,500</b>	<b>\$ 16,902,990</b>